



Winnebago County

The Wave of the Future

**PARK VIEW HEALTH CENTER COMMITTEE MEETING MINUTES
THURSDAY, JULY 18, 2024**

A. Call to Order

Supervisor Schellenger called the meeting to order at 3:30pm.

B. Approval of Minutes

1. May 16, 2024 Meeting Minutes

C. Financial Report

1. Financial Report

Doug Petraszak, Financial Services Manager, reported on the current Financial Status Report of Park View Health Center for both May and June 2024. June financials were discussed as they supersede May.

By June 2024, the percentage should be at 50%. Total revenue is at 45.27%. Total labor is below, running at 41.11%, travel is running at 42.03%. There are two conferences coming up in September and end of November. Operating subtotal is at 42.04%, line 53551, equipment rentals is at 115.58% due to an invoice Hill-Rom, who does bed rentals, found an unpaid invoice from 2021. Repairs and maintenance is at 53.22%, utilities overall run at 37.88%. Data processing, including Food Service Software, is going down to \$8,000 per quarter to \$750 per quarter, as we switched to a different company and will be saving a lot of money. Medical and dental are at 8.26% due to bringing this in house instead of using Acension occupational health services. Professional Services running ahead at 71.04%, which includes nurses and a contracted dietitian and payments for strategic planning with Baker Tilly. Recently did hire a dietitian. There was then discussion regarding the budget and reducing labor budgets to reflect what we will most likely actually use and not account for all open positions. Supervisor Schellenger spoke regarding the Dietitian wage and not having flexibility with starting wages and, instead of paying contractual services, there then was a discussion regarding compensation package and the transferability of skills within the Health Care Industry, making more competition and the need for additional wage flexibility specifically within this department. Discussion led to Baker Tilly fees and putting contractual services over budget, questions regarding Winnebago Counties contracting process were answered. Total expenses at 43.71%. Total budget is deficit by \$378,494. Brief discussion held regarding May financials.

D. Director's Report

1. Census Report

The census for May was a total of 116 residents. Of these residents, the payer sources were the following:

*Private Pay/ VA: 21%, Medical Assistance 50%, Family Care 5%, Medicare Advantage/Insurance 14%. Medicare 8%.
24 on the waiting list*

The census for June was a total of 111 residents. Of these residents, the payer sources were

the following:

Private Pay/VA: 22%, Medical Assistance ⁵⁵58%, Family Care 5%, Medicare Advantage/Insurance 13% and Medicare 5%.
29 on the waiting list

2. Staffing Update

Linzi Gazga Parish, Administrator, discussed staffing for both May and June the current number of staff that have a scheduled status. It was discussed that we have many casual status staff members who are not included in the report and Administrator would be looking at including them in this report, as it doesn't paint an accurate picture of staffing at Park View. Supervisor Schellenger suggested it would be nice if the committee could see how many shifts casual staff need to pick up and how many they actually pick up. Discussed number of hires, terminations, resignations, status changes and turnover percentage. Park View is on the next step with International Manpower for international caregivers and discussed the next step for recruitment of local caregivers.

3. Incentive Pay Usage Report

Incentive Pay usage was discussed as it's tracked by payroll. Supervisor Swan if we are able to track by month. NHA explained we have to track by payroll, as it wouldn't be clear between the first and end of month because of payroll cycles. Compared to last year's payroll and this year, PVHC is down incentive pay by \$5,000. It was then asked what YTD is 2024 vs. YTD 2023 for the same pay period.

YTD 2023 was \$147,000 and YTD 2024 is \$130,000, down \$17,000 from last year.

E. Public Comments on Agenda Items

No public comments

F. Business Items

Action may be taken on any business items.

None to review

G. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

No suggestion for next meeting made.

H. Next Meeting Date

Next meeting August 15th at 3:30pm.

I. Adjourn

