



Winnebago County

The Wave of the Future

**FACILITIES AND PROPERTY MANAGEMENT COMMITTEE MEETING MINUTES
WEDNESDAY, JULY 17, 2024**

A. Call to Order

Andy Buck called the committee to order at 12:13AM, stepping in as chairperson. John Hinz was excused. Committee members present include: Jim Wise, Tom Swan, and Lucas Reinke. Other attendees include: Mike Elder - Facilities Director.

B. Public Comments within the Jurisdiction of the Committee

There were no public comments.

C. Approval of Minutes

1. June 19, 2024 Meeting Minutes

A motion to approve the minutes was made by Supervisor Lucas Reinke, seconded by Jim Wise; the motion passed 4-0.

D. Committee Chair's Report

There were no items to report.

E. Communications Shared by Committee Members

The committee briefly discussed the upcoming UW-Oshkosh Fox Cities Campus Board of Trustees meeting on January 29th and possible outcomes. Mike Elder is aware of a request by Outagamie County to inventory the campus and has asked for the same list.

F. Business Items

Action may be taken on any business items.

1. Approval of Five Electric Underground Easement Agreements between Winnebago County & Wisconsin Public Service Corporation

Mike Elder confirmed the resolution was for all five easements. These easements are in support of EAA AirVenture and had previously passed the Aviation Committee. Wisconsin Public Service requires easements for all services and the installation will take place after this year's AirVenture. When asked what was currently being used, Mike Elder speculated that the vendors have temporary set-ups. Supervisor Tom Swan motioned to approve the easements, seconded by Supervisor Lucas Reinke; the motion passed 4-0.

G. Director's Report

1. Update of 980 Housing Project

Mike Elder updated the committee that the site is almost finished, with the fence and some drainage work left. Furniture for the units should be available within the next few weeks.

2. Update of Highway Office Project

Mike Elder updated the committee and explained the building's previous issues causing the mold. The plumbing is in with drywall to follow shortly. The mold is remediated, and the staff should be back in the building by the end of summer or early fall.

3. Update of Evidence Garage /Morgue Building Project
The project has begun with preparations being made for the foundation. The expected completion date is early spring 2025.
4. Update of Department Budget
Mike Elder is currently working on the 2025 budget. He explained the County space study should be out for bids shortly.
5. Update of Current and Upcoming Maintenance Projects
Mike Elder confirmed the plan to bring snow removal for County buildings back in-house for winter. The Parks Expo Center generator should be installed as soon as the parts arrive. The Neenah Human Services roof should be replaced next week. Non-vital projects for UW-Fox Cities projects are on hold until more information is available; basic maintenance continues. Tom Swan discussed a possible appraisal process regarding the campus. Jim Wise asked about any updates on the airport firehouse, but there has been no follow-up from the City yet.

H. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda
The committee would like to re-visit all the items in G, any updates on the UW-Fox Cities Board of Trustees meeting, and to further discuss the work on the County's role in determining responsible bidders/contractors.

I. Next Meeting Date

The next meeting date will be August 21st, 2025 at 12:00PM. It will take place at 1221 Knapp Street, Oshkosh and online via Microsoft Teams.

J. Adjourn

A motion to adjourn was made by Jim Wise, seconded by Tom Swan; the motion passed 4-0.