



Winnebago County

The Wave of the Future

**JUDICIARY AND PUBLIC SAFETY COMMITTEE MEETING MINUTES
MONDAY, APRIL 21, 2025**

A. Call to Order

The meeting was called to order by Chairman Wise at 9:00 a.m. in the Susan T. Ertmer Conference Room at 112 Otter Avenue, Oshkosh.

Members Present: Chairman Jim Wise, Supervisor Conley Hanson, Supervisor Jim Ponzer, Supervisor Kate Hancock-Cooke, Supervisor Brian Stafford

Also Present: County Board Vice-Chairman Chuck Farrey, Supervisor Steve Binder, Corporation Counsel Mary Anne Mueller, Paralegal Tori Kinderman, Paralegal Rhys Phillips, County Clerk Julie Barthels

B. Public Comments within the Jurisdiction of the Committee

Vice-Chairman Farrey asked if he had the option to raise a concern during the meeting when that topic comes up.

C. Communications Shared by Committee Members

Supervisor Conley Hanson - Section 26 was created to clean up anomalies and conflicts regarding the rules. He expressed many thanks to the Corporation Counsel's office, County Clerk's office and to the County Board Chairman and the County Board Vice-Chairman for their help with the task force. There were seven very strong personalities on this task force that did not always agree. Supervisor Hanson noted that he would be glad to answer any questions that arise.

D. Committee Chair's Report

Chairman Wise thanked everyone that was involved with the task force for the many hours that were needed for this task.

E. Business Items

1. Discussion/Possible Action: Advance the Ad-Hoc Task Force on the Written Rules of the 2024-2026 Winnebago County Board of Supervisors Resolutions to the County Board of Supervisors.

Corporation Counsel Mary Anne Mueller recited Rule 26 of the Winnebago County Board of Supervisors Rules regarding the order of what was to happen with the rule changes from the task force and how things would be able to be moved forward. Any rule changes recommended by the task force must prevail by a majority vote of the Judiciary and Public Safety Committee. Rule 26 does not contemplate individual supervisors bringing forth their own resolutions for rule changes. Under Rule 7.1, any rule changes can be brought forward by a Supervisor and then go directly to the County Board. The Ad-hoc Task Force voted on the rule changes as a whole, not separately by each section. The vote to move the rules forward to the Judiciary and Public Safety Committee was carried by a vote of 5–1.

Motion by Supervisor Stafford, seconded by Supervisor Hanson to start the process of the proposed rule changes.

Section 0.0 - Role of the County Board Supervisor

Motion by Supervisor Hanson, seconded by Supervisor Stafford to discuss Section 0.0 - Role of the County Board Supervisor.

- Rule 0.4: Line 42 - Amendment by Supervisor Hanson - "Winnebago County Board of Supervisors may not use any electronic devices other than Winnebago County-owned electronic devices during any meeting for Winnebago County business. All personal matters shall be handled outside the meeting room." A friendly amendment by*

Supervisor Stafford to strike lines 42 & 43 completely. Supervisor Hanson does not agree with the friendly amendment. Motion dies for lack of a second. Motion by Supervisor Stafford, seconded by Supervisor Hancock-Cooke to strike lines 42 & 43. Vote: AYES: 3; NAYES 2 - Ponzer & Hanson. CARRIED. 3-2.

- *Rule 0.6: Line 79 - Supervisor Hancock-Cooke made an amendment to Line 79 to add "by the County Board Chairperson or County Board Vice-Chairperson" at the end of the sentence; and to Line 81 add "by the presiding Chairperson or Vice-Chairperson" at the end of the sentence. Vote to Amend: AYES - 5; NAYES - 0. CARRIED. 5-0.*
- *Line 70 - Chairman Wise asked for clarification on Line 70. The task force felt that raising the threshold for removal was essential. The JPS Committee agreed with this change.*
- *Rule 0.35 – Motion by Supervisor Hanson, seconded by Supervisor Stafford to change line 33 by striking the word "shall" and change it to "may". Vote to Amend: AYES - 5; NAYES - 0. CARRIED. 5-0*
- *Section 0.0 - Chairman Wise asked to clarify the title of this resolution. He would like to see the title of the section included in the title of the resolution. Supervisor Stafford seconded this amendment. Vote to Amend: AYES - 5; NAYES - 0. CARRIED. 5-0*
- *Rule 0.5 - Corporation Counsel Mueller clarified what she heard from Attorney Andy Phillips regarding this rule. Motion by Supervisor Hanson, seconded by Supervisor Stafford to strike Line 63 of Rule 0.5. By removing this rule, the rule numbers will change going forward.*
- *Motion by Supervisor Hanson, seconded by Supervisor Stafford to forward Section 0.0 as amended. Vote: AYES - 5; NAYES - 0. CARRIED. 5-0.*

Section 1.0 - Time and Meeting Place

- *Motion by Supervisor Hancock-Cooke, seconded by Supervisor Hanson to discuss Section 1.0 - Time and Meeting Place.*
- *Supervisor Farrey referenced Rule 1.2 regarding the definition of Session vs. Meeting. The committee discussed this and determined that the wording should remain "meeting".*
- *Section 1.0 - Motion by Supervisor Hancock-Cooke, seconded by Supervisor Hanson to forward Section 1.0. Vote: AYES - 5; NAYES - 0. CARRIED. 5-0.*

A vote was taken to include the title of each section of the rules in the title of the resolutions. Vote to include Title: AYES – 5; NAYES - 0. CARRIED. 5-0.

Section 2.0 - Orientation Meeting

- *Motion by Supervisor Hanson, seconded by Supervisor Hancock-Cooke to discuss Rule 2.0 - Orientation Meeting.*
- *Rule 2.1: Line 19 - Line 22: Motion by Supervisor Wise, seconded by Supervisor Stafford to change the word "will" to "shall". Vote to Amend: AYES - 5; NAYES - 0. CARRIED. 5-0.*
- *Section 2.0 - Motion by Supervisor Hanson, seconded by Supervisor Hancock-Cooke to advance Section 2.0 as amended. Vote: AYES - 5; NAYES - 0. CARRIED. 5-0*

Section 3.0 - Organization Meeting

- *Motion by Supervisor Hanson, seconded by Supervisor Stafford to discuss Section 3.0 - Organization Meeting.*
- *Rule 3.4 - Criteria for Committee on Committees was discussed.*
- *Rule 3.8 - Motion by Supervisor Hancock-Cooke, seconded by Supervisor Stafford to delete lines 60 and 61: "All Winnebago County Board of Supervisors' rule changes affecting committee structure shall be postponed to a later time". Vote to delete lines 60 and 61: AYES - 5; NAYES - 0. CARRIED. 5-0.*
- *Rule 3.11 - Motion by Supervisor Hancock-Cooke, seconded by Supervisor Hanson to add the following words to line 70: "At the recessed meeting of the Organization Meeting, all members of each committee shall then meet before the Winnebago*

County Board to select committee officers. Each candidate will be granted two minutes to introduce themselves and their experience."

Vote to Amend 3.11: AYES: 4; NAYES: 0. CARRIED: 4-0. Absent: Stafford.

- Section 3.0: Motion by Supervisor Hanson, seconded by Supervisor Wise to forward Section 3.0 as amended. Vote on Section 3: AYES - 4; NAYES - 0. CARRIED. 4-0. Absent - Stafford.

Section 4.0 - Budget Session / Annual Meeting

- Section 4.0 - Motion by Supervisor Hanson, seconded by Supervisor Stafford to discuss section 4.0 - Budget Session / Annual Meeting.
- Section 4.0: Motion by Supervisor Hancock-Cooke, seconded by Supervisor Stafford to amend Line 17 to change "Budget Session / Annual Meeting" to "Budget Meeting". Vote to change to Budget Meeting: AYES - 5; NAYES - 0. CARRIED. 5-0.
- Section 4.0 - Motion by Supervisor Hancock-Cooke seconded by Supervisor Stafford to strike "Session/Annual" wherever it appears in this resolution regarding the Budget Meeting. Vote to strike Session/Annual: AYES - 5; NAYES - 0. CARRIED. 5-0.
- Rule 4.4 - Motion by Supervisor Hanson, seconded by Supervisor Wise to amend Line 27 to change the word "must" to "shall". Vote on Amendment: AYES - 5; NAYES - 0. CARRIED. 5-0
- Rule 4.5 - Motion by Supervisor Hanson, seconded by Supervisor Wise to amend Lines 30 & 31 to strike the last sentence of this rule stating, "Remote voting shall be allowed to a County Board Supervisor using a phone or video service during the Budget Session." Vote to strike lines 30 & 31: AYES: 3; NAYES: 2 - Stafford, Hancock-Cooke. CARRIED.
- Rule 4.6 - Motion by Supervisor Hanson, seconded by Supervisor Wise to strike Line 32 regarding the time of the budget vote. Vote: AYES: 2 - Ponzer, Hanson; NAYES: 3 - Wise, Stafford and Hancock-Cooke. Motion FAILED. The committee would like the full board to decide if this line should be stricken.
- Section 4 - Motion by Supervisor Hanson, seconded by Supervisor Stafford to forward Section 4.0 as amended: Vote: AYES - 4; NAYES - 1 Hanson. CARRIED.

Section 5.0 - Powers of Chair and Vice-Chair

- Section 5.0 - Motion by Supervisor Stafford, seconded by Supervisor Hanson to discuss Section 5.0 - Powers of Chair and Vice-Chair.
- Rule 5.8 - Supervisor Hanson clarified the addition to Lines 35–36 regarding the Chair stepping down from his seat to participate in debate.
- Motion by Supervisor Stafford, seconded by Supervisor Hanson to forward Section 5.0. Vote: AYES - 4; NAYES - 0. CARRIED.

Section 6.0 - Order of Business

- Section 6.0 - Motion by Supervisor Hancock-Cooke, seconded by Supervisor Stafford to discuss Section 6.0 - Order of Business.
- Rule 6.7 - Supervisor Hanson clarified the changes to Rule 6.7. Motion by Supervisor Hancock-Cooke, seconded by Supervisor Ponzer to amend Lines 49 & 50 to read as follows: All voting on final disposition of resolutions and ordinances shall be recorded by roll call vote. Vote: AYES - 5; NAYES - 0. CARRIED. 5-0.
- Motion by Supervisor Hancock-Cooke, seconded by Supervisor Hanson to forward Section 6.0 as amended: Vote: AYES - 5; NAYES - 0. CARRIED.

Section 7.0 - Handling of Resolutions and Ordinances

- Section 7.0 - Motion by Supervisor Hanson, seconded by Supervisor Stafford to discuss Section 7.0 - Handling of Resolutions and Ordinances.
- Rule 7.1 - Supervisor Hanson clarified the amendment that was presented at the Ad-Hoc Task Force regarding the handling of written resolutions that are presented by an individual supervisor, not a committee.
- Motion by Supervisor Hanson, seconded by Supervisor Stafford to forward Section 7.0. Vote: AYES - 5; NAYES - 0. CARRIED. 5-0.

A vote was taken to Recess for 10 minutes.

Section 8.0 - Written Agenda of the County Board

- Section 8.0 - Motion by Supervisor Hanson, seconded by Supervisor Stafford to discuss Section 8.0 - Written Agenda of the County Board.
- After discussion, a vote was taken to forward Section 8.0. VOTE: AYES - 5; NAYES - 0. CARRIED. 5-0.

Section 9.0 - Definitions

- Section 9.0 - Motion by Supervisor Hanson, seconded by Supervisor Stafford to discuss 9.0 - Definitions.
- Rule 9.9 - Corporation Counsel provided her definition of a Session: " the two-year period between the organizational meetings occurring in April of each even-numbered year." Supervisor Stafford would like to see both definitions, the current one as presented by the Task Force and Corporation Counsel's definition, included in the resolution so that the County Board could discuss and vote on it. Vote to have both definitions added to the Resolution: AYES - 5; NAYES - 0. CARRIED. 5-0.
- Rule 9.12 - Motion by Supervisor Hancock-Cooke, seconded by Supervisor Stafford to amend Line 45 to have the rule titled "Veto/Partial Veto" and delete Rule 9.13. Vote to Amend Rule 9.12: AYES - 5; NAYES - 0. CARRIED 5-0.
- Rule 9.16 - Supervisor Hanson clarified the definition of a Natural Break. No vote was taken.
- Rule 9.17 - Corporation Counsel Mueller provided definitions regarding what "Presentation" means.
- Vice-Chairman Farrey questioned the verbiage in definition 9.13. After discussion, motion by Supervisor Hancock-Cooke, seconded by Supervisor Hanson, to reinstate Rule 9.13. Vote to Reinstate Rule 9.13: AYES - 5; NAYES - 0. CARRIED.
- Motion by Supervisor Hanson, seconded by Supervisor Stafford to forward Section 9.0 as amended. Vote: AYES - 5; NAYES - 0. CARRIED. 5-0.

Section 10.0 - Privilege of Speaking

- Motion by Supervisor Hanson, seconded by Supervisor Stafford to amend Section 10.0 - Privilege of Speaking.
- Supervisor Kate Hancock-Cooke left the meeting at 12:15. County Board Vice-Chairman Farrey will fill her seat if need be.
- Rule 10.2 - Discussion was held to allow another Supervisor to relinquish their two minutes to another Supervisor to allow them to complete their discussion. Questions arose regarding the length of time that the Supervisors are able to speak and when to start and stop the time clock.
- Motion by Supervisor Hanson, seconded by Supervisor Stafford to amend Line 25, at the end of the sentence, to read as follows: "For a total of four minutes, a supervisor's time shall be paused for answers given by county staff or delegate." Chairman Hanson asked for an amendment to the last sentence of this rule to change the word "must" to "shall". Vote on Rule 10.2 as Amended: AYES - 5; NAYES - 0. CARRIED.
- Rule 10.4 - Motion by Supervisor Hanson, seconded by Supervisor Stafford to Amend Line 33 by adding "by Point of Order" at the end of the sentence. County Board Vice-Chairman asked if the committee wanted him to vote on this matter or abstain. Chairman Wise requested that Vice-Chairman Farrey vote. Vote to Amend Rule 10.4: AYES - 5; NAYES - 0. CARRIED. 5-0
- Section 10.0 - Motion by Supervisor Hanson, seconded by Supervisor Stafford to forward Section 10.0 as amended. Vote: AYES - 5; NAYES - 0. CARRIED. 5-0.

Section 11 - Voting and Roll Call

- Section 11 - Motion by Supervisor Hanson, seconded by Supervisor Stafford to discuss Section 11 - Voting and Roll Call.
- Rule 11.1 - Motion by Supervisor Stafford, seconded by Supervisor Hanson to amend Line 19 to read "using a roll call voting system". Vote to amend: AYES - 5; NAYES - 0. CARRIED. 5-0

- *Section 11.0 - Motion by Supervisor Hanson, seconded by Supervisor Stafford to forward Section 11.0 as amended. Vote: AYES - 5; NAYES - 0. CARRIED. 5-0.*

Section 12 - Motions

- *Section 12.0 - Motion by Supervisor Hanson, seconded by Supervisor Farrey to discuss Section 12 - Motions.*
- *Rule 12.6 - After discussion, it was determined that this rule was sufficient and could be moved forward.*
- *Rule 12.7 - Motion by Supervisor Farrey, seconded by Supervisor Stafford to reinstate the word "business" on line 37. Vote to Amend: AYES - 5; NAYES - 0. CARRIED. 5-0.*
- *Motion by Supervisor Hanson, seconded by Supervisor Farrey to forward Section 12.0 as amended. Vote: AYES - 5; NAYES - 0. CARRIED. 5-0.*

Section 13 - Suspension of Rules

Section 14 - Robert's Rules

Section 15 - Publication of Reports

- *Sections 13, 14 & 15 - Supervisor Stafford recommended not to forward Sections 13, 14 & 15 to the full county board as there were no changes presented.*
- *Sections 13, 14 & 15 - Motion by Supervisor Farrey, seconded by Supervisor Ponzer to forward Sections 13, 14 & 15 to the full County Board for approval. Vote to Forward: AYES - 5; NAYES - 0. CARRIED. 5-0.*

Section 18 - General Duties of the County Board

- *Section 18 - Motion by Supervisor Hanson, seconded by Supervisor Stafford to discuss Section 18 - General Duties of the County Board.*
- *Rule 18.3 - Motion by Supervisor Hanson, seconded by Supervisor Stafford to amend Line 21 to change the word "must" to "shall". Vote to Amend: AYES - 5; NAYES - 0. CARRIED. 5-0.*
- *Motion by Supervisor Hanson, seconded by Supervisor Stafford to forward Section 18.0 as amended. Vote: AYES - 5; NAYES - 0. CARRIED. 5-0.*

Section 21 - Access

- *Section 21 - Motion by Supervisor Hanson, seconded by Supervisor Farrey to discuss Section 21 - Access.*
- *Motion by Supervisor Hanson, seconded by Supervisor Farrey to forward Section 21.0. Vote: AYES - 5; NAYES - 0. CARRIED. 5-0.*

Section 22 - Committee Meetings

- *Section 22 - Motion by Supervisor Hanson, seconded by Supervisor Farrey to discuss Sections 22 - Committee Meetings.*
- *Rule 22.35 - Motion by Supervisor Farrey, seconded by Supervisor Stafford to amend Line 26 to change "seven" to "ten" days. Vote to Amend: AYES - 5; NAYES - 0. CARRIED. 5-0.*
- *Motion by Supervisor Hanson, seconded by Supervisor Stafford to forward Section 22.0 as amended. Vote: AYES - 5; NAYES - 0. CARRIED. 5-0.*
- *Supervisor Hanson asked the committee to reconsider approving Section 22. He has one more amendment. Motion by Supervisor Hanson and seconded to reconsider Section 22. Vote to Reconsider: AYES - 5; NAYES - 0. CARRIED. 5-0.*
- *Motion by Supervisor Hanson, seconded by Supervisor Stafford to amend Rule 22.5, line 35 to change the word "must" to "shall". Vote to Amend Line 35: AYES - 5; NAYES - 0. CARRIED. 5-0.*
- *Motion by Supervisor Hanson, seconded by Supervisor Farrey to forward Section 22.0 as amended. Vote: AYES - 5; NAYES - 0. CARRIED. 5-0.*

All changes will be submitted to the County Board for approval from the Ad-Hoc Task Force and the Judiciary and Public Safety Committee.

F. Next Meeting Date

The next meeting is scheduled for May 5, 2025. After discussion, the next meeting will be held June 2, 2025.

G. Adjourn

Motion by Supervisor Stafford, seconded by Supervisor Farrey to adjourn the Judiciary and Public Safety Committee Meeting.

The meeting was adjourned at 1:18 p.m.

The video portion of this meeting is available on the County website:

<https://winnebagoowi.portal.civicclerk.com>

Respectfully Submitted by:

Julie A. Barthels

Winnebago County Clerk