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Winnefox Library System Unapproved Board Meeting Minutes December 10, 2025

The December 10, 2025, regular meeting of the Winnefox Library System Board of Trustees was held at Oshkosh Public Library. ILL Specialist Michelle Rosenberg led a tour of the Interlibrary Loan, sorting and delivery areas at 4:30 pm. Michelle discussed the support her department provides to member libraries. President Andrew Prellwitz officially called the meeting to order at 4:48 p.m.

Present: Mark Arend, Chuck Bornhoeft, Randy Fieldhack, Katherine Freund, Nita Krenz, Jim Miller, Lloyd Moberg, Thomas Mosling, Andrew Prellwitz, Mellisa Stafford, Michael Will and Doug Zellmer.

Trustees Absent: Bill Bracken, Noah Cypher, Samantha Goldben, Mel Kolstad.

Also Present: Clairellyn Sommersmith, Director; Marcy Cannon, Business Manager; Mary Schneider, Administrative Specialist II; and Karla Smith, Integrated Library System Manager.

Public comments: None

Meeting Minutes

Motion to approve minutes from the September 24, 2025 board meeting, October 10, 2025 personnel meeting and October 30, 2025 personnel meeting.

Motion: Miller; **Second:** Bornhoeft; **Vote:** Unanimous.

Financial Statements

Motion to approve Classification of Invoices Previously Paid September - October 2025.

Motion: Miller; **Second:** Arend; **Vote:** Unanimous.

Board Officer Nominating Committee Appointments

Board President Prellwitz appointed Mark Arend, Katherine Freund and Michael Will to the ad-hoc Board Officer Nominating Committee.

2026 Funding Attachments to County Agreements

Motion to approve the 2026 Funding Attachments to County Agreements presented in Exhibit A.

Motion: Will; **Second:** Fieldhack; **Vote:** Unanimous.

2026 Calendar of Board Meetings

Motion to approve the 2026 Calendar of Board meeting minutes presented in Exhibit B.

Motion: Bornhoeft; **Second:** Miller; **Vote:** Unanimous.

Closed Session

Motion to enter Closed Session at 5:07 p.m. pursuant to Section 19.85(1)(c) Wisconsin State Statutes in order to discuss matters pertaining to performance evaluation data.

Motion: Arend; **Second:** Zellmer; **Vote:** Unanimous by roll call vote.

No motions were made nor votes taken.

Open Session

Motion to return to the Open Session.

Motion: Arend; **Second:** Zellmer; **Vote:** Unanimous by roll call vote.

Motion to approve the Winnefox Library System Director's evaluation.

Motion: Fieldhack; **Second:** Stafford; **Vote:** Unanimous.

Motion to adjourn at 5:17 p.m.

Motion: Arend; **Second:** Miller; **Vote:** Unanimous.

Respectfully submitted,

Mary Schneider

Mary Schneider, Recorder