

Local Emergency Planning Committee (LEPC) Meeting Minutes - 11.06.2025

Call to Order

- Eric Rasmussen calls to order at 9:34 AM.
- Everyone in attendance gave self-introductions.
- Roll Call: Handled via sign-in sheet.
 - o In-person attendees: Karoline Hopfensperger, Eric Rasmussen, Shawn Bordeaux, Travis Nummerdor, Beth McCormick, Stephen Perks, Andy Radig, Doug Zellmer, Kaylin Rieckmann, CJ Wedell
 - o Virtual attendees: Shelley Brown-Giebel, Chris Lutzen

Approval of Minutes

- May 8, 2025, Meeting Minutes
 - o First Motion: Doug Zellmer
 - o Second Motion: Shawn Bordeaux
 - o No discussion.
- September 4, 2025, Meeting Minutes
 - o First Motion: Doug Zellmer
 - o Second Motion: Shawn Bordeaux
 - o No discussion.
- Both minutes were all in favor, no oppositions, motions passed.

Public Comments within the Jurisdiction of the Committee

- No public comments.

Business Items

- *Approval of Nominations for Three-Year Term (January 1, 2026 – December 31, 2028)*
 - o Nominations made by Eric Rasmussen
 - Robert Doemel, alternate Kevin Kuklinski – Winnebago County Highway
 - First Motion: Beth McCormick
 - Second Motion: Travis Nummerdor
 - Tim Eichman, alternate Tyler Sleeter – WCSO
 - First Motion: Beth McCormick
 - Second Motion: Kaylin Rieckmann

- Stephanie Spence – Aurora Medical
 - First Motion: Beth McCormick
 - Second Motion: Stephen Perks
 - Chris Lutzen – Pierce Manufacturing
 - First Motion: Beth McCormick
 - Second Motion: Kaylin Rieckmann
 - CJ Wedell, alternate Aaron Droessler – OFD HazMat
 - First Motion: Beth McCormick
 - Second Motion: Shawn Bordeaux
 - Nominations were all in favor, no oppositions, motions carried.
- *Spill Report*
 - Valley Environmental Response (VER) reports that Ja Mar was a large spill.
- *Subcommittee Reports*
 - Education and Outreach
 - Winnebago County Emergency Management attended several outreach events and participated in interviews that distributed EPCRA and LEPC safety materials.
 - Planning and Exercising
 - Winnebago County Emergency Management attended and hosted multiple emergency preparedness trainings and exercises.
 - Discussion of sharing training opportunities for LEPC members to participate in/observe.
- *EPCRA Report*
 - Discussion of September 4 meeting.
 - Group consensus was that the first time the LEPC review of EPCRA plans was a success.
 - Review of EPCRA plans by LEPC to be continued into the new year.

Presentations

- Presentation from Beth McCormick.
 - Valley Environmental Response, LLC
 - Topic was on EPCRA facility walkthroughs.

Next Meeting Date

- Thursday, May 7, 2026. Location TBD.
 - Possibly to have Galloway host.

- Possible EPCRA Plan Review meeting prior to May's standard LEPC meeting.
- Save the Dates will be sent out in January 2026.

Adjourn

- Eric Rasmussen makes motion to adjourn at 10:47 AM.
 - o First Motion: Doug Zellmer
 - o Second Motion: Travis Nummerdor
 - o No discussion.
 - o All in favor, no oppositions, motion carried.