



Winnebago County

The Wave of the Future

**PERSONNEL & FINANCE COMMITTEE MEETING MINUTES
THURSDAY, JULY 3, 2025**

A. Call to Order

The meeting was called to order by Chairman Morris Cox at 9:00 a.m. in the Susan T. Ertmer Conference Room at 112 Otter Avenue, Oshkosh.

Members Present: Chairman Morris Cox, Supervisor Nate Gustafson, Supervisor Don Nussbaum, Supervisor Steve Binder and Supervisor Stefanie Holt.

Also Present at the Meeting: County Board Vice-Chairman Chuck Farrey, Director of Administration Jamie Rouch, Director of Human Resources Mark Habeck, Corporation Counsel Mary Anne Mueller, Paralegal Truitt Landolt, Sheriff John Matz, Lieutenant Amber Rozek, Lieutenant Megan Kamien, Captain Lara Vendola (via TEAMS), and County Clerk Julie Barthels

B. Public Comments

No comments from the public.

C. Adopt Agenda

Motion by Supervisor Nussbaum, seconded by Supervisor Holt to adopt the agenda for July 3, 2025. Vote to Approve the Agenda: AYES - 5; NAYES - 0. CARRIED. (5-0)

D. Approval of Minutes

1. Approval of May 1, 2025, and June 5, 2025, Meeting Minutes

Motion by Supervisor Farrey, seconded by Supervisor Nussbaum to approve the May 1, 2025, minutes for the Personnel and Finance Committee meeting. VOTE: AYES - 3 - Cox, Farrey and Nussbaum; NAYES - 0; ABSTAIN - 3 - Holt, Binder, and Gustafson. CARRIED. (3-0-3)

Motion by Supervisor Gustafson, seconded by Supervisor Nussbaum to approve the June 5, 2025, minutes for the Personnel and Finance Committee meeting. Vote: AYES - 4; NAYES - 0; ABSTAIN - 1 - Holt. CARRIED. (4 -0-1)

E. Updated Department Reports

1. Administration Department Update - Jamie Rouch, Director of Administration

Director of Administration Jamie Rouch provided information regarding this year's budget process.

- *New position requests, new Information technology requests, and new capital requests have already been submitted.*
- *The operational budget was submitted at the end of June.*
- *They are compiling budgets and making plans for budget workshops. This will start with the Departments meeting with the Administration Team, then with the County Executive, then with the Committee Chairs.*
- *Budget Workshops will take place at the beginning of September. The budget will be explained in full by funds. The temporary date is set for September 10, 2025. There will be two sessions: one in the morning and one in the evening. The sessions will be open to the public.*
- *There will be explanations on the impact of grants, how the tariffs might affect our budget, and anything else that might affect the county's budget.*
- *They are looking at re-vamping the scoring and priority-based budgeting,*

Director Rouch then took questions from the committee.

2. Human Resources Update - Mark Habeck, Director of Human Resources

Director of Human Resources, Mark Habeck, provided an update on new hires for Winnebago County.

- *Mr. Habeck provided a new hire report to the Committee.*
- *He noted that job fairs will start back up in the fall.*

- He is trying to find an easier way to compile reports.
- The committee would like to see a report showing reasons why employees leave the county.

Director Habeck then took questions from the committee.

F. Business Items

1. **\$350,000 Wisconsin Department of Justice, Bureau of Justice Programs for COSSUP Wisconsin Deflection Initiative Grant**

Motion by Supervisor Nussbaum, seconded by Supervisor Binder to approve a \$350,000 Wisconsin Department of Justice, Bureau of Justice Programs for COSSUP Wisconsin Deflection Initiative Grant.

Sheriff Matz introduced Lieutenant Amber Rozek and Lieutenant Megan Kamien to explain what the COSSUP Deflection Grant is for.

The grant will be an expansion of the STAR Program. With this grant, it would allow the Sheriff's Department to fund a case-manager, coordinated aftercare support specialist employee to aid with this program. This would be a two-year project position. The position would implement the discharge program for the individuals.

Lieutenant Rozek and Kamien then took questions from the committee.

Vote to Approve: AYES - 5; NAYES - 0. CARRIED. (5-0) Chairman Cox requested that the Personnel and Finance Committee vote would be contingent on the Judiciary and Public Safety Committee vote.

2. **Authorize Application and Acceptance of the Safe Streets and Roads for All (SS4A) Planning Grant for \$280,000 to Hire a Consultant or East Central Wisconsin Regional Planning Commission to Create the Plan and use in-kind match to meet the \$70,000 match requirement.**

Motion by Supervisor Binder, seconded by Supervisor Holt to authorize an application and acceptance of the Safe Streets and Roads for All (SS4A) planning grant for \$280,000 to hire a consultant or East Central Wisconsin Regional Planning Commission to create the plan and use an in-kind match to meet the \$70,000 match requirement.

This grant will be used to develop a comprehensive safe streets plan for the entire county and to have the ability to hire a consultant to manage this plan.

This grant has already been applied for because the deadline was June 26th. If the committee and the county board do not approve this, the grant can be withdrawn.

Supervisor Nussbaum asked that a fiscal note be placed on the resolution when it is forwarded to the County Board.

Vote: AYES - 4; NAYES - 0; ABSTAIN - 1 - Gustafson. CARRIED. (4-0-1)

G. Commendations

1. **Commendation Celebrating the 50th Anniversary of the Solid Waste Management Board**

Motion by Supervisor Gustafson, seconded by Supervisor Nussbaum to approve the commendation celebrating the 50th anniversary of the Solid Waste Management Board.

Vote: AYES - 5; NAYES - 0. CARRIED. (5-0)

H. Next Meeting Date: Thursday, August 7, 2025

Supervisor Holt noted that the next meeting of the Personnel and Finance Committee meeting will be held on August 7, 2025, at 9:00 a.m. in the Susan T. Ertmer Conference Room.

I. Adjourn

Motion by Supervisor Nussbaum, seconded by Supervisor Holt to adjourn the Personnel and Finance Committee meeting. Vote to Adjourn: AYES - 5; NAYES - 0. CARRIED. (5-0)
The meeting was adjourned at 9:50 a.m.

Respectfully Submitted by:

Julie A. Barthels

Winnebago County Clerk

*The video portion of this meeting is available on the County website:
<https://winnebagocowi.portal.civicclerk.com>*