

Advisory Committee for Children's Voluntary Services

Meeting Minutes

DATE: Tuesday, May 13, 2025

TIME: 12:30 p.m. – 2:00 p.m.

PLACE: Winnebago County Human Services Building, 220 Washington Avenue, Oshkosh, WI, Room 033

PRESENT: Angela Wade (Trio Academy), Tammy Ross (The Sensory Club), Tammi Kohlman (Lakeside Packaging Plus), Sarah Dunks (Options for Independent Living), Emily Paschen (NOVA ABA), Karen Price (Christian Servants), Jodi Gunckel (Oshkosh Area School District), Abby Drover (Love the Mess), Brooke Zacharias (Christian Servants), Alisa Eaton (Reflection of Grace)

STAFF PRESENT: Tracey Gehrke, Hannah Ulwelling, Bridget Hunter, Rachael Van Dyke, Kirsten Tessen, Jessica Oaks, Kathryn Runge, Halle Abernathy, Mitch Cornils, Elizabeth Wagner, Wendy Hein, Maureen Sullivan, Jenna Stueck, Kathy Peters, Hailey Drummond

A. Call to Order: **Tracey Gehrke** called the meeting to order at approximately 12:30 p.m.

B. Approval of February 2025 Meeting Minutes: Liz Schlosser moved for approval of the February 2025 meeting minutes, seconded by Hannah Ulwelling, motion carried.

Elizabeth Wagner announced that she has accepted a different position with the county. Hannah, Bridget, or Jenna will lead future ACCVS committee meetings.

C. Business Items:

1. Presentation – Reflections of Grace Performing Arts School (ROG) – Alisa Eaton:

- Locations – Reflections of Grace is a non-profit dance school with various locations including the City Center in Oshkosh, Appleton, Neenah, Fond du Lac, and has the capability of traveling to teach classes. Children attending Arts for Kids Daycare receive dance classes from ROG as both are located within the same building.
- Classes – Ballet, jazz, adaptive, and lyrical dance types are offered. The Dance 4 All Program classes include all dance genres and are designed for children and adults in the ID/DD population to improve physical strength and balance.
- Focus – Classes focus on building physical strength, balance/coordination, increasing range of motion, rhythm/musical awareness, and encouraging positive mental health.
- Grants – Alisa submitted a grant application to Community Foundation for an 8-week program concluding with a recital at the Leach with the intention of encouraging community performances and enrichment. Programs are primarily funded by community grants and support.
- Free – Classes are free to participants as ROG is funded by Community Foundation, other grants, and is a CLTS approved provider.
- Adaptive Classes – Staff are preparing to host adaptive dance classes for Wednesdays.
- Nursing Homes – Older children are in classes that will tour eight nursing homes at the end of June.

- For more information – contact Alisa at 920-410-8080 or visit <https://reflectionsgrace.com/>.

2. Member Sharing:

Public Health Tracey Gerhke shared the following updates:

- Back to School Fair is being held August 13 and 14. Anticipation is to serve 1200 children. Families who are not in attendance are placed on waitlist and receive a less robust experience. CLTS outreach would like to set up a resource table at the fair. School entity pieces are done including getting picture taken for the bus.
- Diaper Bank – New guidelines have been incorporated for the diaper bank which limits diapers to those under the age of three.
- WIC – there will be a delay for WIC at the farmer's market this year.

Abby Drover provided an update on Love the Mess events:

- Service Providers Meetings – In March, Abby and Marla Kopecky from Focus on Freedom hosted a meeting at the Boys & Girls Club. The goal is to start monthly meetings in fall for service providers to get to know each other.
- Training for safety in the community will be held on June 17th.
- Parent's Night Out – All parents are welcome to come meet others. Details are available on the website.

Mitch Cornils with Winnebago County CPS Ongoing shared that the foster care team continues to recruit for foster parents. Elsewhere Coffee hosted an information event last Friday which resulted in three new foster parents. The next event will be held on May 21 from 7 AM to 12 PM at Bedrock Coffee.

Tammy Kohlman from Lakeside Packaging Plus reported there are still a couple of openings at both locations for the youth summer program.

Emily Paschen with NOVA ABA reported having openings for their 4-hour per day social skills class being held three days a week this summer for ages 8 to 12.

3. Children's COP and CLTS Services – Hannah Ulwelling:

- Staffing Updates – Hannah reported on staff updates including that several new service coordinators recently started.
- Referral and Enrollment Data – The time from referral to the date of enrollment is averaging 54 days which is well under the State's requirement of 90 days. 74 referrals have been received since February's meeting.
- Annual Audit took place in March. Still awaiting final results. Preliminary results were good. Areas of improvement include monthly contacts, assessment tool revamps, and CLTS changes from year to year.
- New Oshkosh Location – The team in Oshkosh will be moving to the US Bank Building on Main Street in a few weeks along with some Neenah staff who will be transitioning over to the new Oshkosh location.
- Waitlist Updates – for the most part youth are enrolled right after screening. Julianne continues to do overflow screens.
- New CLTS Handbook has been issued by the State which puts the manual used by CLTS staff into plain language for parents.

- Newly added providers – Emery's Cycles = adaptive bikes, Farmstead Therapies = animal therapy, and Molly's Swim Academy.
4. Birth to Three Services (B-3) – Wendy Hein: Wendy reported the State allots B-3 only 45 calendar days to complete referrals and three visits.
 - Increase in referrals has occurred partly due to the B-3 team focusing on outreach in 2025. Outreach includes sending physician packets, providing presentations to childcare centers, holding numerous resource fairs, participating in the First Time Parents Initiative for the Fox Valley, as well as meetings with Children's Wisconsin therapy team, Harbor House, interagency staff, CLTS in June, and with two school districts.
 - Electronic Records Transition – Everything is being transitioned to electronic and staff are utilizing a new database for documentation of internal records.
 - Invoicing for Targeted Case Management is being taken over by B-3 staff in late fall.
 - New building is located by Fox Cities Stadium in Appleton.
 - Staffing is full as a previous student teacher is taking over for a staff who is relocating to a different state.
 - Enrollment is currently at 315 children between the two counties.
 - New Assessment Tool is being piloted after the State review yielded implementation of a new assessment tool as a goal.
 - Summer Party for families will be on June 10 in Menasha. There will be arts, crafts, water activities, music and movement station, snacks.
 5. CCS/CST Youth Services: No updates to report.
 6. 2025 Focus Areas and Committee Role: Following a suggestion made at the last meeting of de-escalation training, the team received the following trainings: crisis criteria overview provided by the Crisis Team, domestic violence training from Christine Anne Center, along with a meeting with a behavioral health officer. Additional county trainings provided were Multigenerational Topics in the Workforce, Culture of Poverty, and drug training. Upcoming there is an overlap meeting with B-3 staff, ACES training, and lead poisoning training from Public Health. Suggestions for additional de-escalation training were to inquire with the Sheriff's Department, learn department wide skills from other staff who handle difficult consumers, and NCBI training which is the training school districts use. Additionally, presentations from various sources such as Family Mobile Team will continue at upcoming committee and team meetings.
- D. Next meeting dates - 2025: September 9 and December 9.
- E. Adjourn: With no other business, **Tracey Gerhke** asked for a motion for adjournment, motion made by **Wendy Hein**, meeting adjourned at 1:35 p.m.

Respectfully submitted by Hannah Ulwelling.