



Winnebago County

The Wave of the Future

AVIATION COMMITTEE MEETING MINUTES WEDNESDAY, JULY 2, 2025

A. Call to Order

Supv. Gabert called the meeting to order at 8:00 am

B. Public Comments within the Jurisdiction of the Committee

None

C. Approval of Minutes

1. Approval of June 4, 2025 Meeting Minutes

*Motion by Supv. Lutz, seconded by Supv. Hinz to Approval of June 4, 2025 Meeting Minutes.
. Yes 5, No 0, Abstained 0*

D. Director's Report

1. Summer Intern Introduction

Mr. Locke introduced our intern, Marcus Reid. We had forty applicants for the internship and Marcus was chosen for this summer.

Mr. Reid stated that he started his internship on June 23rd and that he will be with us through the end of August, 2025. He is attending school for Aviation Management at Central Washington University and is excited to be here in Oshkosh, WI.

2. Hangar 13 Demo Update

Mr. Locke advised that the hangar demolition project was awarded to Best Enterprises, and they plan to begin just after AirVenture. This is just the base bid, so that's taking the building down to the ground level, leaving the floors and foundation. As of yesterday, when the partial roof collapsed, they mobilized and will start taking down that part of the building that collapsed today to make it safe for AirVenture. There will also be a temporary fence around the area to keep people away during the event.

3. 2025 T-Hangar Project Update

Mr. Schell shared that the nine-unit T-Hangar project is moving along. This is in the grant application stage with the FAA to secure our federal dollars for the project. The FAA typically turns the grant applications around prior to the end of the federal fiscal year, which is September 30th. Mr. Schell stated that he is hopeful of receiving this grant sooner so we can start moving forward with this project as soon as possible. Anticipating the grant award in September most likely puts the project moving forward sometime in October.

4. Airport Rate Study Update

Mr. Schell advised that he had the initial meeting with our consultant that was selected and contracted through our Finance Department. The consultant is Airport Business Solutions. They've done a number of these studies across the country for airports, both with hangar rent and land rental rates. Mr. Locke and Mr. Reid have been in the process of getting the consultant the information requested from us. Their timeline shows the completion of this study to be done in September.

5. **Self-Serve Fuel Update - Justin Rust**

Mr. Rust was happy to announce that their self-serve is now complete. They had a soft opening at the end of May, with positive feedback. Mr. Rust also shared that they have added a jet self-serve too, so that's an addition of revenue as well. The plan is to open everything up to everyone after AirVenture. At that time, an email will be sent to all of our tenants notifying them of the new self-serve.

E. Business Items

Action may be taken on any business items.

None

F. Operations & Maintenance Report

1. **AirVenture Preparations**

Mr. Shaffer advised that there was a re-painting of the center line for runway 18/36 completed yesterday. The colored dots were all repainted on 18/36 on Monday and today the maintenance crew starts the transition of Alpha into a runway. Tomorrow, the dots on 9/27 will be repainted. The taxiway center line on Papa was repainted, which hasn't been done since 2021, so that looks great. Of course we continue to keep mowing the grass to keep our grounds looking the best we can.

Mr. Shaffer advised that his crew also removed the old wood chips from the Industrial Park mound and put in grass. This should help with the amount of herbicide that was being used to keep the weeds under control.

The Fire Department has been training for the last two weeks on the ARFF trucks and the familiarization of the airfield. The firefighters exercised the ARFF trucks with target practice on empty totes and demonstrations of emergency response situations. Next Thursday a multi-agency first-responder training will be held on the terminal ramp demonstrating the rescue techniques of different aircraft.

G. EAA Report

None

H. Committee Chair's Report

None

I. Communications Shared by Committee Members

Supv. Gabert mentioned the City of Oshkosh having a new Fire Chief and the positive comments she has heard. Supv. Hinz added that the county and city have an open line of communication. He shared that they have been working on the Fire Station project and trying to come to a better agreement for both sides.

J. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

None

K. Next Meeting Date

August 6, 2025

L. Adjourn

Motion by Supv. Hinz, seconded by Supv. Frassetto to Adjourn. . Yes 5, No 0, Abstained 0

Meeting adjourned at 8:21 am

[MIN FOOT]