



Winnebago County

The Wave of the Future

**AVIATION COMMITTEE MEETING MINUTES
WEDNESDAY, SEPTEMBER 3, 2025**

A. Call to Order

Supv. Gabert called the meeting to order at 8:00 am

B. Public Comments within the Jurisdiction of the Committee

None

C. Approval of Minutes

1. Approval of August 6, 2025 Meeting Minutes

Motion by Supv. Hinz, seconded by Supv. Lutz to Approval of August 6, 2025 Meeting Minutes. . Yes 5, No 0, Abstained 0

D. Director's Report

1. Self-Serve Fuel Grand Opening

Mr. Schell announced that Basler's new self-service fuel farm is now open next to the terminal. There was an email blast sent out to our tenants to let them know of the new fuel farm opening. The current self-serve fuel is still functioning and open to those who prefer it. Mr. Rust, General Manager of Basler's FBO, spoke about Basler's attempts to make fueling easier and more convenient for our tenants and transients. Mr. Stadler, current tenant, shared the problems he encountered when trying the new fuel farm. Mr. Rust advised that Basler is working on changes to make the new self-serve more user-friendly.

2. Historical Beacon Display Project Update

Mr. Schell shared that we have broken ground on the site where the beacon will be displayed in front of the terminal. This beacon is the original beacon from the air traffic control tower that was built here in 1962. It served for many years to guide aviators from 1962 until the new tower was opened in 2008. It will be wired for electricity so it can rotate and spin and glow at night. A nice part of the airport's history will be on display for the public.

3. Hangar 13 Demolition Update

Mr. Locke spoke to this update advising that the building is now gone. There are a few small items to be cleaned up along with any hazards. This project should be done in the next couple of weeks.

E. Business Items

Action may be taken on any business items.

1. Discuss and approve Renewal of a Lease Agreement between the Federal Aviation Administration (FAA) and Winnebago County

Motion by Supv. Hinz, seconded by Supv. Lutz to Discuss and approve Renewal of a Lease Agreement between the Federal Aviation Administration (FAA) and Winnebago County. . Yes 5, No 0, Abstained 0

2. Discuss and approve Continuation of a Memorandum of Agreement (MOA) between the FAA and Winnebago County
Motion by Supv. Hinz, seconded by Supv. Lutz to Discuss and approve Continuation of a Memorandum of Agreement (MOA) between the FAA and Winnebago County. . Yes 5, No 0, Abstained 0
3. Discuss and Approve a Ground Lease Agreement between M2 Group, LLC and Winnebago County
*Mr. Locke shared that this is a new hangar construction on the east side. This will be a 60' by 60' hangar with a pad out front including electric and heat. This lease is with M2 Group, LLC and will be a term of twenty (20) years starting at an annual rental amount of \$1,141.90 and it increases every three years based on the Consumer Price Index (CPI).
Motion by Supv. Hinz, seconded by Supv. Lutz to Discuss and Approve a Ground Lease Agreement between M2 Group, LLC and Winnebago County. . Yes 5, No 0, Abstained 0*

F. EAA Report

None

G. Committee Chair's Report

None

H. Communications Shared by Committee Members

None

I. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

Mr. Schell stated that he plans on having a Budget Presentation at the next meeting, an update on the nine (9) unit T-Hangar Project, a review of the hangar rate study, and one lease agreement.

J. Next Meeting Date

October 1, 2025

K. Adjourn

Motion by Supv. Lutz, seconded by Supv. Paterson to Adjourn. . Yes 5, No 0, Abstained 0

Meeting adjourned at 8:20 am

[MIN FOOT]