

Winnefox Library System

Unapproved Board Meeting Minutes

September 24, 2025

The September 24, 2025, regular meeting of the Winnefox Library System Board of Trustees was held at Patterson Memorial Library – Wild Rose and called to order at 4:30 p.m. by President Andrew Prellwitz.

Present: Mark Arend, Chuck Bornhoeft, Bill Bracken, Noah Cypher, Randy Fieldhack, Katherine Freund, Samantha Goldben, Nita Krenz, Jim Miller, Lloyd Moberg, Thomas Mosling, Andrew Prellwitz, Michael Will and Doug Zellmer.

Trustees Absent: Mel Kolstad, Mellisa Stafford.

Also Present: Clairellyn Sommersmith, Director; Marcy Cannon, Business Manager; Mary Schneider, Administrative Specialist II; Crystal Marschall, WCTS Coordinator; Kent Barnard, Patterson Memorial Library Director.

Public comments: None

Meeting Minutes

Motion to approve minutes from the Board Meeting July 30, 2025; Personnel Meeting August 28, 2025; and Finance Meeting August 28, 2025.

Motion: Miller; **Second:** Krenz; **Vote:** Unanimous.

Financial Statements

Motion to approve Classification of Invoices Previously Paid July - August 2025.

Motion: Arend; **Second:** Miller; **Vote:** Unanimous.

Mike Will arrived at this time.

Resolution of Appreciation

Motion to approve the departing trustee resolution of appreciation as presented in Exhibit A.

Motion: Bracken; **Second:** Miller; **Vote:** Unanimous.

Committee Vacancy Appointment

Andrew Prellwitz announced the appointment of Chuck Bornhoeft to the Finance Committee, filling the vacancy created by David Rucker's resignation.

Winnefox Library System 2024 Audit

Motion to approve the Winnefox Library System 2024 Audit as presented in Exhibit B.

Motion: Bornhoeft; **Second:** Arend; **Vote:** Unanimous.

2026 Resource Library Agreement

Motion to approve the 2026 Resource Library Agreement as presented in Exhibit C.

Motion: Zellmer; **Second:** Will; **Vote:** Unanimous.

2026 Contractual Services Agreement

Motion to approve the 2026 Contractual Services Agreement as presented in Exhibit D.

Motion: Miller; **Second:** Zellmer; **Vote:** Unanimous.

2026 Proposed Winnefox Library System Budget

Motion to approve the 2026 Winnefox Library System Budget as presented in Exhibit E.

Motion: Bracken; **Second:** Arend; **Vote:** Unanimous.

Special Funding Request

Motion to approve the use of WALs undesignated funds up to \$14,080.00 to cover half of the installation cost for the server room fire suppression system as presented in Exhibit F.

Motion: Zellmer; **Second:** Bornhoeft; **Vote:** Unanimous.

2026-2030 Winnefox Library System Strategic Plan

Motion to approve the Winnefox Library System Strategic Plan as presented in Exhibit G.

Motion: Zellmer; **Second:** Mosling; **Vote:** Unanimous.

2026 Annual System Plan

Motion to approve the Winnefox Library System 2026 Annual System Plan as presented in Exhibit H.

Motion: Bracken; **Second:** Freund **Vote:** Unanimous.

Motion to adjourn at 5:40 p.m. **Motion:** Will; **Second:** Bornhoeft; **Vote:** Unanimous.

Respectfully submitted,

Mary Schneider

Mary Schneider, Recorder