

Winnebago County Planning and Zoning
Planning and Zoning Committee
112 Otter Ave, Oshkosh, WI 54901, 3rd Floor Admin Conference Room
Special Planning Meeting
7:30AM, August 15, 2025
Meeting also available via Microsoft Teams

Present: Supervisors Howard Miller, Maribeth Gabert, Christian Mueller, Frank Frassetto, Stefanie Holt

Absent: Christian Mueller

Staff: Jerry Bougie, Director, Planning and Zoning; Cary Rowe, Zoning Administrator; Daniel Lefebvre, Assistant Zoning Administrator; Caleb Edwards, Code Enforcement Officer

Guests: Gordon Hintz, Winnebago County Executive; Mary Anne Mueller, Winnebago County Corporation Counsel; Sara Stertz, Winnebago County Corporation Counsel.

The Meeting was called to order by Chairman Howard Miller.

Public comments on Agenda items

None.

Approval of Minutes

Committee reviewed the May 27, 2025 Public Hearing meeting; June 6, 2025 Deliberative and Planning meeting; July 1, 2025 Special Public Hearing and Special Deliberative meeting; and July 17, 2025 Special Public Hearing and Special Deliberative meeting as presented. Motion made by F. Frassetto to approve minutes as presented. Seconded by M. Gabert. Motion carried 3-0-2 (Supervisor Holt arrived after vote).

Business Items

1. Committee review and potential action on DNR requested amendments to the proposed Chapter 27 Winnebago County Shoreland Zoning Ordinance

D. Lefebvre went through the latest edits from the DNR but indicated that staff are still waiting for more correspondence back regarding other issues.

County Executive Hintz indicated that there are some concerns regarding the passage of the changes to the ordinance and asks that the board be cautious and intentional of decisions that could lead to ambiguity and open us up to possible litigation. Corporation Counsel M. Mueller further explained further legal background regarding general zoning and shoreland zoning and cited recent court cases that deal with both general and shoreland zoning between counties and towns.

**Motion made by S. Holt to approve the initial edits received by the DNR
Seconded by F. Frassetto. Motion carried 4-0-1.**

Further discussion ensued after the vote regarding general and shoreland zoning and other court cases and state statutes. No further action taken.

2. Review and Action to forward Town Zoning Change(s) & Town Zoning Ordinance Amendment(s).

C. Rowe provided a memo to the Committee which recommends forwarding a Town Zoning Change for Zabel, Lyle and Angela, Town of Winneconne, Parcel ID #030-0294-02-01 for approval to the County Board. This town zoning change is consistent with the Winnebago County Land use.

Motion made by F. Frassetto to forward the town zoning change to County Board for approval. Seconded by M. Gabert. Motion carried 4-0-1.

C. Rowe provided a memo to the Committee which recommends forwarding a Town Zoning Change for Schreiber, Brian, Town of Vinland, Parcel ID #026-0661-13 for approval to the County Board. This town zoning change is consistent with the Winnebago County Land use.

Motion made by F. Frassetto to forward the town zoning change to County Board for approval. Seconded by S. Holt. Motion carried 4-0-1.

C. Rowe provided a memo to the Committee which recommends forwarding a Town Zoning Change for the Town of Clayton, Parcel ID #006-0340-01 for approval to the County Board. This town zoning change is consistent with the Winnebago County Land use.

Motion made by F. Frassetto to forward the town zoning change to County Board for approval. Seconded by M. Gabert. Motion carried 4-0-1.

C. Rowe provided a memo to the Committee which recommends forwarding a Town Zoning Change for the Town of Clayton, Parcel ID #006-0420-02, 006-0420-03, 006-0420-04 for approval to the County Board. This town zoning change is consistent with the Winnebago County Land use.

Motion made by F. Frassetto to forward the town zoning change to County Board for approval. Seconded by S. Holt. Motion carried 4-0-1.

Next Meeting Date

The next Planning and Zoning meeting will be Viewing on August 22, 2025 at 7:30AM.

Adjournment

MOTION made by S. Holt to adjourn the meeting at 8:32AM. Seconded by F. Frassetto. Motion carried 4-0-1.

Respectfully Submitted
Winnebago County Planning and Zoning