

**WINNEBAGO COUNTY
AGING & DISABILITY RESOURCE CENTER (ADRC) COMMITTEE**

MEETING MINUTES

DATE OF MEETING: Monday, September 9, 2024

TIME OF MEETING: 3:00 p.m.

PLACE OF MEETING: Oshkosh Human Services Building. Room 033, 220 Washington Avenue,
Oshkosh, WI 54901

Members Present: In-person— Harold Singstock, Jim Lauer, Rob Paterson, Paul Janty, KristL Laux
(Winnebago County District 2 Supervisor)

Members Excused: Sue Ertmer, Brook Slick, Tanisha Alvarado, Tamar Mathwig, Elizabeth Jones

Staff Present: Beth Roberts

Others Present: In-person – Lori Duclon, virtual – Ashley Beattie-Lokken (Public Health)

- A. Call to Order – **Beth Roberts** called the meeting to order at 3:14 p.m.
- B. Approval of August 12, 2024 Meeting Minutes: **Jim Lauer** made a motion for approval of the August minutes, seconded by **Harold Singstock**, all members expressed approval. Motion carried.
- C. Public Comments: N/A.
- D. Business Items:
 1. New Committee Chairperson: **Harold Singstock** nominated **Paul Janty** for chairperson, seconded by **Jim Lauer**, all members voted approval, motion carried.
 2. New Committee Vice Chair: **Beth Roberts** nominated **Jim Lauer** for vice chairperson, seconded by Kristl Laux, all members voted approval, motion carried.
 3. Location of Future Meetings: Discussion carried over from previous meetings is that in pre-virtual days 1/3 of meetings were held in Neenah and 2/3 in Oshkosh. **Jim Lauer** suggested starting a six-month trial in January in which meetings would be held once a quarter in Neenah to determine if more individuals would attend Neenah meetings. **Harold Singstock** reported that the Human Services Board recently voted to discontinue holding any of their meetings in Neenah. Members voted approval of the following 2025 meeting location schedule: January=Oshkosh, February=Oshkosh, March=Neenah, April=Oshkosh, May=Oshkosh, June=Neenah.
 4. Nutrition Statistics: **Beth Roberts** reported that all meal sites have reopened post-COVID and individuals are starting to return to congregate settings for meals. ADVOCAP is assessing individuals receiving home delivered meals (HDMs) as the criteria has resumed to the pre-COVID requirement of being homebound. Beth provided a handout to members with HDM and meal site statistics. **Harold Singstock** inquired about the number of HDM for February (551). Beth will check with ADVOCAP for further clarification and statistics. ADVOCAP has requested an increase in their 2025 budget for meals. Any budget increase would have to come from county levy as the county already provides monies well beyond state funding. Members discussed options including operational changes, utilizing restaurants, priority-based system, delivery by volunteer drivers, cutting number of days meals are delivered per week, and ADVOCAP survey. **KristL Laux** expressed concerns regarding the reported costs per meal.

5. Go Transit and Shelter Concerns: **Beth Roberts** reported that the City determined a shelter was not warranted at the bus stop relocated to Division and Church due to low ridership. **Rob Paterson** spoke about drafting a letter to the City or East Central Planning Commission addressing concerns and suggestions. Rob also suggested Route 2 bus stop be moved a block north. Beth will contact the City to get past survey results and will inquire about moving the Route 2 stop a block north. Discussion on this topic will be resumed at the next committee meeting.
6. ADRC Commission Expectations: **Beth Roberts** shared committee member expectations as follows: 1) Be an ambassador in promoting the ADRC to the community, 2) be an advocate/voice for ADRC customers, 3) ask questions and engage with the ADRC, 4) assert needs that the ADRC could address, 5) connect and know ADRC supervisory staff. **Jim Laux** asked for information on how board members review customer complaints. Beth responded that she would inform the committee of any formal complaints. Complaints are presented to the board in dialogue format with any side discussion from the board being conducted separately. Additionally, random surveys are being sent out to ADRC customers which have thus far returned positive feedback.

E. Reports – Committee Member Updates:

Beth Roberts – No updates to report. A Day in the Park for Young at Heart is held rotates between parks in Neenah, Menasha, and Appleton.

Rob Paterson – No updates to report.

KristL Laux – No updates to report.

Anna Mallock (sp?) – Anna is from Winneconne and is a friend of Jan Olson.

Jill Butler – Jill is the new ADRC aging and benefits supervisor. Jill handed out fliers for an upcoming event being held Sunday, November 3rd for free yard waste cleanup. Individuals in need of the service as well as volunteers are being sought.

Harold Singstock – No updates to report.

Jim Lauer – Jim provided a reminder that the Neenah Seniors School is being held on September 26th and 27th and is open to all. Reservations are required.

Lori Duclon provided the following updates:

Stepping on Classes – will be held October 1st through mid-November – reduces the risk of falls.

Bingo-size – is an exercise program from bingo at the Neenah YMCA.

2-1-1 falls referrals – Referrals have increased. Public Health can go into Housing Authority buildings to conduct falls assessments. There has also been an increase in nurse visits.

Vaccines – it is the time of year to get COVID and flu vaccines. Check with your insurance carrier to verify vaccine coverages depending on vaccine and vaccine administration site. Lori also gave a reminder regarding the importance of shingles vaccinations.

- F. Community Beat – Sharing of Compliments/Complaints from Community, Consumers, Providers: A complaint was filed by a consumer who received incorrect information regarding financial eligibility in. This resulted in a delayed enrollment to Family Care along with high costs to the consumer. The issue has been resolved in terms of staff education and consumer reimbursement of costs by the ADRC.
- G. Items for Next Agenda: Continue to discuss meal costs/statistics, transportation and potential strategies.
- H. Next Meeting Date: October 14, 2024
- I. Adjournment: **Paul Janty** adjourned the meeting.