

WINNEBAGO COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE

Date: June 5, 2024
Time: 8:00 am (in person and virtual)
Present: John Hinz; Maribeth Gabert; Frank Frassetto, Tim Paterson, Jeff Lutz
Virtual: District 26 Supervisor Hanson; Fred Stadler, tenant
Also Present: Jim Schell, Airport Director; Chris Shaffer, Maintenance and Operations Manager; Sean Elliott, EAA; Larry and Debbie Last, tenant; Sandy Forsgren, tenant

Meeting was called to order at 8:00 am

1. **Public Comments within the Jurisdiction of the Committee:** Mr. Justin Rust wanted to personally thank Mr. Schell, Mr. Shaffer and the airport team for cleaning up the roof materials from the hangar that our most recent storm blew off. Our crew just immediately took care of it and he wanted to extend a thank you.
2. **Approve Minutes of May 1, 2024:** Supv. Hinz moved to approve the minutes from May 1, 2024, seconded by Supv. Lutz. Motion carried 5/0
3. **Director's Report:**
 - a. *AirVenture Update:* Mr. Schell spoke about the Canadian Snowbirds and the communication to our tenants regarding the expanded aerobatic box. The aerobatic box is extended this year, similar to the Blue Angels being here in the past. This will affect our tenants on the east side in the area by Myers and Sonex only during Snowbirds performances. EAA is organizing a hospitality tent for our east side tenants and their guests that will be relocated during the Snowbirds performance times on Friday, Saturday & Sunday of AirVenture week.
 - b. *Deputy Director Announcement:* Mr. Schell announced that our new Deputy Director, Lucas Locke will begin on June 17, 2024. The committee will meet him at our next Aviation Committee meeting in July.
 - c. *West Corporate Hangar Status:* Mr. Schell spoke on the hangars to the west of the terminal that were damaged during our storm in May. Both hangars had significant portions of their roofing blown off. One part of the hangar has been leased to Basler Flight Service and the middle section we have stored our winter equipment in. The County Facilities Assessment graded both of these buildings in poor condition and it looks as this point like the process toward demolition will need to be pursued.
4. **Operations & Maintenance Report:**
 - a. Mr. Shaffer announced that we are now fully staffed for the summer. Consistently working on the grounds daily, especially with all our recent rain to keep up with the grass.
 - b. Mr. Shaffer also stated that the center lines on runway 9/27 were recently freshened up due to showing a great deal of wear. The center lines on 18/36 will be touched up next year.
 - c. Task lists are being developed currently for AirVenture. Preparations and work on the airfield to get it reconfigured and ready for the event generally begin July 1st.
5. **EAA Report:** Mr. Elliott announced 47 days until AirVenture. Tracking on par to performance measures as last year.
6. **Committee Chair's Report:** Supv. Gabert talked about planning and zoning for shuttle service that will be going to Rock USA. They are looking at possible areas that are south of Mineshaft.
7. **Communications Shared by Committee Members:** None
8. **Items for Next Agenda:**
9. **Next Meeting Date:** July 10, 2024
10. **Adjourn:** Motion to adjourn was made by Supv. Lutz, seconded by Supv. Frassetto. Motion carried 5/0. Meeting adjourned at 08:27 a.m.

Respectfully submitted,

Kim Maki
Administrative Associate
Wittman Regional Airport