



Winnebago County

The Wave of the Future

**AD-HOC TASK FORCE ON THE WRITTEN RULES OF THE 2024-2026 WINNEBAGO COUNTY
BOARD OF SUPERVISORS MEETING MINUTES
TUESDAY, MAY 7, 2024**

A. Call to Order

The meeting was called to order by County Clerk, Julie Barthels at 4:40 p.m.

Members Present: Supervisor Jim Wise, Supervisor Morris Cox, Supervisor Karen Powers, Supervisor Conley Hanson, Supervisor Billy Halbur, Supervisor Rachael Dowling, and Supervisor Tom Swan

Also Present: Corporation Counsel, Mary Anne Mueller, County Clerk, Julie Barthels, Deputy County Clerk Cassie Gregor, County Board Chairman Tom Egan, and County Board Vice-Chairman Chuck Farrey

B. Adopt Agenda

Motion by Supervisor Cox, seconded by Supervisor Powers to adopt the agenda. CARRIED BY VOICE VOTE.

C. Election of Officers: Chair, Vice Chair, and Secretary

▪ *Nomination for Chairman:*

Motion by Supervisor Harrison, 2nd by Supervisor Dowling to nominate Supervisor Conley Hanson for Chairman.

Motion by Supervisor Cox, 2nd by Supervisor Halbur to nominate Supervisor Tom Swan for Chairman.

Motion by Supervisor Powers, 2nd by Supervisor Halbur to close nominations. Ballots were counted.

Supervisor Conley Hanson was elected as Chairman. Votes: 5 - 2.

▪ *Nomination for Vice-Chairman:*

Motion by Supervisor Dowling, 2nd by Supervisor Cox to nominate Supervisor Tom Swan for Vice-Chairman.

A motion was made for nominations to be closed.

Supervisor Tom Swan was elected as Vice-Chairman by voice vote.

▪ *Nomination for Secretary:*

Motion by Supervisor Powers, 2nd by Supervisor Halbur, to nominate Supervisor Rachael Dowling for Secretary.

A motion was made for nominations to be closed.

Supervisor Rachael Dowling was elected as Secretary by voice vote.

D. Business Items

1. Define our Purpose

Chairman Hanson noted that he is not looking for broad, sweeping changes. He would like to see a reason for any changes made.

Supervisor Halbur noted that outdated information and conflicting information are the reasons for looking at the rules.

2. Scope of the Task Force

Supervisor Cox stated that the task force should define what they want to change and move those items forward based on rule numbers and where they want them to be and what they are exploring.

Supervisor Halbur voiced concern regarding the need to research with the Corporation Counsel's office to see what items might not be able to be changed.

The task force would like to ask Corporation Counsel to attend meetings or to help determine which rules can or cannot be changed.

The task force will need to clarify with Corporation Counsel how she wants to address changes to be made regarding the rules.

The following sources can be used for information: Wisconsin Chapter 5 on open meetings laws, Robert Rules of Order, the State Statutes, and the WCA Handbook.

Supervisor Harrison noted that he hasn't had a chance to go through all the rules. He feels this task force should go through the rules in their entirety.

3. Timeline for Delivery of Proposed Changes to the Judiciary & Public Safety Committee (JPS)

Supervisor Cox questioned the timeline of these meetings.

Chairman Hanson noted that there is a deadline that needs to be met. The recommendations are required to be made to the Judiciary and Public Safety Committee by May 2025.

A discussion was held about how many meetings to have and how the rules should be presented. Should they be presented as a whole or singly?

Chairman Hanson feels that it should be one presentation to the Judiciary and Public Safety and to the County Board, not multiple presentations. After the organizational meeting, any rules changes need to be presented to the Judiciary and Public Safety Committee, then to the board, and it requires a 3/4 vote to pass.

E. Next Meeting Date

Discussion was held regarding the next meeting.

The decision was made for the 3rd Monday of the month - June 17, 2024, at 4:30 p.m. at the David W. Albrecht Building, Susan T. Ertmer Conference Room 120.

Any changes to the agenda have to be submitted to Chairman Conley Hanson by June 7th, by 4:30 p.m.

Motion by Supervisor Dowling, seconded by Supervisor Powers to have the next meeting on June 17, 2024.

F. Adjourn

Motion by Supervisor Cox, seconded by Supervisor Powers to adjourn. The meeting was adjourned at 5:37 p.m.