



**PARK VIEW HEALTH CENTER COMMITTEE MEETING MINUTES
THURSDAY, SEPTEMBER 18, 2025**

A. Call to Order

Chairman Thomas Swan called the meeting of the Park View Health Center Committee to order at 3:30 P.M. from the James P. Coughlin Center, 625 E. County Road Y, Oshkosh, Wisconsin and virtually by TEAMS.

Members Present: 5 - Thomas Swan, Morris Cox, James Ponzer, Maribeth Gabert and Brenda Pluchinsky.

Also Present at the Meeting:

Linzi Gazga-Parish, Administrator

Doug Petraszak, Financial Services Manager

Nouly Lo, Administrative Public Relations Coordinator

B. Adopt Agenda

C. Approval of Minutes

1. Approval of August 21, 2025 Meeting Minutes

D. Director's Report

1. Financial Report

Finance Manager Doug Petraszak presented the financial report for August, noting that the expected percentage for this point in the year is 67%. Intergovernmental Revenue totaled \$8,416,469, or 67.81% of the budget, with Medicaid Title 19 being the largest source at \$6,732,499, representing 77.59% of the budget. Public Service revenue reached \$2,532,889, or 56.29%, and Interfund Revenue totaled \$14,255, or 59.40%. Miscellaneous Revenue stood at \$134,613, or 79.18%, while Transfers In accounted for \$276,133, or 66.67% of the budget. Together, these categories brought total year-to-date revenue to \$11,374,386, or 64.92% of the annual budget.

On the expense side, Total Labor costs were \$8,246,902, or 54.27% of the budget, and Travel expenses totaled \$5,046, or 23.36%. Although the Capital Outlay line shows zero, \$16,325 was spent on a closed asset that was moved from the income statement to the balance sheet. Office expenses totaled \$36,187, or 42.00%, and Operating expenses were \$1,034,567, or 57.66%. Repair and Maintenance costs were \$53,188, or 39.38%, and Utilities totaled \$243,168, or 57.76% of the budget. Contractual Services came in at \$1,375,028, or 67.00%, Insurance totaled \$62,362, or 65.32%, and Depreciation was \$473,210, or 65.78% of the budget. Overall, total expenses year-to-date were \$11,529,658, representing 56.18% of the budget and resulting in a deficit of \$155,272.

2. Census Report

Administrator Linzi Gazga Parish provided a staffing and census update. At the beginning of August, the average census was 95. There were 12 admissions and 19 discharges during the month, with 24 individuals currently on the waiting list. The current payer mix includes 19% private pay/VA, 65% Medical Assistance, 4% Family Care, 11% Medicare Advantage, and 1% Medicare.

3. **Staffing Update**

In August, 17 new staff members were hired, and the turnover rate was 8.3%, largely due to students returning to school. There were 16 resignations during the month. Current open positions include 14 RNs, 46 CNAs, and approximately 10 Hospitality Aides. At this time, there are no openings in Food Service or Housekeeping. The number of casual staff increased significantly, as many employees transitioned to casual status while returning to school. Currently, there are 42 casual CNAs, 24 casual Hospitality Aides, 3 RNs, and 2 casual Food Service Assistants, bringing the total staff count to 263.

E. Public Comments on Agenda Items

No public comments on agenda items.

F. Business Items

Action may be taken on any business items.

1. **Private Pay Rates**

Administrator Linzi Gazga Parish reported on the private pay rates, noting that this report is reviewed annually. In 2023, rates were increased from \$335 to \$350 per day. The cost of care per resident day in 2023 was \$341.79 for labor and \$459.48 including overhead expenses such as heat, electricity, and cable. In 2024, it was proposed and approved that rates increase incrementally to align with higher Medicaid reimbursement rates and rising costs of care. The rate increased to \$400 in January and to \$450 as of June 1. For 2025, an additional increase to \$465 per day is being proposed to remain in line with competitors and current costs, as the cost of care per resident day is now \$533. The proposed increase applies only to the regular private pay rate, not the extensive skilled rate. Supervisor Cox moved to approve the recommendation, and Supervisor Ponzer seconded the motion. The motion carried, with all in favor except Supervisor Gabert.

G. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

The committee will discuss the budget and consider an amendment that will require committee approval.

H. Next Meeting Date

October 16th, 2025 at 3:30pm.

I. Adjourn

[MIN FOOT]

A handwritten signature in black ink, appearing to be 'XLR NO', with a long horizontal line extending to the right.