



**PARK VIEW HEALTH CENTER COMMITTEE MEETING MINUTES
THURSDAY, DECEMBER 18, 2025**

A. Call to Order

Supervisor Morris Cox called the meeting of the Park View Health Center Committee to order at 3:30 P.M. from the James P. Coughlin Center, 625 E. County Road Y, Oshkosh, Wisconsin and virtually by TEAMS.

*Members Present: 2 - James Ponzer, and
Brenda Pluchinsky.*

Also Present at the Meeting:

Linzi Gazga-Parish, Administrator

Doug Petraszak, Financial Services Manager

Jill Fritsch- Member of The Public

Patti Julius- Member of The Public

B. Adopt Agenda

Supervisor Ponzer moved the agenda. Supervisor Pluchinsky seconded the motion.

C. Approval of Minutes

1. Approval of October 16th 2025 Meeting Minutes

D. Director's Report

1. Financial Report

Finance Manager Doug Petraszak presented the November financial report. Overall revenue is trending with the percentage tracking at approximately 92%. Intergovernmental revenue year to date totals \$12,374,564, representing 99.70% of the budget. The largest component within this category is Medicaid Title 19 revenue, totaling \$10,006,949, or 115.33% of the budget, which is attributed to the new reimbursement rates. Public service revenue year to date totals \$3,683,970, or 81.87% of the budget, with private pay fees being the largest contributor at \$3,648,948, or 81.86% of the budget. Charges for services totaled \$42 year to date and reflect photocopy revenue. Interfund revenue totals \$16,720 year to date, or 69.67% of the budget. Miscellaneous revenue totals \$179,133 year to date, representing 105.36% of the budget. Transfers in total \$379,683 year to date, or 91.67% of the budget, bringing total revenue year to date to \$16,634,112, or 94.94% of the budget. On the expense side, total labor expenses year to date are \$11,518,712, or 75.80% of the budget. Travel expenses total \$11,157 year to date, representing 51.65% of the budget. Capital outlay totals \$24,565 year to date; total capital currently reflects zero pending the transfer of assets. Office expenses total \$56,155 year to date, or 65.18% of the budget. Operating expenses total \$1,456,730 year to date, representing 81.19% of the budget. Repairs and maintenance expenses total \$70,133 year to date, or 51.93% of the budget. Utilities expenses total \$322,656 year to date, or 76.64% of the budget. Contractual services expenses total \$1,937,664 year to date, or 94.41% of the budget. Insurance expenses total \$86,230 year to date, or 90.32% of the budget. Depreciation expenses total \$650,664 year to date, or 90.45% of the budget, resulting

in total expenses of \$16,110,101, or 78.50% of the budget. At the end of November, the financial report reflects an actual surplus of \$524,011, which includes the tax levy.

2. Census Report

Administrator Linzi Gazga Parish provided a staffing and census update. The average daily census was 89, with approximately 53% occupancy. There were a total of six admissions and fourteen discharges, including nine residents who returned home, one discharge to another location, and four deaths. There are currently 23 individuals on the waiting list, with one to two recently admitted from the list. The majority of individuals on the waiting list are not yet ready to be admitted, as they are either residing at another facility or are not prepared to enter at this time. Payer source was reported as 21% private pay and VA, 68% medical assistance, 6% family care, 4% Medicare Advantage, and 1% Medicare. Supervisor Pluchinsky asked if private pay and VA have to be combined and requested that they be separated in future reports, stating interest in reviewing that breakdown.

3. Staffing Update

In November, Park View employed 184 staff members. Eight new hires were made during the month, and the turnover rate was 4.3%, with seven resignations and one termination. There are several open positions, including 14.3 RN/LPN positions, 53.2 CNA positions, 8.6 hospitality aide positions, 1.2 housekeeping positions (not currently being hired for), and 3.9 food service positions. Supervisor Pluchinsky asked whether it is typical to have lower staffing numbers during November. Administrator Linzi Gazga Parish reminded board members that the reported staffing numbers reflect total staff positions and not full-time equivalents (FTEs). Supervisor Ponzer asked how many staff are needed per resident. Administrator Linzi Gazga Parish explained that staffing ratios are one CNA for every seven residents and one nurse for every 21 residents. Each neighborhood consists of 21 residents and is staffed with one nurse and three aides. On an average day, Park View utilizes approximately five agency staff members, with agency staff scheduled on an eight-week rotation.

E. Public Comments on Agenda Items

The public comments section has been moved and will now occur after the call to order moving forward. There were two guests in attendance at the committee meeting. Patti Julius addressed the committee, expressing her views as an advocate for residents and families. She thanked everyone for listening and for addressing the elevator issue at Park View. She shared a photo of herself attending the Christmas program at Park View and commented on how well the event went, noting her appreciation for the staff and the care they provide to residents. She also inquired whether Park View has been able to secure another driver to transport residents to appointments, explaining that she has a daughter at Park View and asked if there is a need for a second driver. The second guest, Jill Fritsch, shared that her aunt resided at Park View for many years. She also discussed the elevator situation, stating that it was not working on most days. Like Patti Julius, she expressed a desire to see a clear plan in place to address the issue. Supervisor Morris Cox thanked both guests for their comments and stated that their concerns would be passed along.

F. Business Items

Action may be taken on any business items.

G. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

H. Next Meeting Date

January 15th, 2026

