

Winnebago County Public Health (WCPH) Department Board of Health Minutes



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: 9/9/2025 **Time:** 7:30 to 9:30 am

Location: In Person: David Albrecht County Administration Building 112 Otter Avenue, Oshkosh WI.

Virtual: Teams: [Join the meeting now;](#)

Meeting ID: 245 749 367 599

Passcode: m7pmvv

Recordings of Winnebago County Meetings including Board of Health Meetings can be found on the Winnebago County Clerk You Tube Channel:

<https://www.youtube.com/@winnebagoountywipublicmeeting>

WCPH staff: Send approved meeting notes in PDF form to: CountyClerk@winnebagoountywi.gov

Name of Board Member	In person Virtual Absent	Name of Board Member	In person Virtual Absent	Name of Board Member	In person Virtual Absent	Name of Board Member	In person Virtual Absent
Ralph Harrison	In person	Lucas Reinke	absent	Kate Hancock-Cooke	In person	Kim Malouf	absent
Denise Prehn, MD	In person			Toby Vanden Heuvel	In person; then virtual at 8:04am	Kay Horan	In Person

WCPH staff/ Invited Guests/others in attendance (indicate V for virtual)					
Heidi Keating	Shelley Brown-Giebel	Wanda Tracy	Ann Boyce	Sarahjean Schluechtermann	Ashlee Rahmlow
Doug Gieryn	Jaci Grignon (virtual)	Julia Salomon (virtual)	Alana Erickson (virtual)	Belinda DeGoey (Virtual)	Bev Slusarski (Virtual)

Topic	Who	High level overview; Important discussion points; decisions. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.	Any action needed? By whom?
A. Call to Order	Chair	- Start Recording: 7:35am - Meeting called to order at 7:35 pm by: Supervisor Ralph Harrison ROLL CALL: 5 Board of Health members present In person: Ralph Harrison, Denise Prehn, Kate Hancock-Cooke, Toby Vanden Heuvel, Kay Horan Virtual: 0	

Winnebago County Public Health (WCPH) Department Board of Health Minutes



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: 9/9/2025 **Time:** 7:30 to 9:30 am

Location: In Person: David Albrecht County Administration Building 112 Otter Avenue, Oshkosh WI.

Virtual: Teams: [Join the meeting now;](#)

Meeting ID: 245 749 367 599

Passcode: m7pmvv

Recordings of Winnebago County Meetings including Board of Health Meetings can be found on the Winnebago County Clerk You Tube Channel:

<https://www.youtube.com/@winnebagocountywipublicmeeting>

Topic	Who	High level overview; Important discussion points; decisions. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.	Any action needed? By whom?
B. Roll Call	Chair	Do we have a quorum? YES <i>ONLY THOSE PRESENT COUNT FOR QUORUM AND VOTING. PLEASE INCLUDE NUMBER OF YES, NO, ABSTAIN VOTES</i> - In Person: (5) Ralph Harrison, Denise Prehn, Kate Hancock-Cooke, Toby Vanden Heuvel, Kay Horan - Virtual: 0 - Absent: 2 (Kim Malouf, Lucas Reinke)	
C. Public Comments	Public	None	
D. Approval of Minutes		Motion to approve July 2025 minutes: Toby Vanden Heuvel Second by Kate Hancock- Cooke Voting: passed. Ralph Harrison, Denise Prehn, Kate Hancock-Cooke, Toby Vanden Heuvel, Kay Horan Motion to approve August 2025 minutes: Denise Prehn Second by: Kay Horan Voting: Passed. Yes: Ralph Harrison, Denise Prehn, Kay Horan. Toby Vanden Heuvel and Kate Hancock-Cooke abstain	
E. Business Items		None	

Winnebago County Public Health (WCPH) Department Board of Health Minutes



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: 9/9/2025 **Time:** 7:30 to 9:30 am

Location: In Person: David Albrecht County Administration Building 112 Otter Avenue, Oshkosh WI.

Virtual: Teams: [Join the meeting now;](#)

Meeting ID: 245 749 367 599

Passcode: m7pmvv

Recordings of Winnebago County Meetings including Board of Health Meetings can be found on the Winnebago County Clerk You Tube Channel:

<https://www.youtube.com/@winnebagoountywipublicmeeting>

F. Director's Report	Doug	1. Operational Updates from Public Health Divisions: Community Health and Prevention - Hannah Wainio is Presenting on Childhood Trauma Prevention work at the Oshkosh Professional Women's Connection on 9/11. - Working alongside a team lead by Casa Esther to explore safe parking and determine the needs of those most impacted. The group is presenting at the Human Services Board meeting on 9/22 at 2pm. - Working with Neenah and Fox Crossing Police Departments on a project to increase Naloxone availability in the Northern part of Winnebago County. 10 confirmed locations will receive naloxboxes. Environmental Health - Event inspections are mostly done; staff are back to conducting regular inspections. - Inspected 27 food stands at the Hmong Soccer Tourney on Labor Day weekend. No major issues found. - Four new establishments: Three tourist rooming house and one Retail Food. - Lead Safe Home Program (LSHP) lead grant was renewed. - Applied for the Housing and Urban Development (HUD) Lead Grant; notification of award: end of this month. Healthy Lifespan - Walk-in Wednesday at Hyde Community Center beginning in September from 3-5pm. Partners and WCPH will be tabling. WCPH will be providing lead screenings and vaccines as able - Promoting Healthy Aging Events: Senior Expo coming up and planning to introduce Bingocize - Leaf no one behind: Organize volunteers from college and high schools to do yard work for people referred through ADRC. - Partnership w/Oshkosh Fire Department/Human Services to facilitate greater referrals for people at risk for falls. Communicable Disease - Measles 24 cases in Oconto County. No cases in Winnebago County. - Met with health care system Infection Preventionists (IP) in regional Tri-County Communicable Disease	
-----------------------------	------	---	--

Winnebago County Public Health (WCPH) Department Board of Health Minutes



Date: 9/9/2025 **Time:** 7:30 to 9:30 am

Location: In Person: David Albrecht County Administration Building 112 Otter Avenue, Oshkosh WI.

Virtual: Teams: [Join the meeting now;](#)

Meeting ID: 245 749 367 599

Passcode: m7pmvv

Recordings of Winnebago County Meetings including Board of Health Meetings can be found on the Winnebago County Clerk You Tube Channel:

<https://www.youtube.com/@winnebagoountywipublicmeeting>

	- o Met with Public School Nurses August 18th • Controlled Air-Purifying Respirator (CAPR) - o Sorting parts to assemble complete systems - o Plan to house 4-6 sets at WCPH - o Fox Valley Healthcare Emergency Readiness Coalition (FV HERC) can assign remaining sets to other accessible locations in the region Women, Infants and Children (WIC) • Current caseload: 2380 • Meghan Hermann completed her master's program and passed her registration exam; she is formally a Registered Dietitian (RD). • Still distributing our farmers market vouchers. • October 1st: New food rules beginning, and WIC is preparing to implement new rules and support clients understanding of changes. • WIC is engaging the community by tabling at Latino Fest; Walk-in Wednesday at Hyde Center; Moms support group at Vida; Parent Connection Fall Fest; collaboration with First Five Fox Valley and Help Me Grow to encourage developmental screening. Administration: • Public Health is partnering with UW-Extension on Public Health Week/Ideas week April 2026 to draw more attendees and still have a focus on rural areas. • Our epidemiologist continues to work on a multitude of data related projects. • Winnebago County Public Health continues to work with the Tri county (regional) on efforts to develop a regional Community Health Assessment/Community Health Improvement Plan (CHA/CHIP). • Thanks to our accountant for her assistance with budget. • September is Emergency Preparedness month-outreach is occurring. • Admin team wrote and was awarded the Taking Action with Data grant from the State of WI to explore and educate community partners on air quality issues around the county. \$10,000 grant over 11 months to cover cost of air quality monitors, air quality flags, education materials, and staff time.	
--	--	--

Winnebago County Public Health (WCPH) Department Board of Health Minutes



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: 9/9/2025 **Time:** 7:30 to 9:30 am

Location: In Person: David Albrecht County Administration Building 112 Otter Avenue, Oshkosh WI.

Virtual: Teams: [Join the meeting now;](#)

Meeting ID: 245 749 367 599

Passcode: m7pmvv

Recordings of Winnebago County Meetings including Board of Health Meetings can be found on the Winnebago County Clerk You Tube Channel:

<https://www.youtube.com/@winnebagocountywipublicmeeting>

Topic	Who	High level overview; Important discussion points; decisions. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.	Any action needed? By whom?
		Director Updates: 2 vacancies, both Community Health Workers Currently working on Budget 2. Review of Income Statement a. Budget: Met w/County Exec, Finance, Human Resources to look at needs over next year, discuss options i. Two listening sessions occurring 9/10/25 to allow time for County Board Supervisors to ask questions and for the county exec and departments to receive feedback prior to the County Exec submitting their budget. 1. Sunnyview Expo: 8am and 5pm on Wednesday 9/10 ii. Public Health Analyst position being added to Public Health budget iii. Beginning to see impacts of decreased funding at federal level and unknown funding based on grants that have not yet been notified or awarded, thus increasing the ask on the levy. If grants are not received, it would impact levy. iv. Supervisor Harrison asked about Public Health's role with Solutions Recovery in connection with the Peer Response Team. Public Health staff provided information about history of grants written by Public Health that have been piloted and supported the Peer Response Team as well as recent efforts to continue to secure funding. 3. Tour of the Department Neenah location	
G. Communicati on Shared by BOH	All	None	
H. Next Meeting	Board Chair	- Next tentative meeting: October 14, 2025; at 7:30am at the Oshkosh location. - Board of Health meets the 2nd Tuesday of every month unless an additional meeting is needed at 7:30 am	

Winnebago County Public Health (WCPH) Department Board of Health Minutes



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: 9/9/2025 **Time:** 7:30 to 9:30 am

Location: In Person: David Albrecht County Administration Building 112 Otter Avenue, Oshkosh WI.

Virtual: Teams: [Join the meeting now;](#)

Meeting ID: 245 749 367 599

Passcode: m7pmvv

Recordings of Winnebago County Meetings including Board of Health Meetings can be found on the Winnebago County Clerk You Tube Channel:

<https://www.youtube.com/@winnebagoountywipublicmeeting>

Topic	Who	High level overview; Important discussion points; decisions. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.	Any action needed? By whom?
I. Adjourn	Board Chair	• Motion to adjourn at (time) by: Kate Hancock- Cooke • Second Kay Horan Vote: Passed. Ralph Harrison, Kay Horan, Denise Prehn, Kate Hancock-Cooke	

Mission: WCPH protects and promotes health through services, partnerships and equitable practices and policies so all can live their best life.

Vision: Healthy people building thriving communities.

Please send it to the County Clerk at CountyClerk@winnebagoountywi.gov as they work with IT to post everything. These will then be posted on the COUNTY PUBLIC MEETINGS YOUTUBE CHANNEL.