

**WINNEBAGO COUNTY
AGING & DISABILITY RESOURCE CENTER (ADRC) COMMITTEE**

MEETING MINUTES

DATE OF MEETING: Monday, August 12, 2024

TIME OF MEETING: 3:00 p.m.

PLACE OF MEETING: Oshkosh Human Services Building. Room 033, 220 Washington Avenue, Oshkosh, WI 54901

Members Present: In-person—Kate Pfaendtner (Chair), Jan Olson (Vice Chair), Harold Singstock, KristL Laux (Winnebago County District 2 Supervisor), Rob Paterson, Jim Lauer; Virtual— Sue Ertmer, Elizabeth Jones, Conley Hanson (Winnebago County District 26 Supervisor)

Members Excused: Brook Slick, Tanisha Alvarado, Tamar Mathwig

Staff Present: Beth Roberts, Alisa Richetti, Brian Nagler, Jill Butler

Others Present: Ashley Beattie-Lokken (Public Health), Lori Duclon (Public Health), Morgan and McKenzie (Public Health Nursing Students)

- A. Call to Order – **Chair Kate Pfaendtner** called the meeting to order at 3:22 p.m. Members gave self-introductions. This is the last meeting for Kate Pfaendtner, Jan Olson, and Rob Paterson.
- B. Approval of June 10, 2024, Meeting Minutes: **Chair Kate Pfaendtner** asked for approval of the June 2024 minutes. **Beth Roberts** pointed out that a correction had been made to the date of June 10th. Minutes approved by Committee as corrected.
- C. Public Comments: N/A.
- D. Business Items:
 - 1. Conflict of Interest and Confidentiality – **Beth Roberts:** Conflict of interest policy information paperwork was distributed to members in attendance and will be emailed to members attending virtually. Paperwork is also available on the County's website as an attachment to the meeting agenda. Members should review the policy, sign the appropriate acknowledgement form at the end of the packet, and return acknowledgement form to Beth either before or at the next meeting.
 - 2. Public Health – Ashley Beattie-Lokken: **Ashley Beattie-Lokken** is the new Wellness Plus Coordinator and Community Health Worker. She has a background in education as a teacher for 13 years as well as recent experience working with Joanne Murphy-Spice.
 - 3. Meeting Location: The topic of meeting location will continue to be tabled until next month so that the three new members joining the committee can be included in this decision. New members include individuals from Winchester and Winneconne along with returning committee member Paul Janty. **Jim Lauer** made a motion to discuss the topic in September, vote in October, and make effective starting in 2025. Beth Roberts seconded the motion and motion carried after members indicated approval.
 - 4. Dementia Updates – Alisa Richetti:

- New – Empowered Care Partners Class at the Neuroscience Group in Neenah facilitated by Social Worker Julie Feil. This free, 8-session class for caregivers started 08/13/2024 and is held on the second and fourth Tuesdays from 1:30 – 3:00 p.m.
- Ageless Grace is a seated exercise class that includes physical, cognitive, and restorative types of exercises. Classes are held at the Menasha Senior Center with additional locations at Fox Valley Technical College Oshkosh Campus and Menasha Goodwill. Classes are free with the exception of the Menasha Goodwill where the cost is \$3.
- School For Seniors is a free event being co-sponsored by Lakeland University and City of Neenah Committee on Aging. Awareness and Resources for Memory Loss will be presented by Alisa Richetti and Carrie Esselman of Fox Valley Memory Project. Community resources present will include the ADRC, ADVOCAP, Fox Valley Advanced Care Partnership, Fox Valley Memory Project, Lakeland University, Menasha Senior Center, Rebuilding Together Fox Valley, Valley VNA, Valley Transit, Public Health, Veterans, and the YMCA. Program is being held at St. Mark's Lutheran Church on 09/26/2024 from 8:45 a.m. to 12:00 p.m.
- Teepa Snow recently held a free conference at the Weidner Center in Green Bay with 500 people in attendance to learn more about dementia and the essential need for respite for caregivers.
- Bringing Light & Hope to the Dementia Journey was held 08/06/2024 in Stevens Point for caregivers, professionals, and people with dementia. Various dementia care specialists from Wisconsin counties were amongst those in attendance.
- Alzheimer's Association September walks are being held in Oshkosh 09/28/2024 and Neenah 09/14/2024.

Beth Roberts reported that Greater Wisconsin Agency on Aging Resources (GWAAR) is looking at removing income requirements for the Alzheimer's Family Caregiver Support Program (AFCSP) grant. Information on Alzheimer's resources can be found on the ADRC's website.

E. Reports – Committee Member Updates:

Harold Singstock inquired if nutrition data would be shared at the meeting. Beth responded that due to Nicole Davis-Dawald leaving, this will be included as an agenda item for September. The contract with ADVOCAP has not yet been renewed due to increases in ADVOCAP fees as well as "priority based" options are being reviewed. Harold stated that the policy weekend meal policy has changed back to again allowing a meal for one weekend day rather than requiring meals on both days.

Jan Olson – no updates to report.

Rob Paterson reported on bus route changes in the area. **Beth Roberts** added that a new Go Transit brochure which highlights the route changes is available through the transit center. Fares for rides increased \$.50 per ride and \$.25 per elderly/disabled ride. Rob spoke about sharing concerns with the Oshkosh City Council. Beth will check if shelters will be placed at the new stops on Church / Division and this topic will be added to the September agenda to discuss whether the committee has a role in advocating for shelters on the changed bus routes. **KristL Laux** discussed also advocating that a grocery store be included on every route.

Jim Lauer reported the following updates:

- Meeting notices – Neenah/Menasha would like to be added to the listing to receive ADRC Committee Agendas.
- School for Seniors – Jim has brochures for the event.
- Menasha Meeting – Jim attended the Menasha Senior Center meeting and shared that there are a lot of activities available.

Liz Jones – no updates to report.

Kate Pfaendtner – expressed her appreciation to the committee.

Beth Roberts reported the following updates:

- Wheelchair Wash – The wheelchair wash event on Saturday was a big success with 12 chairs/scooters washed and one ramp referral.
- September 9th Meeting – will be held via Microsoft Teams and voting for a new committee chair will be taking place.

Brian Nagler reported the following:

- Statistics – July was very busy in the ADRC with 54 enrollments, 41 Family Care referrals, 13 IRIS referrals, and 89 unduplicated functional screens.
- Staffing Update – A new staff member will be starting on August 22 to replace Hannah Ulwelling who has taken a supervisory position.
- Electronic Forms and Database Updates– a number of forms (including enrollment forms) now have the option to be done digitally through DocuSign. Staff charting will be changing over from Human Services' Luna database to the State's program which provide automatic data calculations and inclusive time reporting.

Jill Butler reported the following:

- Aging Plan – a rough copy is being submitted.
- Leaf No One Behind event – is in the preplanning stages which will be offered in November for community members in need of assistance with raking.
- Caregiver event – planning is beginning for this event which will be held in November.

Lori Duclon

- Transportation changes - Lori expressed her hope that housing would be contacted to determine implications that bus stop and route changes have caused such as that some individuals living in housing now have an additional hour each way to employment.
- Increased outreach is being done so the public knows nurses when visits are being conducted. Outreach has included some physician groups and the ADRC.
- Stepping On Classes will be starting in October at Hyde Center in Oshkosh.
- Flu season is starting and flu / COVID updates will be upcoming.

F. Community Beat – Sharing of Compliments/Complaints from Community, Consumers, Providers

G. Items for Next Agenda:

- **Jim Lauer** requested the committee review the ADRC board member rules paperwork so that any questions can be answered.
- Nutrition Statistics.
- Go Transit / Shelter Issue.
- Voting on new Committee Chair and Vice Chair.
- 2025 Scope of Services / Contract with State.
- Discussion of Meeting Location.

H. Next Meeting Date: September 9, 2024

I. Adjourn: **Chair Kate Pfaendtner** adjourned the meeting.