



Winnebago County

The Wave of the Future

**PARK VIEW HEALTH CENTER COMMITTEE MEETING MINUTES
THURSDAY, AUGUST 15, 2024**

A. Call to Order

Chair Koby Schellenger called the meeting to order at 3:30 PM.

B. Approval of Minutes

One correction voiced by Supervisor Morris Cox regarding the Directors' report, Medical assistance number should read, 55%. 53% is what was written. Correction noted and corrected via writing. Supervisor Cox also noted that after call to order on the agenda, it should read: Approval of agenda and then public comments, prior to approval of the minutes. Administration noted and would bring up it up who had the ability to change in Civic software system.

1. July 18th, 2024 Meeting Minutes

C. Director's Report

1. Financial Report

*Doug Petraszak, Financial Services Manager, reported on the current Financial Status Report of Park View Health Center of July 2024. By July 2024, the percentage should be at 58%. Total Revenue is down due to census, at 52.71%. This includes Medicaid revenue at ~~65.25%~~ **65.35%**, Medicare Advantage is running at 82.90%. Private pay fees are down due to census at 55.10%, food service revenue from the crisis center is up at 72.57%. Total Labor is at 48.03%. Travel is running at 42.82%, but will be increasing with fall conferences coming up. Capital outlay, we are still looking at lifts. The refund from the lifts are not included in these numbers. Office subtotal is running at 47.95%, Operating subtotal is 48.90%, Supervisor Swan asked what the food inflation rate was, it was calculated out to be 5.21% increase. Under Repairs and Maintenance under 54020, Maintenance Building is a new category for us this year in order to separate out 54017. Machine Equipment parts to classify better where money was being spent. Maintenance Building includes work that was done on the HVAC system, fire door replacements and air conditioning. Repairs and Maintenance subtotal is 64.92%. Utilities subtotal is 47.86%. Contractual Services is at 80.56%. included in this is Professional Services running at 87.61%, this includes direct care agency staff, dietitian and Baker Tilly. Total deficit is \$474,974, which is \$158,000 better than budgeted.*

2. Census Report

The census for July was a total of 94 residents. Of these residents the payer sources were the following: Private Pay/VA 24%, Medical Assistance 64%. Family Care 5%. Medicare Advantage/Insurance 3% and Medicare 4%. PVHC had 8 total admissions and 13 discharges. 9 discharged to home, 3 to the hospital and 1 expired. Currently there are 28 on the waiting list.

3. Staffing Update

Staffing report was updated to total number of staff members, which now includes casual status. Discussed the number for hires, terminations, resignations, status changes, turnover

percentage and open positions. There was some discussion about college students going back to school resigning or changing to casual status. There was additional discussion of not filling some open positions because of the closed neighborhoods.

4. Incentive Pay Usage Report

Administrator went over incentive pay numbers, which are trending down with discussion regarding year to date numbers and the correlation between incentive pay and agency costs. While incentives are down year to date \$20,000, agency costs are up. Discussion of buying agency contracts and rates.

D. Public Comments on Agenda Items

No person from the public in attendance or comments made.

E. Business Items

Action may be taken on any business items.

No business items of discussion.

F. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

Supervisor Gabert asked about the 2025 budget and when meetings were being held.

Administrator stated that PVHC was meeting with the executive team tomorrow and then there would be a meeting with committee chairs. This still needs to be scheduled. Supervisor Swan asked about the feasibility study. Administrator stated this would be on our September agenda. Jennifer from Baker Tilly will be presenting in-person at our next committee meeting.

G. Next Meeting Date

September 19th at 3:30pm.

H. Adjourn



9-19-24