



**COUNTY BOARD OF SUPERVISORS MEETING MINUTES
TUESDAY, JUNE 17, 2025**

A. Call to Order

Chairman Thomas Egan called the meeting of the Winnebago County Board of Supervisors to order at 6:00 P.M. from the Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin and virtually by TEAMS.

B. Roll Call

The following Supervisors were present: 32 – Dowling, Laux, Ulbricht, Lutz, Holt, Reinke, Hancock-Cooke, Wise, Nussbaum (via Teams), Stafford, Paterson, Binder, Swan, Gilbertson, Mueller, Halbur, Ponzer, Belville, Macho, Hinz, Zellmer, Buck, Powers, Hanson, Cox, Bureau, Farrey, Harrison, Frassetto, Egan, O'Brien and Nelson; Excused: 3 –Gabert, Gustafson and Miller; Vacant – 1.

C. Pledge of Allegiance

The meeting opened with the Pledge of Allegiance.

D. Invocation

The invocation was given by Supervisor Powers.

E. Adopt Agenda

Chairman Egan informed the board that he would be amending the order of the agenda.

Motion by Supervisor Farrey, seconded by Supervisor Cox, to adopt the agenda as amended. CARRIED BY VOICE VOTE.

F. Public Comments

The following people spoke in support of Resolution No. 154-062025: "Approval of a Budget Amendment of \$870,000 from General Fund Balance to UW-FCC and Acceptance of any Revenue":

- *Melody Buchinger, Appleton*
- *Susan Rabideau, Kaukauna*
- *Jim Perry, Larsen*
- *Catherine Neiswender, Appleton*
- *James Morgenstern, Neenah*
- *Matt Zimmerman, Appleton*
- *Teri Gee, Neenah*
- *Austin Hammond, Menasha*
- *Dave Lovejoy, Menasha*

The following people spoke in support of Ordinance No. 148-062025: "Approve amendments to Section 7.16 of the General Code of Winnebago County: All-Terrain Vehicle/Utility Terrain Vehicle Routes and Regulations":

- *Dave Schmidt, Oshkosh*
- *Gail Haag, Larsen*
- *Jeremy Probst, Oshkosh*
- *Steve Wulgaert, Larsen*

Supervisor Nussbaum spoke, via TEAMS, in opposition to Ordinance No. 148-062025: "Approve amendments to Section 7.16 of the General Code of Winnebago County: All-Terrain Vehicle/Utility Terrain Vehicle Routes and Regulations".

G. Communications from the County Clerk

Julie Barthels, Winnebago County Clerk, presented the following communications:

Ms. Barthels informed the board that there were letters in support of the UW Fox System on their desks from the following individuals:

- *Melody Buchinger, President, Attic Theatre Inc.*
- *James Perry, Campus Executive Officer and Dean Emeritus*
- *Brian Kopetsky, Library Director in Menasha*
- *William Wyman, President & CEO, Oshkosh Area Community Foundation*
- *Pam Seidl, Executive Director, Fox Cities Convention & Visitors Bureau*
- *James Morgenstern, Winnebago County Resident*
- *Dr. Marc Sackman, Conductor & Music Director, Fox Valley Concert Band*

The following Resolution from Other Counties was referred to the Legislative Committee.

- *Outagamie County – Resolution 13-2025-26: Recognizing the Significant Value the Knowles-Nelson Stewardship Program has brought to Outagamie County.*

The following Petitions for Zoning Amendments were referred to the Planning and Zoning Committee.

- *Petition for Zoning Amendment 001: John M. & Kate E. Putzer Revocable Trust, Town of Rushford, Rezone from A-2 (General Agriculture District) to R-1 (Rural Residential District) for tax parcel no. 022-0837.*
- *Petition for Amendment to the Winnebago County Shoreland Zoning Code (Chapter 27) of the Winnebago County General Code*

Julie Barthels, County Clerk, read “Thank You” cards to the board that were received from the following scholarship recipients: Carly Matiash, Liam Horton, Holly Roe, Nolan Smith, Ashley Schumann and Ian Woods.

Julie Barthels, County Clerk, read a “Thank You” card to the board that was received from Larry Eckstein and Julie Eckstein Henke for honoring him at the May 20, 2025, business meeting.

H. Reports from Committees, Commissions and Boards

Supervisor Frassetto informed the board that there is an Industrial Development Board (IDB) meeting scheduled for Wednesday, June 18, 2025, at 1:00 pm. There will be a presentation by Lu Scherer regarding the housing issue.

Supervisor Frassetto informed the board that there would be a Planning & Zoning Committee Special Public Hearing meeting on July 1, 2025, at the James P. Coughlin Center, at 6:00 pm regarding Chapter 27, Shoreland Zoning with a Special Deliberative meeting taking place immediately after the Public Hearing.

Supervisor Powers informed the board that the Annual Wheelchair Wash and Inspection would be held on August 9, 2025, from 10:00 am -12:00 pm at J & R Auto Service, Oshkosh, Wisconsin.

Supervisor Powers mentioned that Sheriff John Matz would be reading the Declaration of Independence on July 4, 2025, at 8:00 am on the Winnebago County Courthouse Steps.

I. County Executive's Report and Appointments

Gordon Hintz, County Executive, commented and provided updates on the following topics:

- *UW Fox Campus*
- *UW Fox Cities Lease Agreements*
- *UW Fox Cities Lease to Operate the Child Care Center*
- *Facilities Master Plan*
- *Budget Process*
- *Purple Heart Highway Designation*

Executive Hintz announced that there will be a Public Forum on the Future of the UW Oshkosh Fox Cities Campus, to answer questions and to get feedback, taking place on Wednesday, June 25, 2025, at the United Way Fox Cities, 1455 Midway Road, from 5:30 pm to 7:00 pm.

Executive Hintz then took questions from the board.

Gordon Hintz, County Executive, asked for the board's approval of the following reappointment:

Parks Commission:

County Board Supervisor Steven Binder for a term expiring on June 30, 2033.

Motion by Supervisor Farrey, seconded by Supervisor Buck, to accept. CARRIED BY VOICE VOTE.

J. County Board Chair's Report and Appointments

Chairman Egan reported that Supervisor's Nussbaum, Gabert, Gustafson and Miller were excused from tonight's meeting.

Chairman Egan mentioned that the board has advertised the District 23 vacancy multiple times through the Oshkosh Northwestern, The Herald, Facebook and the county website but there has not been a good response. Chairman Egan informed the board that he was aware that he needed to appoint someone for the Park View Health Center Committee, but he was waiting to see if someone would be interested in that vacancy and hopefully put that individual on that committee. Chairman Egan noted that if there is no one that applies for the position, he will go ahead and appoint someone for the Park View Health Center Committee in July.

K. Presentations

1. Presentation by Venture Architects and Discussion on the County Space Needs Study and Masterplan

Mike Elder, Facilities & Property Management Director, briefly explained that a Facilities Condition assessment was done a couple of years ago and the results showed that in the next 5–10 years, they have a significant amount of money that they will need to spend on the upkeep of the buildings they have. Mr. Elder introduced Brad Kwasny and Tom Poweleit from Venture Architects, and they are going to present their findings and a Master Plan.

Brad Kwasny, Venture Architects, presented the Master Plan to the board that they put together over the last several months. The goal was to give the assessment of the current properties, so the board has the tools necessary to make the decisions that will address the condition of County facilities, develop a plan, improve efficiency and maximize the use of each building, address costs associated with maintenance of equipment at or near the end of its useful life, and modernize the County Campus. Mr. Kwasny explained details of how the study was completed. He presented three different options to the board:

- Option A - Renovate & Add On
- Option B - Construct New Building(s) on Existing Property
- Option C - Construct New Building(s) on New Property.

Mr. Elder and Mr. Kwasny then took questions from the board.

L. Honoring Retiring County Employees

1. Resolution 146-062025: Commendation for Stacey Carlson

WHEREAS, Stacey Carlson has been employed with the Winnebago County Human Services Department, for the past twenty-six years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Stacey started her career with Winnebago County at Parkview Health Care Center as a CNA. Stacey later transitioned to Human Services where she served as a Mental Health Technician and Independent Living Coordinator, earning her spot as the Lead Mental Health Technician for Behavioral Health; and

WHEREAS, Stacey Carlson has now retired from those duties. Her dedication to helping citizens of the county will be sorely missed, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors, that sincere appreciation and commendation is extended to Stacey Carlson for the fine services she has rendered to Winnebago County. BE IT FURTHER RESOLVED that the County Clerk send a copy of this Resolution to Stacey Carlson.

Submitted by:

PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Cox, seconded by Supervisor Holt to adopt.

2. Resolution 147-062025: Commendation for Brian Konkell

WHEREAS, Brian Konkell has been employed with the Winnebago County Finance Department, for the past twenty-eight years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Brian retired on his 28th work anniversary with Winnebago County after 22 years of service to the Winnebago County Finance Department as a Financial Associate II, prior to his work in the Finance Department Brian served as an Account Clerk in the Human Services Department for 6 years; and

WHEREAS, Brian Konkell has now retired from those duties, Brian's honesty and reliability will be missed by both his coworkers and the citizens of Winnebago County, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge his years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors, that sincere appreciation and commendation is extended to Brian Konkell for the fine services he has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the County Clerk send a copy of this Resolution to Brian Konkell.

Submitted by:

PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Cox, seconded by Supervisor Holt to adopt.

Julie Barthels, Winnebago County Clerk, recognized Stacey Carlson and Brian Konkell for their employment with Winnebago County.

Vote on Resolution 146-062025: Commendation for Stacey Carlson; and

Resolution 147-062025: Commendation for Brian Konkell. CARRIED BY VOICE VOTE.

M. Consent Calendar

Consent Calendar Items are those items which are voted on by the Winnebago County Board of Supervisors in a single roll call vote. Committees recommend approval of all items. Any Winnebago County Board of Supervisor may request an Item be removed from the Consent Calendar for discussion. Questions relating to items on the Consent Calendar do not require the item be removed from the Consent Calendar.

- 1. Approval of Proceedings for May 3, 2025, Special Orders and May 20, 2025, Adjourned Session of the Winnebago County Board of Supervisors**
- 2. Report 001 and Zoning Amendatory Ordinance 06/001/25: LFK Enterprises LLC (Lynne Keller), Town of Neenah, Rezone from B-3 (General Business District) to R-1 (Rural Residential District) for tax parcel no. 010-0330-02.**
- 3. Report 002 and Zoning Amendatory Ordinance 06/002/25: Dennis R. Lang, Town of Winneconne, Rezone from A-2 (General Agriculture District) to R-1 (Rural Residential District) for tax parcel no. 030-0064-02-02.**
- 4. Report 003 and Zoning Amendatory Ordinance 06/003/25: Bryon K. Litton, Town of Omro, Rezone from B-2 (Community Business District) & A-2 (General Agriculture District) to A-2 (General Agriculture District) for tax parcel no. 016-0053-01.**
- 5. Zoning Amendatory Ordinance: 06/T001/25 - Town of Clayton, Rezone from A-2 (General Agriculture District) to B-2 (Community Business District) for tax parcel no. 006-0340-02-03.**

Motion by Supervisor Nelson, seconded by Supervisor Hinz to adopt the consent calendar.

VOTE ON CONSENT CALENDAR: CARRIED BY VOICE VOTE.

N. Business Items, Resolutions, and Ordinances

- 1. Ordinance 148-062025: Approve amendments to Section 7.16 of the General Code of Winnebago County: All-Terrain Vehicle/Utility Terrain Vehicle Routes and**

Regulations.

WHEREAS, the Winnebago County Highway Committee has determined that the public interest is best served by allowing All-Terrain Vehicles/Utility Terrain Vehicles, hereinafter referred to as "ATV/UTV," to utilize all Winnebago County highways and roadways under Winnebago County jurisdiction in an orderly, controlled fashion; and

WHEREAS, the Winnebago County Board supports recreational opportunities in Winnebago County; and

WHEREAS, Wis. Stat. § 23.33 authorizes Winnebago County to adopt an ordinance allowing ATV/UTV use on all Winnebago County highways and roadways under Winnebago County jurisdiction.

NOW, THEREFORE, BE IT ORDAINED by the Winnebago County Board of Supervisors that Section 7.16 of the General Code of Winnebago County is hereby adopted and shall read as follows:

7.16 ALL-TERRAIN VEHICLE/UTILITY TERRAIN VEHICLE ROUTES AND REGULATIONS

(1) The Winnebago County Board of Supervisors adopts the following All- Terrain Vehicle/Utility Terrain Vehicle ("ATV/UTV") Routes and Regulations Ordinance for the operation of ATVs/UTVs upon ~~certain~~ **all** Winnebago County ~~roadways~~ **highways and roadways under Winnebago County jurisdiction unless posted otherwise and** subject to the conditions listed in Section 4, below.

(2) **PURPOSE & INTENT:** Following due consideration of the recreational value to connect ~~trail~~ **route** opportunities and weighted against possible dangers, public health, liability aspects, terrain involved and traffic density, these routes have been created.

(3) **AUTHORITY:** The provisions of this Ordinance are adopted by the Winnebago County Board of Supervisors pursuant to the authority granted in §23.33(8)(b), Wis Stats. Operators shall follow all of the applicable provisions of §23.33, Wis Stats, regulating ATV/UTV operations.

(4) **REGULATIONS OF ATVS AND UTVS:** Except as otherwise provided herein, the statutory provisions of Wis. Stats. § 23.33 and Wis. Admin. Code NR § 64, which create, describe, and define regulations with respect to ATVs and UTVs, are adopted and, by reference, made a part of this Code as if fully set forth herein.

(a) Operator and rider requirements. Any person who operates or rides as a passenger on an ATV or UTV on a highway or roadway that is an ATV/UTV route under Winnebago County's jurisdiction, must meet the following requirements:

i. Any operator or passenger shall comply with all federal, state, and local laws, orders, regulations, restrictions, and rules, including those outlined in Wis. Stats. § 23.33 and Wis. Admin. Code NR § 64. All ATV/UTV rules of operation outlined in Wis. Stats. § 23.33 and Wis. Admin. Code NR § 64 are adopted and incorporated by reference in this section.

ii. No person may operate an ATV or UTV without having attained the age of 16.

iii. No person may operate an ATV or UTV without a valid driver's license.

(b) All operators shall have a liability insurance policy in force on any ATV or UTV operated on an ATV/UTV road or route. The liability insurance policy must have the following minimum coverages:

i. \$10,000.00 for property damage

ii. \$25,000.00 for the injury or death of one person

iii. \$50,000.00 for the injury or death of more than one person

(5) **CONDITIONS:** As a condition for the use of ~~certain~~ roadways, the following conditions shall apply to all operators (and passengers where applicable):

(a) ATV/UTV operators shall observe all posted speed limits. ~~and shall not exceed 35 miles per hour. Violators shall be subject to enforcement.~~

(b) Operators shall ride in single file in the highway or roadway. Highway and roadway are defined in the same manner as defined in Wis. Stats. § 340.01 (22)(54).

(c) All ATVs and UTVs must operate with fully functional headlamps, tail lamps, and brake lights.

(d) Every ATV or UTV shall be equipped, maintained, and operated to prevent excessive or

unusual noise. No person shall operate an ATV or UTV on an ATV/UTV route unless the vehicle is equipped with a muffler or other effective noise-suppressing system in good working order and in constant operation.

(e) All drivers and passengers must wear seatbelts if the vehicle is so equipped.

~~(a)-(f)~~ All drivers and passengers under the age of 18 must wear helmets.

~~(b)~~ Routes must be signed in accordance with NR 64.12 and NR 64.12(7)c, Wisconsin Administrative Code. All county roads are considered open to ATV/UTV traffic unless posted otherwise by the county. The county reserves the right to close roads as required for safety reasons without warning.

~~(c)~~ Limit routes to county roadways with an Average Daily Traffic (ADT) count of 1,000 or less and a low accident history.

~~(d)~~ Potential county highway routes must connect existing routes / trails only.

~~(e)~~ Municipalities with an ATV/UTV ordinance sponsor county routes.

~~(f)~~ Municipalities request routes by sending a letter describing the roadway(s) and the limits to the Highway Commissioner for conformance with the county ordinance. Highway Committee will approve / deny requests.

~~(g)~~ Sponsoring municipalities pay for sign installation and maintenance.

(g) Municipalities shall maintain a map of routes within their jurisdiction and provide copies to the Highway Commissioner and Sheriff.

(h) Highway Department shall install signs to ensure proper placement according to MUTCD (Manual for Uniform Traffic Control Devices) and DNR (Department of Natural Resources) standards.

~~(h)~~(i) ATV/UTV operators must possess a valid motor vehicle driver's license.

~~(k)~~ Routes shall remain open during daylight hours only.

~~(l)~~(j) Routes may be closed or suspended by the Highway Commissioner after review with the Highway Committee for reasons such as repeated, **validated** complaints from residents, damage caused by ATV/UTVs, an increase in ADT, or roadway accidents.

~~(m)~~(k) Routes may be temporarily closed by either the Highway Commissioner or Sheriff for reasons such as roadway construction, emergencies, parades, or events.

~~(5)~~(6) **ENFORCEMENT:** This Ordinance shall be enforced by any law enforcement officer authorized to enforce the laws of the State of Wisconsin. ~~(6)~~(7) **PENALTIES:** All-Terrain

Terrain Vehicle / Utility Terrain Vehicle penalties for the State of Wisconsin, as found in §23.33(13)(a), Wis Stats, are adopted and incorporated herein by reference. Additionally, any person who violates any provision of Section 7.16(4) Conditions, above, shall be subject to a forfeiture of \$50.00 plus any statutory surcharges imposed by the State Legislature.

~~(7)~~(8) **SEVERABILITY:** The provisions of this Ordinance shall be deemed severable, and it is expressly declared that Winnebago County would have passed the other provisions of this Ordinance regardless of whether or not one or more provisions may be declared invalid. If any provision of this Ordinance or the application to any individual or circumstance is held invalid, the remainder of the Ordinance and the application of such provisions to other individual circumstances shall not be deemed affected.

~~(8)~~(9) **EFFECTIVE DATE:** This Ordinance becomes effective as of the date following the date of its publication.

BE IT FURTHER ORDAINED that this Ordinance shall be reviewed by the Highway Committee one year from the date of its adoption.

Submitted by:

SUPERVISOR BILLY HALBUR, DISTRICT 17

SUPERVISOR TIM O'BRIEN, DISTRICT 34

HIGHWAY COMMITTEE

Motion by Supervisor O'Brien, seconded by Supervisor Harrison to adopt.

Motion by Supervisor Farrey, seconded by Supervisor Binder, to make an amendment. On line 62, after "(a)", strike the word, "ATV/". On line 63, after the word, "limits." add the following verbiage, "ATV operators shall not exceed 35 mph." Line 62 should read, "(a) UTV operators shall observe all posted speed limits. ATV operators shall not exceed 35 mph."

Vote on amendment. AYES: 5 – Hancock-Cooke, Macho, Zellmer, Cox and Farrey; NAYES: 26; ABSTAIN: 0; EXCUSED: 4 – Nussbaum, Gabert, Gustafson and Miller; VACANT – 1. MOTION FAILED.

Back to the original resolution.

Motion by Supervisor Nelson, seconded by Supervisor Bureau to call the question.

Vote on call the question: AYES: 23; NAYES: 8 – Dowling, Laux, Holt, Wise, Stafford, Binder, Belville and Hanson; ABSTAIN: 0; EXCUSED: 4 – Nussbaum, Gabert, Gustafson and Miller; VACANT – 1. MOTION PASSED.

Vote on resolution. AYES: 26; NAYES: 5 – Ulbricht, Holt, Hancock-Cooke, Wise and Farrey; ABSTAIN: 0; EXCUSED: 4 – Nussbaum, Gabert, Gustafson and Miller; VACANT – 1. MOTION PASSED.

Chairman Egan called for a 5-minute break. Supervisor Dowling mentioned that this should be a 10-minute break according to the rules. The board took a 10-minute break.

The Board moved forward to discuss agenda item no. 7, Resolution 154-062025.

7. Resolution 154-062025: Approval of a Budget Amendment of \$870,000 from General Fund Balance to UW-FCC and Acceptance of any Revenue

WHEREAS, Winnebago County is transitioning to assume control of the University of Wisconsin-Fox Cities (UW Fox) campus; and

WHEREAS, this shift comes with operational, administrative, and financial considerations that will shape the county's fiscal strategy for the remainder of Fiscal Year 2025; and

WHEREAS, for the rest of Fiscal Year 2025, the county expects to incur approximately \$870,000 in costs related to this transition; and

WHEREAS, in the interest of maximizing the campus's value to residents and the preservation of the area, it is necessary that \$870,000 from the General Fund Balance be transferred.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves \$870,000 from the General Funds Balance to be allocated to fund the UW-Fox Cities Campus transition and acceptance of any revenue.

Submitted by:

PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Cox, seconded by Supervisor Powers to adopt.

Vote on resolution. AYES: 30; NAYES: 1 – Dowling; ABSTAIN: 0; EXCUSED: 4 – Nussbaum, Gabert, Gustafson and Miller; VACANT – 1. MOTION PASSED.

The Board moved forward to discuss agenda item no. 8, Resolution 155-062025.

8. Resolution: Discuss and Authorize the Office of the County Executive's Ability to Sign and Negotiate Leases Related to the UWO Fox Cities Campus

WHEREAS, the Memorandum of Understanding between Winnebago County and the Board of Regents of the University of Wisconsin System regarding the UWO Fox Cities Campus will be terminated effective June 30, 2025; and

WHEREAS, the Fox Cities campus operations will cease on that date unless action is taken by the county; and

WHEREAS, leases for different properties and functions must be negotiated and signed by the county; and

WHEREAS, some leases require a timeline quicker than our current committee and board structure allows; and

WHEREAS, the Facilities Committee has expressed a desire for the County Executive to be given the authority to sign and negotiate lease agreements that would fall outside the normal timeline of the committee, as the constant need for special meetings has put a strain on their ability to properly evaluate other areas in the committee's jurisdiction; and

WHEREAS, under this authority, the County Executive would be able to negotiate and sign leases regarding the UWO Fox Cities campus without the approval of the Facilities Committee or the Board of Supervisors; and

WHEREAS, the County Executive's office will use discretion to decide which leases would incur a negative fiscal impact on the county if the current procedures were to be followed, as well as inform the Board and Facilities Committee of any leases that the Executive has signed without Board approval; and

WHEREAS, this authority is meant to benefit the constituents of the county through the expedited timeline allowed by this action and reduce any fiscal penalties caused by the current

procedures; and

WHEREAS, this power afforded to the County Executive will expire on December 31, 2025, at which time the Board may reevaluate the situation at the Fox Cities campus and decide whether the deadline should be extended.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the County Executive to sign and negotiate leases related to the UWO Fox Cities campus **for leases up to two years in length, without options**, without the approval of the Facilities Committee or County Board of Supervisors if it is determined that the approval process would create fiscal harm to the county or necessitate the organization of a special meeting.

BE IT FURTHER RESOLVED that the County Executive shall provide a report of all executed leases without County Board approval to the Facilities and Property Management Committee at its monthly meeting.

BE IT FURTHER RESOLVED that this power expires on December 31, 2025.

Submitted by:

FACILITIES & PROPERTY MANAGEMENT COMMITTEE

The resolution was amended by the Facilities & Property Management Committee prior to the County Board meeting. On line 40, after the word, "campus" the following verbiage was added, "for leases up to two years in length, without options,".

Motion by Supervisor Hinz, seconded by Supervisor Reinke to adopt the resolution as amended by the Facilities & Property Management Committee prior to the County Board meeting.

Motion by Supervisor Holt, seconded by Supervisor Stafford to call the question.

Vote on call the question. CARRIED BY VOICE VOTE.

Vote on resolution. AYES: 30; NAYES: 1 – Dowling; ABSTAIN: 0;

EXCUSED: 4 – Nussbaum, Gabert, Gustafson and Miller; VACANT – 1.

MOTION PASSED.

The Board moved back to discuss agenda item no. 2, Resolution 149-062025.

2. Resolution 149-062025: Notice of Claim from Optum Rx, Inc.

WHEREAS, your Personnel and Finance Committee has had the claim of Optum Rx, Inc. referred to it for review; and

WHEREAS, your Committee has investigated the claim and recommends it be disallowed by Winnebago County for review by our insurance carrier; and

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the claim of Optum Rx, Inc., filed with the County Clerk on May 9, 2025, is hereby disallowed since there is no basis for liability on the part of Winnebago County.

Submitted by:

PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Cox, seconded by Supervisor Holt to adopt.

Vote on resolution. AYES: 30; NAYES: 1 – Ponzer; ABSTAIN: 0;

EXCUSED: 4 – Nussbaum, Gabert, Gustafson and Miller; VACANT – 1.

MOTION PASSED.

3. Resolution 150-062025: Discuss & Approve a Ground Lease Agreement between Winnebago County and Below Minimums Aviation, LLC

WHEREAS, Below Minimums Aviation LLC. desires to enter into a lease agreement with Winnebago County at the Wittman Regional Airport for the construction of a new hangar measuring eighty (80) feet by eighty (80) feet, with the leased area extending five (5) feet beyond the hangar on the east and west side, and consisting of approximately 16,020 feet; and

WHEREAS, all construction and maintenance costs of the proposed improvements are the responsibility of the Lessee; and

WHEREAS, Below Minimums Aviation LLC engages in the business of air cargo and operations therein ; and

WHEREAS, the lease shall be for a term of twenty (20) years commencing on July 1, 2025

and ending on June 30, 2045, with options to renew this lease for two (2) additional ten (10) year option terms; and
WHEREAS, Below Minimums Aviation LLC. shall pay twenty-five cents (\$0.25) per square foot per year, or Four Thousand and Five Dollars (\$4,005.00) per year for the leased premises, either paid annually in advance on the first January of each lease year, or monthly in advance; and

WHEREAS, the rental rate shall be adjusted at three (3) year intervals on the anniversary of this agreement, the lessor agrees that the new rental rate shall constitute an increase to the previous rental rate by the corresponding increase of the Consumer Price Index for All Urban Consumers (CPI-U) for the previous three (3) years.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves execution by the Winnebago County Executive and Winnebago County Clerk of a lease agreement between Below Minimums Aviation LLC. and Winnebago County for the purpose of Below Minimums Aviation LLC. to engage in the business of air cargo and operations therein.

Submitted by:

AVIATION COMMITTEE

FACILITIES & PROPERTY MANAGEMENT COMMITTEE

Motion by Supervisor Hinz, seconded by Supervisor Hanson to adopt.
CARRIED BY VOICE VOTE.

4. Resolution 151-062025: Authorization for Winnebago County to Enter Into an Agreement Transferring the Ownership of the Tri-County Ice Arena to Appleton Ice, Inc.

WHEREAS, the Tri-County Ice Arena was built in 1974, and purchased by Winnebago and Outagamie Counties in 1978; and

WHEREAS, in 2012, Outagamie County transferred its ownership to Winnebago County, when this county board explored options to divest the recreational asset; and

WHEREAS, in 2014, Winnebago County and Appleton Ice, Inc. signed a fifteen-year lease agreement which resulted in the transfer of the property to Appleton Ice, Inc. in 2029; and
WHEREAS, the lease agreement required Appleton Ice to maintain the property as if it were an owner, not a tenant; and

WHEREAS, Appleton Ice is in the process of mounting a multi-million dollar capital campaign that, if successful, will rehabilitate the facility to ensure decades more of success; and
WHEREAS, it is necessary for Appleton Ice to have an agreement which guarantees the ownership of the arena sooner than 2029 to ensure all funding options and a successful capital campaign; and

WHEREAS, over the past decade, Winnebago County has spent little on the arena and transferring ownership of the arena sooner does not change the county's position.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes county administration to execute an agreement transferring the ownership of the Tri-County Ice Arena to Appleton Ice, Inc. no later than ~~December 31, 2027~~

~~July 15, 2025, provided that the organization completes its capital campaign or secures funding to rehabilitate the arena~~ agrees to restrict use of the Property to an ice arena and consistent with the purposes set forth in Appleton Ice's 501c3 governance for a period of 30 years after transfer of ownership.

BE IT FURTHER RESOLVED that Winnebago County may offer in-kind services to include basic maintenance, consultation, snow plowing, and all other services to be paid for by Appleton Ice, Inc.

Submitted by:

FACILITIES AND PROPERTY MANAGEMENT COMMITTEE

Motion by Supervisor Hinz, seconded by Supervisor Buck to adopt.
CARRIED BY VOICE VOTE.

5. Resolution 152-062025: Authorize a Budget Transfer in the Amount of \$240,000 for the implementation of a vehicle leasing program for the Facilities Department

WHEREAS, since 2020 the Facilities and Property Management Department has experienced difficulty in procuring replacement vehicles in a timely manner; and

WHEREAS, vehicle prices are experiencing increasing within the model year without warning by the manufacturer; and
 WHEREAS, vehicle availability is not guaranteed; and
 WHEREAS, Enterprise Vehicle Leasing is a large commercial provider of vehicles to private and public fleet through a nationwide cooperative procurement agreement; and
 WHEREAS, Enterprise Vehicle Leasing will provide fleet management services to maximize value and minimize costs; and
 WHEREAS, the Facilities and Property Management Department has sufficient funds available in the Capital Equipment Account; and WHEREAS, the funds need to be in the Vehicle Lease Operation Account; and
 WHEREAS, the Facilities and Property Management Department will act as a pilot program to verify the cost savings and be a model for other departments. NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes a Budget Transfer in the amount of \$240,000 from Account 58004 to Account 53552 for the implementation of a vehicle leasing program in the Facilities and Property Management Department
 Submitted by:
 FACILITIES & PROPERTY MANAGEMENT COMMITTEE

Motion by Supervisor Hinz, seconded by Supervisor Holt to adopt.
 CARRIED BY VOICE VOTE.

6. Resolution 153-062025: Authorize the Sheriff's Office to Accept a grant of \$9,641.88 from the Capital Credit Union Elevate Communities grant program to purchase five replacement automated external defibrillators

WHEREAS, the Winnebago County Sheriff's Office is responsible for providing law enforcement and related services to the citizens of Winnebago County; and
 WHEREAS, there is an expectation that Sheriff's Office staff is able to render basic CPR and first aid for individuals in distress within our building; and WHEREAS, to this end, the Sheriff's Office has five automated external defibrillators strategically located throughout the building for quick access to include the jail; and
 WHEREAS, the existing automated external defibrillators are at end of life and need to be replaced; and
 WHEREAS, the Winnebago County Sheriff's Office has been awarded a \$9,641.88 grant from Capital Credit Union Elevate Communities grant program specifically to purchase automated external defibrillators; and WHEREAS, it would be beneficial for the Winnebago County Sheriff's Office to accept the grant funds which will nearly cover the full cost of the five replacement automated external defibrillators.
 NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Sheriff's Office to accept the \$9,641.88 grant from Capital Credit Union Elevate Communities grant program to purchase five replacement automated external defibrillators for the Sheriff's Office building.
 Submitted by:
 JUDICIARY & PUBLIC SAFETY COMMITTEE
 PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Stafford to adopt.
 CARRIED BY VOICE VOTE.

O. Adjourn

Motion by Supervisor Lutz, seconded by Supervisor Holt, to adjourn until the July 15, 2025, Adjourned Session of the Winnebago County Board of Supervisors. The meeting was adjourned at 9:55 p.m.

Submitted by:
 Cassie J. Smith-Gregor
 Winnebago County Chief Deputy Clerk

State of Wisconsin) County of Winnebago) ss

I, Cassie J. Smith-Gregor do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their Business Meeting held June 17, 2025.

*Cassie J. Smith-Gregor
Winnebago County Chief Deputy Clerk*

The video portion of this meeting is available on the County website:
<https://winnebago.cowi.portal.civicclerk.com>