



Winnebago County

The Wave of the Future

PERSONNEL & FINANCE COMMITTEE

THURSDAY, JANUARY 8, 2026 @ 9:00 AM

SUSAN T. ERTMER CONFERENCE ROOM 120

DAVID W. ALBRECHT ADMINISTRATION BUILDING, GROUND FLOOR

112 OTTER AVENUE OSHKOSH, WISCONSIN

To attend this meeting virtually via Microsoft Teams, please use this link:

[Join the meeting now](#)

Meeting ID: 252 175 932 358

Passcode: wx68Dk9f

A Meeting of the Winnebago County Personnel & Finance Committee will be held on Thursday, January 8, 2026, at 9:00 AM in the Susan T. Ertmer Conference Room 120 of the David W. Albrecht Administration Building, 112 Otter Avenue Oshkosh, Wisconsin.

At this meeting, the following will be presented to the Committee for its consideration:

A. Call to Order

B. Public Comments

Restricted to Items on the Agenda with a Limit of Two Minutes per Person

C. Adopt Agenda

D. Approval of Minutes

1. Approval of December 4, 2025, Meeting Minutes

E. Updated Department Reports

1. Director of Finance, Paul Kaiser
 - Update on the General Fund, Undesignated Fund and Investment Funds
2. Director of Administration, Jamie Rouch
 - Update on Quarterly Reports
3. Human Resources Update - Mark Habeck, Director of Human Resources
 - HR Staffing Update
 - Payroll Update
 - New Hire Report

F. Business Items

Action may be taken on any business items.

1. Contingency Fund Request to Cover Loss on Foreclosed Property Sale
2. Budget Amendment — Acceptance of a Wisconsin Partnership Program Grant for \$158,913 for the

Winnebago County Public Health Department

3. Winnebago County is considering applying for an EPA Brownfields Cleanup Grant for the American Fibers Site (204 Railroad Street, Menasha) pending P&F and County Board approval
4. Authorize Winnebago County to apply for and appropriate up to \$100,000 from the State and Local Cybersecurity Grant Program into the 2026 Adopted County Budget Operating Expense Category of the Information Technology Department
5. Departmental Realignment of CONNECT Program from the Winnebago County Department of Human Services to the District Attorney's Office

G. Honoring Retiring County Employees

1. Commendation for Michelle Peters
2. Commendation for Patrick Arent
3. Commendation for Todd Christie
4. Commendation for Todd Christopherson
5. Commendation for Patti Dedecker
6. Commendation for David Mack
7. Commendation for Diane Culver
8. Commendation for Cheri Jones
9. Commendation for David Binner

H. Notice of Claims

1. Notice of Claim from Charles Roland for Damage to his Vehicle from a County Highway Snowplow

I. Next Meeting Date: Thursday, February 5, 2026

1. Your items for the Personnel & Finance Committee meeting **AGENDA** must be reviewed by Corporation Counsel at least two weeks before the meeting in February. Items are due by **January 22, 2026**.

J. Adjourn

****A quorum of the Park View Health Center Committee and the Winnebago County Board of Supervisors may be present at this meeting.**

Upon request, provisions will be made for people with disabilities and/or limited English proficiency upon 24 hours prior notice to the Office of the County Clerk. Phone Number: 920-232-3430