



Winnebago County

The Wave of the Future

**PARK VIEW HEALTH CENTER COMMITTEE MEETING MINUTES
THURSDAY, AUGUST 21, 2025**

A. Call to Order

Chairman Thomas Swan called the meeting of the Park View Health Center Committee to order at 3:30 P.M. from the James P. Coughlin Center, 625 E. County Road Y, Oshkosh, Wisconsin and virtually by TEAMS.

Members Present: 4 - Thomas Swan, Morris Cox, James Ponzer and Brenda Pluchinsky.

Absent: 1 - Maribeth Gabert

Also Present at the Meeting:

Linzi Gazga-Parish, Administrator

Doug Petraszak, Financial Services Manager

Nouly Lo, Administrative Public Relations Coordinator

B. Adopt Agenda

Motion by Cox, seconded by Ponzer, to adopt the agenda. CARRIED BY VOICE VOTE. 4-0

C. Approval of Minutes

1. Approval of July 17, 2025 Meeting Minutes

Motion by Cox, seconded by Pluchinsky, to approve the minutes of the July 17, 2025, meeting. CARRIED BY VOICE VOTE. 4-0

D. Director's Report

1. Financial Report

Finance Manager Doug Petraszak presented the financial report for July. He noted that the expected percentage for this time of year is 58%. The intergovernmental revenue year-to-date actual is \$7,336,294, which is 59.11% of the budget—slightly better than projected. The largest contributor in this category is Medicaid Title 19, with a year-to-date total of \$5,876,094, representing 67.72% of the budget. In the Public Service section, which includes private pay, the total is \$2,198,821, currently at 48.86% of the budget, with the largest portion attributed to the Private Pay line. Interfund Revenue totals \$12,995, or 54.15% of the budget. Miscellaneous Revenue is \$120,260, which is 70.73% of the budget. Transfers In are at \$241,617, or 58.33% of the budget. Total revenue year to date stands at \$9,910,014, or 56.56% of the budget. On the expenditure side, Total Labor year to date is \$7,264,604, representing 47.81% of the budget. Travel expenditures are \$4,966, or 22.99% of the budget. In Capital Outlay, a tub has been ordered and will be reflected in next month's report. The Office subtotal is \$33,776, or 39.2% of the budget. Operating expenditures are \$893,101, or 49.78% and repairs and maintenance year to date is \$45,371 or 33.60%, while Utilities total \$199,483, or 47.38% of the budget. Contractual Services are currently at \$1,118,141 which is 54.48% of the budget. The deficit at the end of July is \$117,893.

2. Census Report

Administrator Linzi Gazga Parish provided a staffing and census update. At the beginning of July, the average census was 92. During the month, there were 18 admissions and 17 discharges, with 27 individuals on the waiting list. Regarding payer sources, 21% were private pay, 66% were covered by medical assistance, 3% by family care, 9% by Medicare Advantage, and 2% by Medicare.

3. Staffing Update

In July, Park View had a total of 196 staff members with point status. During the month, we hired five new employees, while nine individuals resigned, resulting in a turnover rate of 4.6%. At the close of July, our open positions included 15 nurses, 39 CNAs, and 11 hospitality aides. While the staffing report indicates two open positions in housekeeping, we are not actively recruiting in that department at this time. We are, however, recruiting for one kitchen staff member. Casual staff continue to provide additional support across departments. As of July, we had 34 casual CNAs, 27 hospitality aides, 4 RNs, 2 food service assistants, and 1 transportation aide. July also marked an important period of training transitions, with many staff completing the CNA class. At the same time, several individuals returned to school, which has had an impact on availability and scheduling.

Recruitment efforts this summer have focused on direct sourcing through Indeed, along with planning and hosting an onsite job fair at Park View on August 26th. In addition, we have been conducting stay interviews to gain a better understanding of staff satisfaction—asking whether employees enjoy working here, if they have considered employment elsewhere, and why. This feedback will guide retention efforts going forward. Work is also underway with Mark from HR on position reclassifications.

Lastly, Supervisor Gabert inquired about the potential impact of the recent “Big Beautiful Bill” on Park View. At this time, the effects are minimal. The bill delays the implementation of 24/7 RN coverage and minimum hours per resident day standards until 2034, meaning these requirements will not immediately apply to us. In addition, Medicaid coverage prior to application has been shortened from 90 days to 60 days, which will result in only a slight adjustment to current processes.

E. Public Comments on Agenda Items

No public comments on agenda items.

F. Business Items

Action may be taken on any business items.

There were no business items.

G. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

There were no suggestions from committee members for items to be addressed on a future agenda.

H. Next Meeting Date

The next meeting will take place on Thursday, September 18, 2025, at 3:30 p.m. at the James P. Coughlin Center.

I. Adjourn

Motion by Cox, seconded by Ponzer, to adjourn. MOTION CARRIED 4-0. The meeting adjourned at 4:36 p.m.

Submitted by:

Nouly Lo

A handwritten signature in black ink, appearing to read 'Nouly Lo', is written over a horizontal line. To the left of the signature is a small 'x' mark.