Winnebago County
The Wave of the Future

FACILITIES AND PROPERTY MANAGEMENT COMMITTEE MEETING MINUTES
TUESDAY, MAY 6, 2025

A. Call to Order

John Hinz called the meeting to order. Committee members present included: Andy Buck, Lucas Reinke, Thomas Swan, and Jim Wise. Also present: Gordon Hinz - County Executive, Michael Elder – Facilities Director, Mary Anne Mueller - Corporation Counsel, Richard Beale (9719 Sunset Trail, Winneconne), Catherine Neiswender (133 E Parkway Blvd, Appleton), Paul Kaiser - Finance Director, Jamie Rouch - Finance.

B. Public Comments within the Jurisdiction of the Committee

Catherine Neiswender remarked on items to include in the draft of the agreement in item E1, and had previously spoken with Committee Member Thomas Swan on these items. Likewise, Richard Beale remarked on further items to include in the same draft, and to include the stipulation that the University of Wisconsin be responsible for safely removing hazardous waste.

C. Communications Shared by Committee Members

Tom Swan said that he had been in touch with Marc Sackman, music professor at UW Fox Cities Campus, regarding the furniture and similar concerns Catherine Neiswender had mentioned. Jim Wise asked about the campus being included in the tour.

D. Committee Chair's Report

Nothing at this time.

E. Business Items

Action may be taken on any business items.

1. Approve the Execution of Agreement to Terminate the 1970 Memorandum of Agreement Between Winnebago County, Outagamie County and the Board of Regents of the University of Wisconsin System

   The item concerns ending a fifty-five-year-old agreement with Winnebago and Outagamie Counties and the University of Wisconsin for the Fox Cities campus. The University would be responsible for the site until December 31st without the agreement; with the agreement ended it becomes the responsibility of Winnebago County on July 1st. Mary Anne Mueller was available to answer questions and discuss the details of the Barlow Plantarium's grant requirements for the portable planetarium. Mike Elder updated the committee about the difficulty of getting a list of assets and equipment; Jamie Rouch explained the limited financial information that had been made available to the Finance department. After discussion, the committee directed Mary Anne Mueller to adjust the draft with regard to what furniture to include and to give the University the responsibility to remove hazardous material. A motion to approve was made by Andy Busch, seconded by Lucas Reinke; the motion passed 5-0.

F. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

Mike Elder requested the next agenda include a subject for discussing the Tri County Ice Arena.

G. Next Meeting Date

The next committee meeting will take place May 27th, at the Facilities & Property Management Department in Oshkosh and virtually via Microsoft Teams.

H. Adjourn

A motion to adjourn was made by Andy Buck, seconded by Thomas Swan; the motion passed 5-0.

[MIN_FOOT]