

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Wednesday, May 28th, 2025

TIME: 2:00 p.m.

PLACE: Oshkosh Human Services Building Room 33

MEMBERS PRESENT: Harold Singstock, Bryan Stafford, Karen Powers, Ralph Harrison, Walt Ulbricht, KristL Laux

MEMBERS EXCUSED: Larry Lautenschlager, Mark Weisensel, Chris Kneip

STAFF PRESENT: Bill Topel, Renee Soroko, Ann Kriegel, Heather Foust, Melissa Hoodie, Janet Rohloff, Elizabeth Wagner, and Julie Kotajarvi

Vice Chairman Ralph Harrison called the meeting to order at 2:02 p.m.

AGENDA ITEM B: PUBLIC COMMENTS ON AGENDA ITEMS

Karen Powers mentioned that Rob Patterson is interested in re-joining the ADRC Committee. Ralph Harrison asked KristL Laux and Walt Ulbricht (newly appointment to our board) to introduce themselves. There was a quick introduction of all staff and board members.

AGENDA ITEM C1: APPROVE MINUTES OF THE APRIL 28th, 2025, HUMAN SERVICES BOARD MEETING

Karen Powers moved for approval; seconded by Walt Ulbricht and carried unanimously. (6-0)

AGENDA ITEM C2: ACCEPT MINUTES OF THE APRIL 14TH, 2025, ADRC COMMITTEE MEETINGS

Karen Powers moved for acceptance; seconded by Bryan Stafford and carried unanimously. (6-0)

AGENDA ITEM D1: PRESENTATION ON CRISIS CENTER SERVICES Heather Foust shared information of services and activities provided at State Street Center. Activities include art therapy, music, nutrition, wellness activities, healthy coping skills, fitness and yoga. There is a daily schedule which includes an 8:00 am group walk. The State Street Center is open 9am to 3pm Monday - Friday. The Crisis Center provides safety for those at risk of psychiatric hospitalization. Services include skill development, counseling, and medication management. The 24-hour crisis hotline provides support to individuals that are in distress/struggling, triages calls, and refers to community resources.

AGENDA ITEM E1: DEPUTY DIRECTOR REPORT ON RECRUITMENT AND RETENTION

Deputy Director, Renee Soroko, stated there are 11 current vacancies with ongoing interviews and employment offers. Positions stay listed until accepted. Behavioral Health is struggling with 7 vacancies. We are drafting next year's budget which may include new positions and/or position changes. In order to maintain and expand service provision, we must have adequate staffing.

AGENDA ITEM E2: FINANCIAL REPORT

Janet Rohloff shared the projected surplus is \$2.1 million. Bill Topel gave a brief overview for how our budget works. The financial reports will always be two months behind because of the timing of the meetings and month end close.

AGENDA ITEM F1: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Human Services Director Bill Topel reviewed placement statistics for **March 2025**: Child Welfare (CW) Division – Juvenile Corrections is at 0.0 Actual Daily Populations (ADP). Residential Care Centers are currently at 3.7 ADP. Behavioral Health (BH) - Specialty Hospitals for adults is at 4.5 ADP with the youth being at 0.2 ADP. Secure Detention is at 4.1 ADP. Foster Care is at 35.6 ADP. Kinship Placements are at 164.3 ADP.

AGENDA ITEM F2: DIRECTOR'S REPORT WCHSA UPDATE

There was no report on WCHSA due to lack of time.

AGENDA ITEM G: BOARD MEMBER REPORTS

The Wheelchair Wash will be August 9th, 2025, at J&R Auto Service, 629 Main St., Oshkosh WI 54901. With no further business, Karen Powers moved for adjournment; seconded by Bryan Stafford and carried at 3:54 p.m. The next meeting will be held on **Monday, June 23rd at 2:00 p.m. in the Oshkosh Human Services Building in Room 33.**

Respectfully submitted by Julie Kotajarvi, Human Services Department/JK