



**COUNTY BOARD OF SUPERVISORS MEETING MINUTES
TUESDAY, MAY 20, 2025**

A. Call to Order

Chairman Thomas Egan called the meeting of the Winnebago County Board of Supervisors to order at 6:00 P.M. from the Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin and virtually by TEAMS.

B. Roll Call

The following Supervisors were present: 33 – Dowling, Laux, Ulbricht, Lutz, Holt, Reinke, Wise, Nussbaum, Stafford, Paterson, Gabert (left at 9:18 pm), Binder, Swan, Gilbertson, Mueller (arrived at 6:06 pm), Ponzer, Belville, Macho, Hinz, Zellmer, Buck, Powers, Hanson, Cox, Gustafson, Bureau, Farrey, Harrison, Frassetto, Egan, O'Brien, Nelson and Miller;
Excused: 1 – Hancock-Cooke; Absent: 1 – Halbur; Vacant – 1.

C. Adopt Agenda

Motion by Supervisor Farrey, seconded by Supervisor Hanson, to adopt the agenda for tonight's meeting. CARRIED BY VOICE VOTE.

D. Pledge of Allegiance and Color Guard Ceremony

1. Acknowledge Significance of Memorial Day - Supervisor Doug Nelson

Introduction of Guests: Larry Eckstein - WWII Veteran (101 years old - June 30, 2025)

Diane McDonald - Executive Director, Old Glory Honor Flight

Julie (Eckstein) Henke – Caregiver

Supervisor Nelson acknowledged the upcoming Memorial Day and acknowledged, thanked and honored all veterans. It is a time to remember the fallen but also recognize the veterans who are still with us. Mr. Nelson introduced Veteran Lawrence Eckstein who will be turning 101 on June 30, 2025, escorted by his daughter, Julie (Eckstein) Henke; and Diane McDonald, Executive Director, of the Old Glory Honor Flight.

Diane McDonald, Executive Director, Old Glory Honor Flight, mentioned that their goal is to get veterans to the war memorials that were built in their honor in Washington DC before it is too late. She shared a story of a veteran who had written to her shortly after his flight stating this had given him peace that he didn't know he needed. Ms. McDonald also recognized Lawrence Eckstein and read his bio to the board.

Diane McDonald briefly spoke and informed the board about two special projects that recognize veterans. One is called Missions of Honor, which is a non-profit that recognizes younger veterans and focuses on mental health and wellness through an annual retreat called Freedom to Liberty. The second is a podcast called Preserving Freedom. Ms. McDonald stated that this is not an official Honor Flight project, but one of their board members started this with the intention of preserving the stories of our veterans before it's too late. Ms. McDonald thanked the board for the opportunity to be there and helping everyone remember the true meaning of Memorial Day.

Supervisor Wise and Supervisor Paterson presented the colors and led everyone in the Pledge of Allegiance.

The invocation was given by Supervisor Karen Powers.

Chairman Egan extended a thank you to Lawrence Eckstein, Julie (Eckstein) Henke and Diane McDonald for giving the board this opportunity. Mr. Egan also thanked Supervisor Nelson for putting this altogether.

E. Public Comments

Allison Thiel, Kaukauna, informed the board that there is a new school, New Springs Christian Academy, launching in Winnebago County this fall. They have been looking at a couple of campuses, one of which is the UWO Fox Cities Campus. Ms. Thiel mentioned they have sent their

business plan and some information to the County Executive in hopes of being considered as a potential tenant of that building for the launching of their school.

Tom Frantz, Neenah, represented an advocacy group called Save the Fox Campus. Mr. Frantz stated that they were very pleased that Winnebago County has developed a vision for the campus and applauded their desire to use the campus to serve the public.

F. Communications from the County Clerk

Julie Barthels, Winnebago County Clerk, presented the following communications:

The following Resolutions from Other Counties were referred to the Legislative Committee.

- *Marathon County – Resolution #R-16-25: Supporting the Renewal of the Knowles Nelson Stewardship Fund*
- *Green Lake County – Resolution #05-2025: Support of Reauthorization of State Funding for Knowles-Nelson Stewardship Program*
- *City of Wausau – Resolution #25-0207: Support the Continuation of the Knowles-Nelson Stewardship Program*

The following claim has been referred to the Personnel & Finance Committee.

- *Notice of Claim for Optum Rx, Inc.*

The following Petitions for Zoning Amendments were referred to the Planning and Zoning Committee.

- *Petition for Zoning Amendment 001: LFK Enterprises LLC (Lynne Keller), Town of Neenah, Rezone from B-3 (General Business District) to R-1 (Rural Residential District) for tax parcel no. 010-0330-02.*
- *Petition for Zoning Amendment 002: Dennis R. Lang, Town of Winneconne, Rezone from A-2 (General Agriculture District) to R-1 (Rural Residential District) for tax parcel no. 030- 0064-02-02.*
- *Petition for Zoning Amendment 003: Bryon K. Litton, Town of Omro, Rezone from B-2 (Community Business District) & A-2 (General Agriculture District) to A-2 (General Agriculture District) for tax parcel no. 016-0053-01.*

G. Reports from Committees, Commissions and Boards

Supervisor Swan, Chairman of the UW Oshkosh Fox Cities Campus Board of Trustees, mentioned that they are not disbanded until the board votes on the Termination on the Memorandum of Agreement (MOA) later in the meeting tonight. Supervisor Swan stated that he had a request from Supervisor Ulbricht to be able to speak on behalf of the trustees.

Supervisor Ulbricht mentioned his district is home to the UWO Fox Cities Campus. He invited his fellow supervisors to an open house inside the Barlow Planetarium to see what the experience is really like and meet Teri Gee to learn a little bit more about the background, the present and the future of the Barlow Planetarium. They're expecting to schedule this sometime between June 10, 2025, and June 13, 2025, prior to the next county board meeting.

Supervisor Hinz updated the board by recapping all the places they visited on the County Board Tour that took place on Monday, May 19, 2025.

Supervisor Nelson mentioned that they also stopped in front of the building that houses the Veterans Affairs Office. Mr. Nelson mentioned he had to visit this office, and they had given him a little tour while he was there. He noted that it is certainly challenging for the space that they have and it would be good to remember that they've been getting pushed into some pretty tight spots over the last several years.

H. County Executive's Report and Appointments

Gordon Hintz, County Executive, gave a couple of updates from the first few weeks he has been in office. He has been really impressed with the team that they have overall in Winnebago County. They've reestablished their department head meetings and plan on meeting twice a month so they can build a more collective and cohesive leadership team.

Executive Hintz mentioned that Eric Rasmussen, Emergency Management Director, has done a great job leading a five-person communications team to do social media and work promoting all the departments in Winnebago County. Mr. Hintz would like to build upon this and have departments sell the work that Winnebago County does so that people are aware of our services. They want to engage the public more, so they've asked departments to give them content and work

with the communications team.

Executive Hintz commented on the UW Fox Cities Campus and the resolution referring to tonight's action on terminating the lease that would continue the path that the board started with their action on April 15th with the purchase agreement from Outagamie County. Assuming the board terminates the lease tonight, the UW Oshkosh Chancellor will sign the termination agreement tomorrow.

Executive Hintz shared some additional details and timeline:

- Starting July 1st, Winnebago County will take ownership of the property.
- They expect to have a lease agreement with the public sector partner to continue childcare in place within the next week or two so it will go uninterrupted when childcare stops from UW Oshkosh on June 20th and taken over on June 21st.
- They will need a 2025 Supplemental budget appropriation which will go to the Personnel & Finance Committee, and then before the board for a vote at the June 17, 2025, meeting. This budget will cover operating expenses from July 1 to December 31, 2025.

Executive Hintz thanked Mike Elder, Jennifer Ruetten, Mary Anne Mueller, Mark Habeck, Paul Kaiser and Jamie Rouch for all their work in an incredible short timeline, trying to get everything together including the lease and meeting all the deadlines.

Gordon Hintz, County Executive, asked for the board's approval of the following appointments:

Board of Health:

County Board Supervisor Lucas Reinke for a term expiring concurrent with their county board term.

Solid Waste Management Board:

County Board Supervisors Doug Nelson and Howard Miller for a term expiring concurrent with their county board term; and Kevin Konrad, Citizen Member, for a term expiring on the 1st Wednesday in April 2027.

Parks Commission:

County Board Supervisor Steven Binder for a term expiring on June 30, 2025; County Board Supervisor Karen Powers for a term expiring on June 30, 2026; County Board Supervisor James Ponzer for a term expiring on June 30, 2027; County Board Supervisor Rachael Dowling for a term expiring on June 30, 2028; County Board Supervisor Doug Nelson for a term expiring on June 30, 2029; Bob Albright, Citizen Member, for a term expiring on June 30, 2030; and Larry Lautenschlager, Citizen Member, for a term expiring on June 30, 2031.

Human Services Board:

County Board Supervisors Walt Ulbricht and KristL Laux for a term expiring concurrent with their county board term.

Veterans Service Commission:

Jessica Briskie, Citizen Member, for a term expiring on the 2nd Thursday in April 2028.

Motion by Supervisor Powers, seconded by Supervisor Buck, to accept. CARRIED BY VOICE VOTE.

I. County Board Chair's Report and Appointments

Chairman Egan reported that Supervisor Hancock-Cooke was excused from tonight's meeting.

Chairman Egan asked for the board's approval of the following appointment:

Personnel & Finance Committee: Supervisor Nate Gustafson

Motion by Supervisor Farrey, seconded by Supervisor Wise, to accept. CARRIED BY VOICE VOTE.

County Board Chairman, Thomas Egan and Winnebago County Clerk, Julie Barthels, recognized the 2025 Winnebago County Scholarship Recipients:

- Carly Matiash – Bridges Virtual Academy – will be attending Lakeland University.

- Harrison Flint – Neenah High School – will be attending the University of Wisconsin-Madison.
- Liam Horton – Omro High School – will be attending the University of Chicago.
- Allan Koji – Oshkosh North High School – will be attending the University of Wisconsin-Madison.
- Ashley Schumann – Oshkosh West High School – will be attending the University of Wisconsin-Oshkosh.
- Bryce Dorn – Oshkosh West High School – will be attending Fox Valley Technical College.
- Holly Roe – Oshkosh West High School – will be attending the University of Wisconsin-Madison.
- Ian Woods – Winneconne High School – will be attending the University of Wisconsin-Stevens Point.

One Scholarship Recipient who was not able to attend this meeting:

- Nolan Smith – Neenah High School

All the recipients received a Certificate of Scholarship, a Winnebago County History Book and a check for \$1,000.00. They will receive a second check for \$1,000.00 after receipt of their transcript from the first semester of school showing a grade point average of greater than 2.5.

J. Honoring Retiring County Employees

1. Resolution 121-052025: Commendation for Billie Verbruggen

WHEREAS, Billie Verbruggen has been employed with the Winnebago County Public Health Department as a WIC Program Nutritionist, for the past twenty-two years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Billie was an invaluable member of the WIC team, providing nutrition services with exemplary skill and genuine kindness to WIC families, where she also served as the Breastfeeding Coordinator, working diligently with WIC women to make sure their goals were met, and they had access to ample resources; and

WHEREAS, Billie Verbruggen has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors, that sincere appreciation and commendation is extended to Billie Verbruggen for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the County Clerk send a copy of this Resolution to Billie Verbruggen.

Submitted by:

PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Cox, seconded by Supervisor Dowling to adopt.

2. Resolution 122-052025: Commendation for Charlene Brehmer

WHEREAS, Charlene Brehmer has been employed with the Winnebago County Human Services Department for the past thirty-seven years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Charlene took on many supporting roles throughout the county, including: an Account 1 Clerk in the Treasurer's Office, Confidential Clerk Typist in HR, full-time Secretary 1 at Solid Waste, Data Entry Clerk in the County Clerk's Office, Secretary 1 at Family Court Counseling Services, Deputy Court Clerk/Administrative Associate III at the Clerk of Courts Office/Probate, eventually ending her storied career at Human Services as a Child Welfare Administrative Associate III for Juvenile Intake and CPS Ongoing teams; and

WHEREAS, Charlene Brehmer has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors, that sincere appreciation and commendation is extended to Charlene Brehmer for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the County Clerk send a copy of this Resolution to Charlene Brehmer.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Cox, seconded by Supervisor Holt to adopt.

Julie Barthels, Winnebago County Clerk, recognized Billie Verbruggen and Charlene Brehmer for their employment with Winnebago County.

Vote on Resolution 121-052025: Commendation for Billie Verbruggen; and Resolution 122-052025: Commendation for Charlene Brehmer. CARRIED BY VOICE VOTE.

K. Business Items, Resolutions, and Ordinances

1. Approval of Proceedings for April 15, 2025, Adjourned Session of the Winnebago County Board of Supervisors

Motion by Supervisor Cox, seconded by Supervisor Reinke to adopt. CARRIED BY VOICE VOTE.

2. Resolution 123-052025: Authorization to Apply and Accept a Grant from the Wisconsin Department of Natural Resources for the Butte des Mort Boat Landing Project

WHEREAS, Winnebago County approved funding in the 2025 Capital Improvement Plan for the engineering and design of the Butte des Mort Boat Landing improvement project; and WHEREAS, the Butte des Mort Boat Landing improvement project is included within the Winnebago County 2025–2029 Capital Improvement Project for construction in 2026; and WHEREAS, Winnebago County is interested in obtaining a cost-share grant in the amount of \$1,025,520 from the Wisconsin Department of Natural Resources (DNR) for the purpose of renovations and improvements at the Butte des Mort Boat Landing.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it authorizes the County to apply for and accept funds from the DNR for financial assistance that may be available for the Butte des Mort Boat Landing Renovation and Improvement Project.

Submitted by:
PARKS & RECREATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Powers, seconded by Supervisor Reinke to adopt. CARRIED BY VOICE VOTE.

3. Resolution 124-052025: Authorize the Use of \$25,000 from the Spirit Fund County Government Projects for the Review of Airport Lease Rates

WHEREAS, the airport currently leases out hangar space to groups and individuals at the Wittman Regional Airport; and

WHEREAS, the scope of the study is to provide an as-is estimate of market rents for the individual facilities/improvements (86 T-hangars, 7 Box hangars and a pending 9-unit T-hangar complex); and

WHEREAS, the airport lease study will seek to find the best possible price for both patrons and Winnebago County as demand for hangar space increases and the size of the wait-list continues to grow; and

WHEREAS, the study will take all factors into account when finding lease rates for airport hangars including but not limited to the age of the building, amenities offered, square footage of the hangar, and hangar condition; and

WHEREAS, a holistic study into our Wittman Regional Airport's lease rates will provide the Winnebago County Airport staff and County Board with pertinent information and expert recommendations.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the use of \$25,000 from the Spirit Fund County Government Projects for the review of airport lease rates.

Submitted by:
ARPA STRATEGY & OUTCOMES COMMISSION

Motion by Supervisor Cox, seconded by Supervisor Holt to adopt. CARRIED BY VOICE VOTE. (Nayes: 2 – Lutz and Swan)

4. **Resolution 125-052025: Authorize the Relinquishment of Unused Grant Funds #313-012024 in the Amount of \$500,000 from the Spirit Fund's Government Identified Community Projects Category to Expand the Building of NOVA Counseling Services**
WHEREAS, on January 16, 2024, the Winnebago County Board of Supervisors approved the disbursement of \$500,000 from the Spirit Fund's Government Identified Community Projects Category to Nova Counseling Services for the purpose of expanding their facilities; and
WHEREAS, Nova Counseling Services and their board have decided that they would be unable to fulfill the allocated mission for the grant within an appropriate timeframe; and
WHEREAS, Nova Counseling Services has decided to relinquish their unused grant funds back to Winnebago County; and
WHEREAS, \$500,000 will be relinquished back into the Spirit Fund and invested into the community as the Winnebago County board sees fit.
NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby Authorizes the Relinquishment of Unused Grant Funds #313-012024 in the Amount of \$500,000 from the Spirit Fund's Government Identified Community projects Category to Expand the Building of NOVA Counseling Services
Submitted by:
PAUL KAISER

Motion by Supervisor Buck, seconded by Supervisor Reinke to adopt. CARRIED BY VOICE VOTE. (Nayes: 1 – Dowling)

5. **Resolution 126-052025: Approve the Execution of Agreement to Terminate the 1970 Memorandum of Agreement Between Winnebago County, Outagamie County and the Board of Regents of the University of Wisconsin System**
WHEREAS, Winnebago County and Outagamie County (hereinafter "the Counties") and the Board of Regents of the University of Wisconsin System (hereinafter "the Board"), collectively known as "The Parties", entered into a Memorandum of Agreement on June 9, 1970 (hereinafter "the MOA"); and
WHEREAS, the MOA has benefited the parties and the citizens of Wisconsin for more than 54 years; and
WHEREAS, budgetary constraints and declining enrollments over the last several years have made it more difficult for students to have a robust in- person experience at the UWO Fox Cities Campus (hereinafter "the Fox Cities Campus"); and
WHEREAS, budgetary constraints and declining enrollments over the last several years have made it more difficult for the Board to justify continued operation of the Fox Cities Campus; and
WHEREAS, the Parties mutually agree based on their own respective investigations and conclusions that a termination of the MOA is in the best interests of all; and
WHEREAS, it is the mutual intention of the Parties that the Weis Museum, the Barlow Plantarium, the Communication Arts Center, and the Child Care Center continue to operate within the Fox Valley Region and provide ongoing benefits to the community, ensuring their long term success and contribution to educational, cultural, and social enrichment for all resident; and
WHEREAS, the Institute of Museum and Library Services awarded a grant in the amount of \$56,850.00 for the purchase of a portable planetarium (the "Portable Planetarium") under Federal Award ID Number IGSM-255437-OMS- 24 (the "Grant"); and
WHEREAS, under the terms of the Grant, the Board was also required to provide matching labor and services, which were not completed before the Grant was terminated by the Federal Grantor on April 8, 2025; and
WHEREAS, the Board is in possession of the Portable Plantarium but has not received final disposition instructions from the grantor agency; and
WHEREAS, Winnebago County is assuming ownership and operations of the Barlow Planetarium previously operated by the Board, and the Parties wish to provide for the

temporary transfer and potential permanent disposition of the portable planetarium in accordance with applicable federal grant regulations; and

WHEREAS, in exchange for the Board transferring any and all right, title, and interest it holds to the personal/business property, exhibits, artifacts, equipment, and other property which is listed on Attachment A, (a copy of which is attached and incorporated herein) to the Counties, all of the Board's duties, responsibilities or obligations under the terms of the MOA is terminated effective June 30, 2025. The Board makes no representations or warranties express or implied, regarding the existence, value, condition or validity of any ownership interests in the property. The transfer of ownership interest shall be made "as is". The Counties mutually agree to take said property with equal rights and any division of said property will take place in a separate agreement. The Counties agree to defend, indemnify and hold harmless the Board, its affiliates, directors, officers, employees, agents or representatives from and against any and all claims, demands, losses, damages, liabilities, costs, expenses or judgments, including reasonable attorneys' fees, arising out of or related to any third-party claims regarding the property; and

WHEREAS, the Parties agree to release each other and their respective agents, regents, officers, administrators, and employees from any and all past, present, and future claims demands, actions, causes of action, suits, liabilities, counterclaims, lawsuits, set-offs, costs, expenses, attorney's fees and costs, losses, rights, demands, charges, complaints, obligations, debts, contracts, penalties, damages, or liabilities of any nature whatsoever, known, unknown, or capable of being known, in law or equity, fixed or contingent, accrued or unaccrued, and matured or not matured arising out of, or in any way related to the 1970 MOA between the Parties, or arising directly or indirectly from any of the Parties' dealings, actions, inactions, or prior practices with one another relating to their relationship with respect to the Fox Cities Campus. This release is intended to be a full and final settlement of all disputes between the Parties and their respective agents, regents, trustees, officers, administrators, employees and shall be binding upon their respective successors, assigns, and legal representations. The waivers and protections of this provision do not apply to any environmental contamination which occurred on the Fox Cities campus during the occupancy of the Board or any of its universities.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves the execution of agreement to terminate the 1970 Memorandum of Agreement between Winnebago County, Outagamie County and the Board of Regents of the University of Wisconsin System.

BE IT FURTHER RESOLVED that

- *In exchange for the Board transferring any and all right, title, and interest it holds to the personal/business property, exhibits, artifacts, equipment, and other property to the Counties, all of the Board's duties, responsibilities or obligations under the terms of the MOA is terminated effective June 30, 2025.*
- *The Board makes no representations or warranties express or implied, regarding the existence, value, condition or validity of any ownership interests in the property.*
- *The Counties mutually agree to take said property with equal rights and any division of said property will take place in a separate agreement.*
- *The Counties agree to defend, indemnify and hold harmless the Board, its affiliates, directors, officers, employees, agents or representatives from and against any and all claims, demands, losses, damages, liabilities, costs, expenses or judgments, including reasonable attorneys' fees, arising out of or related to any third-party claims regarding the property.*
- *The Parties agree to release each other and their respective agents, regents, officers, administrators, and employees from any and all past, present, and future claims demands, actions, causes of action, suits, liabilities, counterclaims, lawsuits, set-offs, costs, expenses, attorney's fees and costs, losses, rights, demands, charges, complaints, obligations, debts, contracts, penalties, damages, or liabilities of any nature whatsoever, known, unknown, or capable of being known, in law or equity, fixed or contingent, accrued or unaccrued, and matured or not matured arising out of, or in any way related to the 1970 MOA between the Parties, or arising directly or indirectly from any of the Parties' dealings, actions, inactions, or prior practices with one another relating to their relationship with respect to the Fox Cities Campus.*

- The waivers and protections of this provision do not apply to any environmental contamination which occurred on the Fox Cities campus during the occupancy of the Board or any of its universities.
- Effective July 1, 2025, the Board transfers to Winnebago County possession of and the right to use the Portable Planetarium.
- Winnebago County shall be responsible for the custody, care, and maintenance of the Portable Planetarium during the period of its possession.
- Winnebago County and the Board shall work cooperatively and in good faith to obtain final disposition instructions from the federal grantor that allow for the transfer of the Portable Planetarium to Winnebago County. Upon receipt of such disposition instructions, Winnebago County and the Board agree to take any further actions required by the federal grantor in accordance with the terms of the grant and applicable federal law.
- Upon receipt of final disposition instructions from the federal grantor, Winnebago County shall have 14 calendar days from the date of receipt to elect, in writing, to take permanent ownership of the Portable Planetarium, provided that such election is consistent with the final disposition instructions. If Winnebago County exercises its option to take ownership, Winnebago County shall assume full responsibility for complying with the disposition instructions, including, if required, repayment of any federal grant funds or any other requirement under 2 C.F.R. 200.313(e). If Winnebago County does not provide written notice of its election to assume ownership within the 14-day period, possession of the Portable Planetarium shall revert to the Board, and Winnebago County shall promptly return the Portable Planetarium in good condition, reasonable wear and tear excepted.
- Winnebago County assumes all risk of loss, liability, claims, damages, or expenses of any kind arising from the use, possession, storage, or transportation of the Portable Planetarium while it is in Winnebago County's possession. Winnebago County agrees to indemnify and hold harmless the Board, its officers, directors, employees, and agents from and against any and all claims, damages, losses, liabilities, costs, and expenses (including reasonable attorneys' fees) arising out of or related to Winnebago County's use or possession of the Portable Planetarium.

Submitted by:

Facilities & Property Management Committee

Motion by Supervisor Hinz, seconded by Supervisor Gustafson to adopt.

*Vote on the resolution. AYES: 33; NAYES: 0; ABSTAIN: 0;
EXCUSED: 1 – Hancock-Cooke; ABSENT: 1 – Halbur; VACANT – 1. MOTION PASSED.*

6. Resolution 127-052025 Section 0.0 - Role of the County Board Supervisor

WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and

WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and

WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that Section 0.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

0.0 ROLE OF THE COUNTY BOARD SUPERVISOR

0.1 Responsibilities of the County Board of Supervisors are defined by the laws of the State of Wisconsin and the Rules of Order of the Winnebago County Board of Supervisors.

0.2 County Supervisors are expected to individually contribute to a collaborative effort to set a vision and strategic mission goals and make broad policy decisions that support the

strategic mission to advance the priorities of the county. Examples of such activities, include, but are not limited to:

1. Participating in the process of debate and voting on proposed ordinances, resolutions and motions in County Board and Committee meetings;
2. Providing policy and direction to the management of the county regarding delivery of county services while refraining from the delivery, management or administration of daily operations of the county;
3. Being responsive to the needs of their constituency through effective communication;
4. Establishing priorities for the delivery of county services through the annual budget and tax levy.

0.3 Service as a County Supervisor is an honor and a trust, which compels the office holder to serve the public through use of his or her judgment for the benefit of the public, and binds him or her to uphold the Constitution of the United States, the Constitution of the State of Wisconsin, and to carry out impartially the laws of the Nation, State and County.

0.35 Winnebago County Board of Supervisors may take such action as allowed by state statute including but not limited to a Resolution of Censure against a recalcitrant Winnebago County Board Supervisor who ignores the rules of Winnebago County Use Policies, the Winnebago County General Code, the Winnebago County Board of Supervisors Ethics Handbook, and Wisconsin State Statute.

0.4 Each supervisor will be issued a county-owned electronic device for use during their term on the County Board. Supervisors are to be responsible for the care and safety of the electronic device. If an electronic device is damaged and requires replacement, Winnebago County will provide a replacement for one such occurrence. Any further purchase of replacement electronic device during the life cycle of the device will be the financial responsibility of the supervisor.

~~Winnebago County Board Supervisors may only use Winnebago County owned electronic devices for Winnebago County Business.~~

Winnebago County Supervisors shall not use ~~such electronic devices~~ **computers, tablets, or phones** to communicate **privately** with other Winnebago County Board Supervisors **or staff** during any Winnebago County meeting to discuss, collaborate, or influence a vote.

Winnebago County Board Supervisors use of electronic devices must adhere to all Winnebago County Use Policies, the Winnebago County General Code, the Winnebago County Board of Supervisors Ethics Handbook and Wisconsin State Statute.

Winnebago County reserves the right to disconnect Winnebago County owned devices and disable services without notice or repossess the electronic device if used by a Winnebago County Board Supervisor in any unauthorized manner.

~~Winnebago County Board of Supervisors shall take such action as allowed by state statute including but not limited to a Resolution of Censure against a recalcitrant Winnebago County Board Supervisor who ignores the rules of Winnebago County Use Policies, the Winnebago County General Code, the Winnebago County Board of Supervisors Ethics Handbook, Wisconsin State Statute, and this Resolution and uses Winnebago County owned electronic devices in any unauthorized manner.~~

Winnebago County Board Supervisors shall be required to return their Winnebago County electronic devices if violating the rule and pay all costs associated with damages to or loss of the Winnebago County electronic devices. The Winnebago County Board Supervisors will return their electronic devices within five business days of the end of their tenure to the Winnebago County Clerk. In the event an electronic device is not returned in a timely manner Winnebago County will bill the Supervisor for the current value of the electronic device.

0.5 County Board Supervisors may be called to serve in various capacities, such as on committees, commissions, boards, task forces, and/or consortiums. These workgroups are critical to the proper governance and effective operation of the county. Full attendance and active participation are

expected unless otherwise excused by the chair of the respective committee, commission, board, task force, and/or consortium.

If a County Board Supervisor's attendance falls below the thresholds cited below, they may be removed from their assignment. The removal process is as follows:

- A two-thirds vote of those present at the committees, commissions, boards, task forces, and/or consortiums meeting can affirm the removal.
- A simple majority vote by the County Board of Supervisors to affirm the decision of said committee, commission, board, task force and/or consortium.
- The Chairman of the County Board of Supervisors will assign a new County Board Supervisor to fill the vacant seat on the committees, commissions, boards, task forces, and/or consortiums.

If removed, the Supervisor may appeal to the County Board of Supervisors to retain their assignment on the committees, commissions, boards, task forces, and/or consortiums.

Committees, Commissions, Boards, Task Forces, and/or Consortiums Chair and Vice-Chair Attendance: The Chair and Vice-Chair are required to attend, in person, at least 90% of the meetings unless excused by the County Board Chair or Vice-Chair.

Committees, Commissions, Boards, Task Forces, and/or Consortiums General Member Attendance: General members are expected to attend at least 75% of the meetings held unless excused by the presiding Chair or Vice-Chair.

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Hanson to adopt.

Motion by Supervisor Holt, seconded by Supervisor Bureau, to make an amendment. On line 111 and line 115 at the end of each paragraph, after the word, "Vice-Chair" add the following verbiage, "as measured by the term between the two organizational meetings".

Motion by Supervisor Stafford, seconded by Supervisor Gustafson, to lay this over until after agenda item no. 15, Section 9.0 has been discussed.

Supervisor Stafford withdrew his motion.

Motion by Supervisor Dowling, seconded by Supervisor Powers, to Suspend the Rules, Lay Section 0.0 on the table, and discuss Section 9.0 next.

Vote to Suspend the Rules, Lay Section 0.0 on the table, and discuss Section 9.0 next.

AYES: 27; NAYES: 5 – Binder, Swan, Zellmer, Farrey and Harrison; ABSTAIN: 0;

TEMPORARY ABSENCE: 1 – Belville; EXCUSED: 1 – Hancock-Cooke;

ABSENT: 1 – Halbur; VACANT – 1. MOTION PASSED.

The Board moved forward to discuss agenda item no. 15, Section 9.0 - Definitions.

15. Resolution 136-052025: Section 9.0 - Definitions

WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and

WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and

WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.

NOW, THEREFORE, BE IT RESOLVED that Section 9.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

9.0 DEFINITIONS

9.1 Agenda: The formal listing of Resolutions and Ordinances to be considered at a meeting of the County Board.

9.2 Memorials: Something in a speech, ceremony or written document that commemorates recognition of a person, place or occurrence.

9.3 Motion: The formal mode in which a member submits a proposed measure or resolution for the consideration and action of the committee, commission or board.

9.4 Resolution: A written, proposed matter for the consideration and action of the County Board. Upon approval, a resolution is a decision made by the County Board for a definite purpose.

9.5 Ordinance: A law set forth by a governmental authority, a municipal regulation.

9.6 Petition: A formal written document embodying a request of action to be taken by the

Winnebago County Board or one of its agencies or departments.

9.7 Policy: As used in these Rules, a policy is a general principle established by the Winnebago County Board of Supervisors to guide the management of Winnebago County government.

9.8 Meeting: A meeting is a single official gathering of the members of the Winnebago County Board of Supervisors to transact business for a length of time during which there is no cessation of proceedings and the members do not separate, unless for a recess, and may last from a few minutes to several hours.

9.9 Session: A session of the Winnebago County Board of Supervisors is a meeting or series of connected meetings devoted to a single order of business, program, agenda or announced purpose, in which, when there is more than one meeting in a session, each succeeding meeting is scheduled to continue business at the point where it was left off at the previous meeting, provided that all meetings adhere to the daily schedule and adjournment provisions set forth in Rule 1.2. with a view towards continuing business at the point where it was left off at the previous meeting. A session of the Winnebago County Board of Supervisors is a meeting or series of connected

meetings devoted to a single order of business, program, agenda or announced purpose, in which, when there is more than one meeting each succeeding meeting is scheduled with a view towards continuing business at the point where it was left off at the previous meeting.

9.95 Term: The two-year period between Organizational Meetings, occurring in April of each even numbered year is the definition of a term.

9.10 Special Orders of Business Meeting: A meeting other than the regular County Board monthly meeting, Organizational Meeting or Budget Meeting only to be called by Chair.

9.11 Recess: A recess is a short intermission within a meeting which does not end the meeting or destroy its continuity as a single gathering of the Winnebago County Board of Supervisors and after which proceedings are immediately resumed at the point where they were interrupted.

9.12 Veto: The refusal of assent by the County Executive to a resolution or ordinance passed by the County Board. The formal power exercised by the County Executive to reject, in whole or in part, a resolution or ordinance passed by the County Board. This action prevents the resolution or ordinance from becoming effective unless the County Board overrides the veto, requiring a 2/3 majority vote. Wis Stat § 59.17 (6).

9.13 Partial Veto: The refusal of assent by the County Executive to any portion of a resolution or ordinance passed by the County Board which contains an appropriation.

9.14 Veto Over-Ride: A vote by two-thirds of the members elect (36) to pass a resolution or ordinance, or part thereof, which has been vetoed or partially vetoed by the County Executive and has been reconsidered by the County Board.

9.15 Remote Option: A remote option allows supervisors to attend meetings remotely. The remote option requires the use of a device, application, or combination thereof. The remote option requires that the public have equivalent access to remote board member(s), that they would have had if said board member(s) was/were in physical attendance. The remote option must allow the chair to mute all remote attendees and must allow supervisors the ability to identify themselves wanting to speak during times that they have the privilege of speaking. Utilization of a remote option requires that the chair or vice-chair of the board or committee be physically present at a location that would be open to the public.

9.16 Natural Break: The culmination of a vote or a current speaker's time.

9.17 Presentation: The formal act of delivering resolutions and ordinances to the executive by the County Clerk.

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS

JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Hanson to adopt.

Motion by Supervisor Farrey, seconded by Supervisor Buck, to make an amendment.

On line 63, after the word "year.", add the following verbiage, "Defining a term".

Supervisor Holt suggested a friendly amendment, seconded by Supervisor Reinke.

On line 63, after the word "year", add the following verbiage: "is the definition of a term".

Supervisor Bureau suggested a friendly amendment to the friendly amendment, and

suggested creating a new rule (i.e. 9.91) and breaking this verbiage out as a separate definition.

Supervisor Farrey accepted Supervisor Holt's friendly amendment but did not want to accept Supervisor Bureau's friendly amendment.

The amendment as it stands right now is on line 63, after the word "year", adding the following verbiage: "is the definition of a term". Line 63 should read: The two-year period between Organizational Meetings, occurring in April of each even numbered year **is the definition of a term**.

Supervisor Wise proposed a friendly amendment to remove the word, "OR" on line 58. He did not see the need for that anymore. Supervisor Farrey accepted this friendly amendment.

Vote on amendment. AYES: 6 – Holt, Reinke, Wise, Ponzer, Hanson and Farrey; NAYES: 26; ABSTAIN: 0; TEMPORARY ABSENCE: 1 – Gilbertson; EXCUSED: 1 – Hancock-Cooke; ABSENT: 1 – Halbur; VACANT – 1. MOTION FAILED.

Back to the original resolution.

Motion by Supervisor Bureau, seconded by Supervisor Farrey, to make an amendment. On line 62, create a new rule and add the following verbiage: "9.95 Term: The two-year period between Organizational Meetings, occurring in April of each even numbered year is the definition of a term."

Motion by Supervisor Lutz, seconded by Supervisor Gustafson, to call the question. CARRIED BY VOICE VOTE.

Vote on amendment. AYES: 31; NAYES: 1 – Zellmer; ABSTAIN: 0; TEMPORARY ABSENCE: 1 – Gilbertson; EXCUSED: 1 – Hancock-Cooke; ABSENT: 1 – Halbur; VACANT – 1. MOTION PASSED.

There was a point of clarification. The word "OR" has been removed from line 58.

Vote on resolution as amended. CARRIED BY VOICE VOTE.

The Board moved back to continue discussing agenda item no. 6, Section 0.0 - Role of the County Board Supervisor.

6. Resolution 127-052025 Section 0.0 - Role of the County Board Supervisor

WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and

WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and

WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that Section 0.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

0.0ROLE OF THE COUNTY BOARD SUPERVISOR

0.1 Responsibilities of the County Board of Supervisors are defined by the laws of the State of Wisconsin and the Rules of Order of the Winnebago County Board of Supervisors.

0.2 County Supervisors are expected to individually contribute to a collaborative effort to set a vision and strategic mission goals and make broad policy decisions that support the strategic mission to advance the priorities of the county. Examples of such activities, include, but are not limited to:

1. Participating in the process of debate and voting on proposed ordinances, resolutions and motions in County Board and Committee meetings;
2. Providing policy and direction to the management of the county regarding delivery of county services while refraining from the delivery, management or administration of daily operations of the county;
3. Being responsive to the needs of their constituency through effective communication;

4. Establishing priorities for the delivery of county services through the annual budget and tax levy.

0.3 Service as a County Supervisor is an honor and a trust, which compels the office holder to serve the public through use of his or her judgment for the benefit of the public, and binds him or her to uphold the Constitution of the United States, the Constitution of the State of Wisconsin, and to carry out impartially the laws of the Nation, State and County.

0.35 Winnebago County Board of Supervisors may take such action as allowed by state statute including but not limited to a Resolution of Censure against a recalcitrant Winnebago County Board Supervisor who ignores the rules of Winnebago County Use Policies, the Winnebago County General Code, the Winnebago County Board of Supervisors Ethics Handbook, and Wisconsin State Statute.

0.4 Each supervisor will be issued a county-owned electronic device for use during their term on the County Board. Supervisors are to be responsible for the care and safety of the electronic device. If an electronic device is damaged and requires replacement, Winnebago County will provide a replacement for one such occurrence. Any further purchase of replacement electronic device during the life cycle of the device will be the financial responsibility of the supervisor.

~~Winnebago County Board Supervisors may only use Winnebago County owned electronic devices for Winnebago County Business.~~

Winnebago County Supervisors shall not use ~~such electronic devices~~ *computers, tablets, or phones* to communicate *privately* with other Winnebago County Board Supervisors *or staff* during any Winnebago County meeting to discuss, collaborate, or influence a vote.

Winnebago County Board Supervisors use of electronic devices must adhere to all Winnebago County Use Policies, the Winnebago County General Code, the Winnebago County Board of Supervisors Ethics Handbook and Wisconsin State Statute. Winnebago County reserves the right to disconnect Winnebago County owned devices and disable services without notice or repossess the electronic device if used by a Winnebago County Board Supervisor in any unauthorized manner.

~~Winnebago County Board of Supervisors shall take such action as allowed by state statute including but not limited to a Resolution of Censure against a recalcitrant Winnebago County Board Supervisor who ignores the rules of Winnebago County Use Policies, the Winnebago County General Code, the Winnebago County Board of Supervisors Ethics Handbook, Wisconsin State Statute, and this Resolution and uses Winnebago County owned electronic devices in any unauthorized manner.~~

Winnebago County Board Supervisors shall be required to return their Winnebago County electronic devices if violating the rule and pay all costs associated with damages to or loss of the Winnebago County electronic devices. The Winnebago County Board Supervisors will return their electronic devices within five business days of the end of their tenure to the Winnebago County Clerk. In the event an electronic device is not returned in a timely manner Winnebago County will bill the Supervisor for the current value of the electronic device.

0.5 County Board Supervisors may be called to serve in various capacities, such as on committees, commissions, boards, task forces, and/or consortiums. These workgroups are critical to the proper governance and effective operation of the county. Full attendance and active participation are expected unless otherwise excused by the chair of the respective committee, commission, board, task force, and/or consortium.

If a County Board Supervisor's attendance falls below the thresholds cited below, they may be removed from their assignment. The removal process is as follows:

- A two-thirds vote of those present at the committees, commissions, boards, task forces, and/or consortiums meeting can affirm the removal.*
- A simple majority vote by the County Board of Supervisors to affirm the decision of said committee, commission, board, task force and/or consortium.*
- The Chairman of the County Board of Supervisors will assign a new County Board Supervisor to fill the vacant seat on the committees, commissions, boards, task forces, and/or consortiums.*

If removed, the Supervisor may appeal to the County Board of Supervisors to retain their assignment on the committees, commissions, boards, task forces, and/or consortiums.

Committees, Commissions, Boards, Task Forces, and/or Consortiums Chair and Vice-Chair Attendance: The Chair and Vice-Chair are required to attend, in person, at least 90%

*of the meetings unless excused by the County Board Chair or Vice-Chair.
Committees, Commissions, Boards, Task Forces, and/or Consortiums General Member
Attendance: General members are expected to attend at least 75% of the meetings held
unless excused by the presiding Chair or Vice- Chair.*

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF
SUPERVISORS

JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Powers, to adopt.

Discussion continued where they left off earlier.

Motion by Supervisor Bureau, seconded by Supervisor Stafford, to call the question.

There was no vote on call the question because he was the last speaker.

Vote on resolution. CARRIED BY VOICE VOTE.

Supervisor Hanson withdrew his amendment for Rule 0.4.

7. Resolution 128-052025: Section 1.0 - Time and Meeting Place

*WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of
Supervisors was established in April 2024 to do research and propose changes to the written
rules of the Winnebago County Board of Supervisors for clarification; and*

*WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions
and lack clarity; and*

*WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all
proposed changes; and*

*WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee
structure.*

*NOW, THEREFORE, BE IT RESOLVED that Section 1.0 of the Rules of the Winnebago
County Board of Supervisors be amended to say the following:*

1.0 TIME AND MEETING PLACE

*1.1 The meetings of the County Board shall be held in the Board of Supervisors' Room, or
other suitable location, at 6:00 p.m. on the third Tuesday of the month. When an election
falls on the third Tuesday of the month, the County Board meeting shall be held on the
fourth Tuesday of the month. This Rule may be waived by the County Board Chairperson as
a result of a local, state, or national declared emergency.*

*1.2 The Board shall be in continuous session meeting from day to day until adjournment to a
day certain or sine die. Meetings will adhere to a daily schedule agreed upon at the outset of
each meeting with provisions to ensure meetings do not extend past midnight into the
following day, allowing for necessary breaks and adjournments.*

*1.3 During County Board of Supervisors meetings, a 10-minute recess shall be called for
the entire membership every 2.5 hours of meeting time or at the next most natural break.*

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF
SUPERVISORS

JUDICIARY & PUBLIC SAFETY COMMITTEE

*Motion by Supervisor Wise, seconded by Supervisor Stafford to adopt. CARRIED BY
VOICE VOTE. (Nayes: 1 – Nussbaum)*

8. Resolution 129-052025: Section 2.0 - Orientation Meeting

*WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of
Supervisors was established in April 2024 to do research and propose changes to the written
rules of the Winnebago County Board of Supervisors for clarification; and*

*WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions
and lack clarity; and*

*WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all
proposed changes; and*

*WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee
structure.*

*NOW, THEREFORE, BE IT RESOLVED that Section 2.0 of the Rules of the Winnebago
County Board of Supervisors be amended to say the following:*

2.0 ORIENTATION MEETING

2.1 Orientation Meeting information shall be presented every two years following the election of a new county board. ~~The Chair shall present an orientation meeting with an explanation of the work of the Board and the manner in which it functions, the appointment of committee membership, the projects of various departments, long-range planning, and the status of various projects of the Board. He/she may ask for the help of the committee chairs or department heads in making such explanation.~~ The Chair shall provide an overview of the Board's responsibilities, operations, committee assignments, departmental projects, long-term planning initiatives, and project statuses. The Chair may invite committee chairs or department heads to assist in presenting this information.

2.2 The County Clerk shall make an explanation of procedure and the manner in which votes are taken and in particular the method of use of the electronic voting machine.

2.3 The Corporation Counsel shall also address the Board on the functions of his or her office and shall present the Ethics Handbook.

2.4 The Human Resources Director will explain the personnel forms required by that office.

2.5 The Chair of the Judiciary & Public Safety Committee will explain the County Board rules. In the absence of a Chair of the Judiciary & Public Safety Committee, the Corporation Counsel will explain the County Board Rules.

2.6 For mid-term appointments to the county board, the Chair of the Winnebago County Board of Supervisors will organize a similar meeting *within 30 days of the appointment* with the County Clerk, Corporation Counsel, Personnel Director, and chair of the Judiciary & Public Safety Committee as outlined in 2.2, 2.3, 2.4 and 2.5. The Chair of the Winnebago County Board of Supervisors will also ensure that any mid-term appointment receives a committee assignment.

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Farrey to adopt. CARRIED BY VOICE VOTE.

9. Resolution 130-052025: Section 3.0 - Organization Meeting

WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and

WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and

WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.

NOW, THEREFORE, BE IT RESOLVED that Section 3.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

3.0 ORGANIZATION MEETING

3.1 At the statutory Organization Meeting to be held in April of even-numbered years, it shall be the duty of the County Clerk to call the County Board to order. The Clerk shall call the roll and establish presence of a quorum and proceed with the preliminary ceremonies.

3.2 No resolutions or ordinances shall be considered at the Organization Meeting, except those relating to rules.

3.3 A quorum being present, the Board shall proceed to the election of the Chair and Vice Chair. *Each candidate will be granted 3 minutes to introduce themselves and their experience.* Election of the Chair and Vice-Chair shall be by a majority vote of those members present. Should no supervisor gain a majority vote of those members present for either position, the lowest vote-getter shall be deleted from each subsequent ballot until only two candidates for the position remain on the ballot. *In the event of a tie vote, each candidate will be given a brief 2-minute statement in support of their candidacy.*

3.4 Criteria for Committee on Committees member Selection. The following criteria should guide the County Board Chair in making appointments to the Committee on Committees. These criteria are intended to be illustrative rather than exhaustive, and the Chair may consider other relevant factors in making appointments. The overarching goal should be to create a Committee on Committees that is fair, impartial, and representative of the County Board.

A. Experience: The Chair should consider the experience of potential members, including their experience on other committees, boards, or commissions. The Chair should consider appointing both experienced and less experienced members to ensure a mix of perspectives and that less experienced supervisors have an opportunity to serve.

B. Expertise: the Chair should consider the expertise of potential members, such as their knowledge of specific policy areas or their professional backgrounds.

C. Representation: The Chair should consider the need to ensure that the Committee on Committees is representative of the County Board as a whole.

D. Commitment: The Chair should consider the commitment of potential members to serving on the Committee on Committees. This includes considering their availability and their willingness to devote the necessary time and energy to the role.

E. Impartiality: The Chair should consider the need to appoint members who are fair and impartial, meaning that they are free from personal bias and conflicts of interest, and are committed to making decisions based on the best interest of the County as a whole.

3.45 The Chair shall appoint a Committee on Committees to advise the Chair in selection of committee members. The Committee on Committees shall consist of five (5) Board members. The Committee on Committees shall, when making recommendations for committee assignments, make every effort to distribute committee assignments between supervisors, keeping in mind varying levels of responsibility and time commitments related to various committee assignments.

3.5 The proposed rules of the new Board shall be made available to the Board membership prior to the Organization Meeting.

3.6 There shall be an explanation of the present and proposed rules of the County Board.

3.7 The proposed rules of the Board shall be presented and rules adopted at the Organization Meeting of even-numbered years by a majority vote.

3.8 The Rules of the Board shall be amended during the two-year period only by a **two-thirds** vote of those present at a meeting, except at the Annual Organizational Meeting, at which time a majority of those present shall rule. This Rule may be waived by the County Board Chairperson as a result of a local, state, or national declared emergency. ~~All Winnebago County Board of Supervisors' rule changes affecting committee structure shall be postponed to a later time and the Winnebago County Board of Supervisors shall adhere to the usually organizational majority voting requirement at said meeting(s).~~

3.9 After the adoption of the Rules of the Board and other activities as noted in 3.0 through 3.8, the County Board Chairman may make interim appointments to County Board Committees, pending the recessed Organization Meeting, if the business of government so requires. The Board shall recess that Organization Meeting to the following Tuesday.

3.10 The Board, as the first order of business at the recessed meeting of the Organization Meeting shall officially approve all committee members by a majority vote of those present.

3.11 At the recessed meeting of the Organization Meeting, all members of each committee shall then meet **before the Winnebago County Board** ~~for one-half hour~~ to select committee officers. ~~and then report the results of such elections to the Board as a whole.~~ **Each candidate will be granted 2 minutes to introduce themselves and their experience.**

3.12 Any committee may, if the Committee membership so decides, postpone election of committee officers for not more than one month.

3.13 After the Organization meetings, should a committee vacancy occur, or the need arises to adjust a standing committee, then the County Board Chair shall make appointments to fill the vacancy or adjust the committee's membership.

3.14 Between the Organization Meeting and the first regular session, the Chair shall be authorized to conduct an emergency committee meeting with any of the former members of that committee.

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Stafford to adopt. CARRIED BY VOICE VOTE.

10. Resolution 131-052025: Section 4.0 - Budget Session/Annual Meeting

WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and

WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and

WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.

NOW, THEREFORE, BE IT RESOLVED that Section 4.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

4.0 BUDGET SESSION/ANNUAL MEETING

4.1 The procedures to be followed during the budget ~~session~~ **meeting** and calendar year (except as stated in 4.2, 4.3 and 4.4) shall be:

1. Open each meeting during the budget ~~session~~ **meeting** with time allowed for a public hearing.

4.2 The first public hearing, as required by law, on the proposed annual budget shall be held at 6:00 p.m. or as soon as possible thereafter on the date selected.

4.3 The Finance Director shall report to the Board any errors in the budget. The corrections shall be made prior to the presentation of any amendments. The Board shall by a majority vote accept the report of the Finance Director to correct the errors in the Budget.

4.4 Proposed changes in the Annual Budget shall be submitted in the form of amendments to the resolution. **County Board Supervisors shall have a minimum of 15 minutes to review any change(s) submitted immediately before voting.**

4.5 After all proposed amendments to the Budget Resolution have been considered by the Board, the Budget Resolution, as amended, shall be voted upon by the Board.

~~4.6 Budget voting will take place at 6:00 p.m. on the third day of the budget meeting.~~

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Frassetto to adopt.

Motion by Supervisor Bureau, seconded by Supervisor Miller, to make an amendment.

Strike line 44, "4.6 Budget Voting will take place at 6:00 p.m. on the third day of the budget meeting."

Motion by Supervisor Nelson, seconded by Supervisor Hanson, to call the question.

Vote on call the question. CARRIED BY VOICE VOTE.

Vote on amendment. AYES: 26; NAYES: 7 – Dowling, Laux, Lutz, Holt, Reinke, Stafford and Powers; ABSTAIN: 0; EXCUSED: 1 – Hancock-Cooke; ABSENT: 1 – Halbur; VACANT – 1. MOTION PASSED.

Discussion continued on the amended resolution.

Motion by Supervisor Hanson, seconded by Supervisor Stafford, to call the question.

Vote on call the question. CARRIED BY VOICE VOTE.

Vote on resolution as amended. CARRIED BY VOICE VOTE.

11. Resolution 132-052025: Section 5.0 - Powers of Chair and Vice-Chair

*WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and
WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and*

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and

WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.

NOW, THEREFORE, BE IT RESOLVED that Section 5.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

5.0 POWERS OF CHAIR AND VICE-CHAIR

5.1 The Chair of the County Board, or in his/her absence the Vice-Chair, shall take the Chair at the hour to which the Board may from time to time stand adjourned, or recessed, or continued, call the Board to order and direct the calling of the roll by the Clerk.

5.2 In absence of both the Chair and Vice-Chair, the County Clerk shall preside until a Chair Pro-Tem is elected.

5.3 The Chair shall be responsible for the preparation and order of the written agenda of the County Board as assisted by the County Clerk and Corporation Counsel.

5.4 The Chair shall act as ex officio member of all committees of the County Board and, as ex officio committee member, shall have power to vote in such committee in the absence of a committee member. The Chair may delegate this power to the Vice-Chair.

5.5 The Chair shall receive \$1,400 per month. The Vice-Chair shall receive \$700 per month.

5.6 The Chair shall receive all requests and communications not specifically addressed to any committee or official of the County and refer such matter to the appropriate committee or official.

5.7 The Chair shall be entitled to vote on all questions before the Board.

5.8 When the Chair wishes to participate in the debate on a matter before the Board, the Chair shall relinquish the Chair to the Vice Chair (if the Vice Chair has or wishes to participate in the debate, then any Supervisor not participating in the debate shall be selected, by the Chair, to act as Chair until the matter is resolved by the Board) prior to participating in the debate, except at the Organizational meeting. The Chair shall physically step down from their seat and use the podium.

5.9 The County Board Chair shall advise in writing all members of the Board of the Chair's recommendations for Committee membership.

5.10 The Chair's appointment to fill a County Board vacancy shall be listed in the written agenda.

5.11 The Chair's appointment to fill a County Board vacancy shall be made not later than 60 calendar days after the vacancy occurs. In emergencies requiring immediate appointments, the Chair shall act as quickly as necessary to maintain Board functionality. The County Board members shall be emailed a copy of any letters of intent received for the open vacancy within 72 hours of a letter of intent being submitted.

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS

JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Hinz to adopt.

Vote on the resolution. AYES: 29; NAYES: 4 – Nussbaum, Binder, Cox and Farrey;

ABSTAIN: 0; EXCUSED: 1 – Hancock-Cooke; ABSENT: 1 – Halbur; VACANT – 1.

MOTION PASSED.

12. Resolution 133-052025: Section 6.0 - Order of Business

WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and

WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and

WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.

NOW, THEREFORE, BE IT RESOLVED that Section 6.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

6.0 ORDER OF BUSINESS

6.1 The Order of Business shall follow this general outline:

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance to the Flag
- D. Invocation
- E. Adopt Agenda
- F. Public Comments
- G. Communications from County Clerk
- H. Reports from Committees, Commissions and Boards
- I. County Executive's Report and Appointments (if requested by County Board Chairperson)
- J. County Board Chair's Report and Appointments
- K. Presentations (if requested by County Board Chairperson)
- L. Consent Calendar
- M. Business Items, Resolutions, and Ordinances
- N. Adjournment

6.2 The Roll Call shall be made by use of the voting machine, or in the event of malfunction or remote meeting, by roll call of the County Clerk.

6.3 Monthly Reports of Committees, Commissions and Boards of the County Board may be made in writing, said reports to be included in the agenda packet mailed, or otherwise delivered, to each Board Member.

6.4 Public comments will be heard by the Board at an appropriate time in the agenda. The Chair, within his or her discretion, may set a time limit on speakers when necessary.

6.5 Public comments will be heard by the Board on any matter over which this body has jurisdiction, including, but not restricted to, those Resolutions and Ordinances on the adopted agenda for that meeting. If a member of the public raises a subject that does not appear on the meeting agenda, however, no substantive discussion of that subject shall take place by the Board, and any extensive deliberation regarding that subject shall be deferred to a later meeting so that more specific notice may be given by placing the subject on the agenda. In addition, the Board shall not take any formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting agenda.

6.6 A supervisor who is permanently leaving a board meeting prior to adjournment shall inform the Chair or the County Clerk of that fact prior to leaving the meeting.

6.7 All voting on final disposition of resolutions and ordinances shall be recorded by roll call vote.

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS

JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Gustafson to adopt. CARRIED BY VOICE VOTE.

13. Resolution 134-052025: Section 7.0 - Handling of Resolutions and Ordinances

WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and

WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and
WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.

NOW, THEREFORE, BE IT RESOLVED that Section 7.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

7.0 HANDLING OF RESOLUTIONS AND ORDINANCES

7.1 Every written resolution shall be prepared in block form and shall be as concise as possible and shall have attached to it the name of the Committee, Commission or Board and/or the name(s) of the Supervisor(s) introducing it. *A Supervisor introducing a resolution on their own is the author/sponsor. The wording shall not be changed without the author's/sponsor's written approval.* All resolutions or ordinances to be considered by the County Board shall be prepared and presented with a brief background statement, rationale of why the board should consider action, financial and/or resources impact.

7.2 All resolutions that come from Committees, Commissions or Boards shall show the vote of that Committee, Commission or Board.

7.3 All items to be acted upon by the Board which are included on the adopted agenda may be referred to by the title and number and need not be read by the Clerk unless requested by a Supervisor.

7.4 Every motion or amendment shall be reduced to writing if requested by a Supervisor.

7.5 Every resolution having monetary implications shall have a fiscal note attached or included, and, if applicable, shall contain a cost/benefit analysis.

7.6 Any Committee of Jurisdiction may submit to the County Board a request which has been rejected by Personnel and Finance Committee. However, this request resolution must have a two-thirds affirmative vote of the County Board membership for adoption except at the County Board Annual Budget Session.

7.7 Any resolution that is presented for the purpose of expressing support, opposition, or the desire for initiation of any state or federal legislation shall require a three-fourths vote of those members present for passage. Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS

JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Hanson, to adopt.

Motion by Supervisor Hanson, seconded by Supervisor Farrey, to make an amendment.

Add Rule 7.8 Any member may raise an objection, motion or point of order inquiry. After being recognized by the Chair, the Chair or another member may call for a ruling from the Parliamentarian. All objections are addressed to the Chair. After a ruling by the Parliamentarian and supported by the Chair, the objection, motion or point of order inquiry is considered concluded. If the Chair becomes convinced that one or more members are repeatedly using parliamentary forms for dilatory purposes, the member(s) should not be recognized or rule that the motions are not in order.

Vote on amendment. CARRIED BY VOICE VOTE.

Vote on resolution as amended. CARRIED BY VOICE VOTE.

14. Resolution 135-052025: Section 8.0 - Written Agenda

WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and
WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and

WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.

NOW, THEREFORE, BE IT RESOLVED that Section 8.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

8.0 WRITTEN AGENDA OF THE COUNTY BOARD

8.1 Under the direction of the County Board Chair, the County Clerk, with the help of the Corporation Counsel, is hereby authorized and instructed to prepare a written Agenda for each meeting of the County Board. *The County Board Chair is responsible for the overall direction and approval of the agenda, the County Clerk for compiling and organizing the agenda items, and the Corporation Counsel for legal review.*

8.2 For an item to be printed on the agenda, it must be presented to the County Clerk's Office no later than Monday noon of the week prior to the Board meeting. This includes communications and details on if the meeting will utilize a remote option, such as, by way of example, online meetings.

8.3 This Agenda, along with appropriate attachments, shall be sent, mailed or made available, electronically posted and accessible, emailed or otherwise deposited for delivery at least seven (7) days before the Board meeting and must provide the supervisors with all necessary access information to attend remotely if the remote option is invoked for said meeting.

8.4 After the Agenda has been mailed or posted, an item may be added and an Amended Agenda sent out only if there would be a negative monetary impact to the County if it waited until the next meeting of the County Board. If waiting until the next County Board meeting would not negatively impact the County, the item must wait until the next meeting.

8.5 This Agenda and attachments shall be furnished to any person so requesting it from the County Clerk.

8.6 A copy of the agenda shall also be mailed or made available to all Town Clerks, Village Clerks and City Clerks.

8.7 All items not appearing on the written Agenda or not delivered with the Agenda shall be out of order and shall not be considered by the Board at the particular meeting.

8.8 Any item on the Agenda for consideration by the Board may be withdrawn at any time before action is taken on it, but only by its sponsor or if sponsored by a committee, the Committee Chair or a designated alternate in his/her absence.

8.9 In the event of withdrawal of any item as per 8.8, the Chair will announce the withdrawal and the name of the sponsor or Committee Chair withdrawing it. Co-sponsored resolutions may only be withdrawn upon the concurrence of all sponsors or Committee Chair.

8.10 Special orders of business may be scheduled by the County Board Chair for presentation to the County Board on the 1st Tuesday of the months of January, March, May, July and September. Announcement of these special meetings shall be made by the County Board Chair at the regularly scheduled County Board Meetings held the 3rd Tuesdays of the months of December, February, April, June and August.

8.11 Any capital expenditure (improvement project) to be considered by the County Board at any session other than at the budget session, the estimated cost of which is in excess of \$50,000.00, shall require presentation by the committee or the supervisor(s) sponsoring the resolution on behalf of said expenditure at a prior meeting of the County Board before consideration of any appropriation resolution by the County Board.

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS

JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Nussbaum, to adopt. CARRIED BY VOICE VOTE.

16. Resolution 137-052025: Section 10.0 - Privilege of Speaking

WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and

WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and

WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee

structure.

NOW, THEREFORE, BE IT RESOLVED that Section 10.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

10.0 PRIVILEGE OF SPEAKING

10.1 Every member previous to speaking shall be recognized by the Chair. When two or more members desire to speak, the Chair shall designate the order of speaking.

~~10.2 No member shall speak more than 2 minutes AND twice on the same question (a total of 4 minutes per question) without leave of the Board, except to answer questions from the Chair or the Floor. An exception may be granted to the author or sponsor of a Resolution. An author or sponsor of a Resolution may be granted 3 minutes only the first time speaking in order to present or explain evidence or position for introducing same Resolution. The Chair must enforce this rule when a violation is called to the attention of the Chair.~~ Each member is allowed to speak for up to 2 minutes per turn, and no more than twice on the same item, for a total of 4 minutes. A Supervisor's time shall be paused for answers given by County staff or delegate. The author or sponsor of a resolution may speak for up to 3 minutes during their first turn to introduce, present, or explain evidence for their position. Members may exceed these limits only to answer questions posed by the Chair or from the floor. The Chair shall enforce these limits if a violation is brought to their attention. A member will not be allowed to have their second time speaking until all other members have been allowed the opportunity to have their first time speaking. Presentations by Directors, Department Heads, or Special Guests may not exceed 20 minutes in length. After each presentation, Winnebago County Board Supervisors may ask questions regarding the presentation made by Directors, Department Heads, or Special Guests. Questions and Answers shall adhere to the time limits set forth in Rule 10.2. Extra presentation time may be allotted by a majority of members present.

10.3 A Supervisor may yield their allotted time to another Supervisor, under rule 10.2 and rule 10.3 by a point of order.

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS

JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Nussbaum, to adopt.

Motion by Supervisor Hinz, seconded by Supervisor Gabert, to make an amendment.

On line 39, at the end of 10.2, add the following verbiage: A member will not be allowed to have their second time speaking until all other members have been allowed the opportunity to have their first time speaking.

Vote on amendment. AYES: 25; NAYES: 7 – Lutz, Holt, Reinke, Nussbaum, Binder, Swan and Farrey; ABSTAIN: 1 – Gilbertson; EXCUSED: 1 – Hancock- Cooke; ABSENT: 1 – Halbur; VACANT – 1. MOTION PASSED.

Vote on resolution as amended. AYES: 27; NAYES: 4 – Lutz, Holt, Swan and Farrey; TEMPORARY ABSENCE: 1 – Binder; ABSTAIN: 1 – Gilbertson; EXCUSED: 1 – Hancock- Cooke; ABSENT: 1 – Halbur; VACANT – 1. MOTION PASSED.

17. Resolution 138-052025: Section 11.0 - Voting and Roll Call

WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and

WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and

WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.

NOW, THEREFORE, BE IT RESOLVED that Section 11.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

11.0 VOTING AND ROLL CALL

11.1 A vote on every question final disposition of ordinances and resolutions shall be taken by ayes, nays, or abstentions, and shall be recorded by a roll call voting system, and in the records of the proceedings.

11.2 A unanimous oral vote shall be considered and recorded as an affirmative unanimous roll call vote.

11.3 A tie vote on any question shall indicate that question is lost.

11.4 The Chair shall direct the County Clerk as to when a roll call vote is to be taken. After the Chair so directs the Clerk and the Clerk begins the roll call, no more debate shall be allowed on the question.

11.5 A voting error shall be brought to the attention of the Chair before a vote is called on the next item before the Board or no corrective action will be taken.

11.6 All votes cast shall be cast only if the Supervisor is present at his or her desk in the officially designated county board/committee physical meeting space.

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS

JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Hanson, to adopt.

Vote on resolution. AYES: 16 – Dowling, Ulbricht, Reinke, Wise, Stafford, Paterson, Gabert, Binder, Swan, Ponzer, Macho, Zellmer, Hanson, Bureau, Farrey and Harrison; NAYES: 17; ABSTAIN: 0; EXCUSED: 1 – Hancock-Cooke; ABSENT: 1 – Halbur; VACANT – 1. MOTION FAILED.

18. Resolution 139-052025: Section 12.0 - Motions

WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and

WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and

WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.

NOW, THEREFORE, BE IT RESOLVED that Section 12.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

12.0 MOTIONS

12.1 When a motion is under consideration, no other motion shall be entertained except:

A. To adjourn.

B. To lie on the table.

C. For the previous question.

D. To postpone to a day certain.

E. To commit to a committee.

F. To amend or to substitute.

G. To postpone indefinitely.

These motions shall take precedence in the order in which they stand in this section.

12.2 A motion to adjourn, to lay on the table, and for the previous question shall be decided without debate.

12.3 A motion to postpone indefinitely or to a day certain or commit shall not again be entertained on the same day or in the same stage of the proposition.

12.4 A substitute shall be open to amendment the same as the original proposition.

12.5 If an amendment or substitute is lost, another substantially the same shall not be entertained.

12.6 The previous question (a motion to end debate) may be moved by any member present, or attending via remote option, for passage **subject to the same rules and procedures governing motions made in person.**

12.7 When a motion or question has once been determined, any member with the prevailing side, if he or she was present and voted, may move for reconsideration of the

vote, but such motion shall be made and acted upon at the same or next succeeding adjourned (business) meeting and shall not thereafter be made except by unanimous vote.

12.8 A motion to reconsider a resolution which has been partially vetoed by the County Executive will be in order at the same meeting during which the County Board acts on the County Executive's partial veto.

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Nussbaum, to adopt.
CARRIED BY VOICE VOTE.

19. Resolution 140-052025: Section 13.0 - Suspension of Rules

WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and

WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and

WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.

NOW, THEREFORE, BE IT RESOLVED that Section 13.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

13.0 SUSPENSION OF RULES

13.1 Any of the Rules may be suspended by two-thirds vote of the members present, except Rules Number 3.8, 7.5, 11.0-11.6, 12.7, 13.1 which are not suspendable.

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Nussbaum, to adopt.

Motion by Supervisor Hanson, seconded by Supervisor Farrey, to indefinitely postpone Resolution 140-052025: Section 13.0 - Suspension of Rules, and Resolution 141-052025: Section 14.0 - Robert's Rules, and Resolution 142-052025: Section 15.0 - Publication of Reports.

There were no changes to these sections and is a housekeeping issue.

Vote to indefinitely postpone Resolution 140-052025: Section 13.0 - Suspension of Rules, Resolution 141-052025: Section 14.0 - Robert's Rules, and Resolution 142-052025: Section 15.0 - Publication of Reports. CARRIED BY VOICE VOTE.

20. Resolution 141-052025: Section 14.0 - Robert's Rules

WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and

WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and

WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.

NOW, THEREFORE, BE IT RESOLVED that Section 14.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

14.0 ROBERT'S RULES

14.1 The rules of parliamentary practice included in the latest edition of "Robert's Rules of Order" so far as they remain in common use and are practicable and applicable and consistent herewith, shall govern the Board.

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF
SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

*This item was indefinitely postponed. See Resolution 140-052025: Section
13.0 - Suspension of Rules.*

21. Resolution 142-052025: Section 15.0 - Publication of Reports

*WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and
WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and
WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and
WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.*

NOW, THEREFORE, BE IT RESOLVED that Section 15.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

15.0 PUBLICATION OF REPORTS

15.1 Reports presented to the Board shall be kept on file, paper copy or in an electronic format, by the County Clerk for reference purposes but not published in their entirety in the official proceedings unless so ordered by the Board by a majority vote.

*This item was indefinitely postponed. See Resolution 140-052025: Section
13.0 - S*

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF
SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

*This item was indefinitely postponed. See Resolution 140-052025: Section
13.0 - Suspension of Rules*

Supervisor Gabert left the meeting at 9:18 p.m.

22. Resolution 143-052025: Section 18.0 - General Duties of the County Board

*WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and
WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and
WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and
WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.*

NOW, THEREFORE, BE IT RESOLVED that Section 18.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

18.0 GENERAL DUTIES OF THE COUNTY BOARD

18.1 COMMITTEES, COMMISSIONS, BOARDS

18.2 The County Board shall be the Board of Jurisdiction for all County Board standing committees.

18.3 Any decision of any Standing Committee may be appealed to the County Board by any Supervisor at any regular or special Board meeting. To initiate an appeal, the Supervisor shall submit a written notice to the County Clerk at least 7 (seven) days prior to a regular or special Board meeting. The notice should detail the decision being appealed and the grounds for the appeal. The appeal may be placed on the agenda for the upcoming Board meeting, where the Board will review and decide on the matter.

18.4 ~~Any County Board Member may attend, without voting privileges, any open or closed meeting of any County Board Committee, Commission or Board.~~ In accordance

with Wisconsin Statute § 19.89, no duly elected or appointed member of a governmental body physically present may be excluded from any meeting of such body. Therefore, any County Board Member may attend any open or closed meeting of any County Board Committee, Commission or Board. Unless they are a member of the specific Committee, Commission, or Board, attending County Board Members shall not have voting privileges.

18.5 The public may attend any open meetings of the County Board, and/or its Committees, Commissions, or Boards.

18.6 No County Board member shall permanently chair more than one committee, commission, or board. This rule shall not apply to the chair of the Legislative Committee.

18.7 All Committees, Boards, and Commissions will meet no earlier than 3:00 p.m. on any given day unless the committee agrees unanimously to a different time.

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Nussbaum, to adopt.

Motion by Supervisor Hanson, seconded by Supervisor Farrey, to make an amendment. Add the following verbiage: No County Board Member shall be the chair or vice chair of more than one committee. Exception being rule 18.6; as a replacement chair under 18.6 shall last no longer than 45 days. After the 45 days, existing committee structures shall be grandfathered.

Supervisor Hanson withdrew his amendment motion.

Back to the original resolution.

Vote on resolution. CARRIED BY VOICE VOTE.

Supervisor Swan asked for a reconsideration of his vote on agenda item no. 16, Resolution 137-052025: Section 10.0 - Privilege of Speaking. He requested to change his vote from a Nay to an Aye. Julie Barthels changed his vote as requested. The total of Nays changed from 4 to 3 and the total of Ayes changed from 27 to 28. This did not change the outcome. AYES: 28; NAYES: 3 – Lutz, Holt and Farrey; TEMPORARY ABSENCE: 1 – Binder; ABSTAIN: 1 – Gilbertson; EXCUSED: 1 – Hancock-Cooke; ABSENT: 1 – Halbur; VACANT – 1. MOTION PASSED.

23. Resolution 144-052025: Section 21.0 - Access

WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and

WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and

WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.

NOW, THEREFORE, BE IT RESOLVED that Section 21.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

21.0 ACCESS

21.1 All County Board Members shall have reasonable access during normal business hours to departments or offices of Winnebago County not prohibited by State Statutes or Federal Regulations. Access to offices of elected officials shall be coordinated with the respective officeholders to respect their statutory authority and operational autonomy.

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Nussbaum, to adopt.

Reconsideration of Resolution 133-052025

Sara Stertz, Assistant Corporation Counsel, asked Chairman Egan if she could address the board. Ms. Stertz informed the board that it had been brought to her attention, Section 6, which was Resolution 133-052025: Section 6.0 - Order of Business, had been passed without controversy. Looking at line 64, it reads, 6.7 All voting on final disposition of resolutions and ordinances shall be recorded by roll call vote. She mentioned that because when the board discussed Section 11.0 - Voting and Roll Call, they did not pass that particular change, so these two sections conflict with one another. Ms. Stertz brought that to the board's attention in case anyone wished to make a motion to reconsider Resolution 133-052025: Section 6.0 - Order of Business.

Motion by Supervisor Gustafson, seconded by Supervisor Bureau, to reconsider Resolution 133-052025: Section 6.0 - Order of Business and strike line 64, "6.7 All voting on final disposition of resolutions and ordinances shall be recorded by roll call vote."

Sara Stertz, Assistant Corporation Counsel, clarified what the board would be voting on. The current vote is whether to reconsider Resolution 133-052025: Section 6.0 - Order of Business and this would need a majority vote. If it is reconsidered, then the board will have the opportunity to vote on whether they support or do not support Section 6.0 as written. That would also be a majority vote because what was submitted was what came through the Judiciary & Public Safety Committee and the Task Force.

Vote to reconsider Resolution 133-052025: Section 6.0 - Order of Business. AYES: 22; NAYES: 10 – Dowling, Reinke, Wise, Stafford, Paterson, Binder, Swan, Ponzer, Macho and Farrey; ABSTAIN: 0; EXCUSED: 2 – Hancock-Cooke and Gabert; ABSENT: 1 – Halbur; VACANT – 1. MOTION PASSED.

Sara Stertz, Assistant Corporation Counsel, clarified that since the board voted to reconsider Resolution 133-052025: Section 6.0 - Order of Business, the item comes back as though they had never voted on it before. It is presented to the board as passed by the Judiciary & Public Safety Committee and the Task Force including line 64.

Motion by Supervisor Gustafson, seconded by Supervisor Bureau, to vote on Resolution 133-052025: Section 6.0 - Order of Business. AYES: 12 – Dowling, Ulbricht, Reinke, Wise, Stafford, Binder, Swan, Ponzer, Macho, Zellmer, Hanson and Farrey; NAYES: 20; ABSTAIN: 0; EXCUSED: 2 – Hancock-Cooke and Gabert; ABSENT: 1 – Halbur; VACANT – 1. MOTION FAILED.

The board re-started action on Resolution 144-052025: Section 21.0 - Access.

Resolution 144-052025: Section 21.0 - Access

WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and

WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and

WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.

NOW, THEREFORE, BE IT RESOLVED that Section 21.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

21.0 ACCESS

21.1 All County Board Members shall have reasonable access during normal business hours to departments or offices of Winnebago County not prohibited by State Statutes or Federal Regulations. Access to offices of elected officials shall be coordinated with the respective officeholders to respect their statutory authority and operational autonomy.

Submitted by:

AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS

JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Farrey, to adopt.

Motion by Supervisor Reinke, seconded by Supervisor Gustafson, to make an amendment. On line 28, after the word "officeholders", add the following verbiage: "or a representative of the office to respect their statutory authority and operational autonomy."

Supervisor Reinke rescinded his motion to amend.

Vote on resolution. CARRIED BY VOICE VOTE.

24. Resolution 145-052025: Section 22.0 - Committee Meetings

*WHEREAS, the Ad Hoc Task Force on the written rules of the Winnebago County Board of Supervisors was established in April 2024 to do research and propose changes to the written rules of the Winnebago County Board of Supervisors for clarification; and
WHEREAS, the current written rules have grammatical errors, inconsistencies, omissions and lack clarity; and*

WHEREAS, the Ad-Hoc Task Force is soliciting opinions and suggestions regarding all proposed changes; and

WHEREAS, the Ad-Hoc Task Force's mission does not include any rules affecting committee structure.

NOW, THEREFORE, BE IT RESOLVED that Section 22.0 of the Rules of the Winnebago County Board of Supervisors be amended to say the following:

22.0 COMMITTEE MEETINGS

22.1 All Committee, Board and Commission meetings shall be held on the County property or on public property if possible. Meetings held on private property must be accessible to the public.

22.2 The County Clerk is to be notified of all meetings prior to the time of the meeting so that public notice can be given by the County Clerk.

22.3 Public notice of all meetings shall be given as soon as the members of the Committee, Board or Commission are notified of such meeting and not less than 24 hours before the meeting except as hereinafter provided. Any meetings utilizing the use of a remote option will need to be indicated at this time.

22.35 For an item to be included on the agenda, the item must be presented to the Chair no later than noon ten calendar days prior to the meeting, unless there is an exception granted by the chair.

22.4 In emergencies, when a meeting must be held with less than 24 hours notice, the County Clerk shall notify the press as soon as possible.

22.5 Minutes of each meeting, as required by State Statutes, shall be filed with the County Clerk within ten days of the meeting except for closed meetings.

22.50 Presentations of Ordinances, Resolutions, or Budget Transfers along with supporting documents, are to be presented for agenda preparation through the Committee Chair and Corporation Counsel no later than fourteen (14) days prior to the calendared meeting date. Attachments and agenda items shall be mailed or otherwise be made available, electronically posted and accessible, emailed or otherwise deposited for delivery at least seven (7) days before the meeting and shall provide all necessary information.

22.6 Minutes of closed meetings shall be kept and shall be filed with the County Clerk when no reason exists for such minutes to be kept private.

22.7 Minutes of each meeting shall be kept by the secretary of the committee, or other person so designated by the committee chair and such minutes shall include the time the meeting started, the time the meeting ended, and the time of permanent departure of any member of that body from the meeting.

22.8 Meetings shall be held at the call of the Committee, Commission or Board Chair, or at the call of a majority of its members.

22.9 Officers shall be elected during the Organization meeting and shall serve a term corresponding to the Supervisor's term except as otherwise provided in these rules.

22.10 Any Committee, by majority vote, may elect new officers after one year or when a vacancy exists for any officer's position in that Committee.

22.11 All County Board, Committee, Commission and Board meetings in buildings shall be held in a hybrid mode; in person and live streamed or digitally broadcast and

recorded. The live stream platform must include an option for the public to make a video appearance with speaking capabilities during the appropriate time for public comment.

Submitted by:

**AD-HOC TASK FORCE ON THE RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE**

Motion by Supervisor Wise, seconded by Supervisor Hanson, to adopt.

Motion by Supervisor Hinz, seconded by Supervisor Buck, to make an amendment and strike Rule 22.35, lines 37-38.

Supervisor Hinz withdrew his motion to amend.

Motion by Supervisor Bureau, seconded by Supervisor Powers, to make an amendment.

On line 38, after the word "meeting", add the following verbiage: "unless there is an exception granted by the chair."

Vote on amendment. CARRIED BY VOICE VOTE.

Vote on resolution as amended. CARRIED BY VOICE VOTE.

Supervisor Powers thanked Sara Stertz, Assistant Corporation Counsel, for a job well done. Chairman Egan also thanked Rhys Phillips and Tori Kinderman as they provided help to Ms. Stertz this evening.

L. Adjourn

Motion by Supervisor Wise, seconded by Supervisor Farrey, to adjourn until the June 17, 2025, Adjourned Session of the Winnebago County Board of Supervisors. The meeting was adjourned at 10:14 p.m.

Submitted by:

Cassie J. Smith-Gregor

Winnebago County Chief Deputy Clerk

State of Wisconsin) County of Winnebago) ss

I, Cassie J. Smith-Gregor do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their Business Meeting held May 20, 2025.

Cassie J. Smith-Gregor

Winnebago County Chief Deputy Clerk

The video portion of this meeting is available on the County website: <https://winnebagoowi.portal.civicclerk.com>