

Winnefox Library System Board of Trustees

January 28, 2026 Agenda

Virtual Meeting

To Join by Zoom <https://us02web.zoom.us/j/83811790257?pwd=ZTg2UTcyb0xJcGwvbE5XYktKYk9lZz09>

Meeting ID: 838 1179 0257

Password: Winnefox24

To Join by Telephone Dial 312-626-6799

Meeting ID: 838 1179 0257

Password: 7991100829

<u>Action Required</u>	<u>Page</u>
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Call to Order: 4:30 p.m.

Roll Call and Introductions

Staff Guest

Karla Smith, Winnefox Integrated Library System Manager, will present ILS statistics and a general WALs update from the system for 2025, most recently shared with libraries at the Winnefox Annual Meeting.

Public Comments

Unapproved Minutes

- | | | |
|---|-----|---|
| • Board Meeting – December 10, 2025 | Yes | 3 |
| • Nominating Meeting – January 20, 2026 | Yes | 4 |

Financial Statements

- | | | |
|--|-----|-------|
| • Statement of Revenue | No | 5 |
| • Statement of Expenditures by Program | No | 6 |
| • Statement of Expenditures by Account | No | 7 |
| • Balance Sheet | No | 8-10 |
| • Statement of Changes in Fiduciary Net Assets | No | 11 |
| • Grant Reporting | No | 12 |
| • Classification of Invoices Previously Paid | No | |
| • November – December 2025 | Yes | 13-17 |
| • January 1, 2026 | Yes | 18 |

New Business

1. Board Officers Election:

Review of the proposed slate of officers for 2026:

- | | |
|---|-----|
| • Andrew Prellwitz – President | |
| • Nita Krenz – Vice President | Yes |
| • Randy Fieldhack – Secretary/Treasurer | |

Action Requested: Approve officers for 2026

- | | |
|--|----|
| • <u>Committee Appointments:</u> Winnefox Board President will appoint trustees to serve for one year on the Finance Committee and Personnel Committee. | No |
|--|----|

- **Job Description – Winnefox ILS Specialist:**

In lieu of the vacancy in the ILS department, the ILS Specialist job description has been updated as included in Exhibit A

Yes

19-22

Action Requested: Approve the job description in Exhibit A.

- **2026-2027 Microsoft Licensing Support Services Agreement**

Action Requested: Approve Microsoft Licensing Support Services Agreement as contained in Exhibit B.

Yes

23-24

- **2026 WALs Member Agreements Appendix A, B, C, D**

Action Requested: Approve the Member agreements between the Winnefox system and the Members as contained in Exhibit C.

Yes

25-37

Reports

- System Activities Report Exhibit D.
- Report of Individual Members
- Request for Future Agenda Items

No

38-39

No

No

Adjournment

Next Meetings Scheduled:

- March 25, 2026, at 4:30 p.m. at Brandon Public Library – Brandon, WI