

Winnebago County Public Health (WCPH) Department Board of Health Minutes



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: APRIL 11, 2025

Time: 7:30 to 10 am

Location: In Person: David Albrecht County Administration Building 112 Otter Avenue, Oshkosh WI.

Virtual: Teams: [Join the meeting now;](#)

Meeting ID: 245 749 367 599

Passcode: m7pmvv

Recordings of Winnebago County Meetings including Board of Health Meetings can be found on the Winnebago County Clerk You Tube Channel:

<https://www.youtube.com/@winnebagocountywipublicmeeting>

WCPH staff: Send approved meeting notes in PDF form to: CountyClerk@winnebagocountywi.gov

Name of Board Member	In person Virtual Absent	Name of Board Member	In person Virtual Absent	Name of Board Member	In person Virtual Absent	Name of Board Member	In person Virtual Absent
Ralph Harrison	Absent	Koby Schellenger	In person	Kate Hancock-Cooke	In person	Kim Malouf	Absent
Denise Prehn, MD	In person	Bryan Stafford	Absent	Toby Vanden Heuvel	In person	Kay Horan	In person
Joshua Belville	Absent	Tom Egan (Acting Chair)	In person				

WCPH staff/ Invited Guests/others in attendance (indicate V for virtual)					
Doug Gieryn	Anne Boyce	Belinda DeGoey	Alana Erickson	Jaci Grignon	Wanda Tracy
Sarahjean Schluechtermann	Lynnsey Erickson	Shelley Brown-Giebel	Bev Slusarski (online)	Heidi Keating (online)	

Topic	Who	High level overview; Important discussion points; decisions. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.
A. Call to Order	Chair	- Start Recording: 7:31 am - Meeting called to order at 7:31AM by: Tom Egan Cty Board Chair, stepping in for Supervisor Harrison due to emergency absence. ROLL CALL: - In person: Kate Hancock Cooke, Denise Prehn, Koby Schellenger, Kay Horan, Toby Vanden Heuvel, Tom Egan (6) - Virtual: none
B. Roll Call	Chair	Do we have a quorum? yes <i>INDICATE WHO IS IN PERSON AND WHO ATTENDING VIRTUALLY. ONLY THOSE PRESENT WILL COUNT FOR QUORUM AND VOTING.</i> In Person: Kate Hancock-Cooke, Denise Prehn, Koby Schellenger, Kay Horan, Toby Vanden Heuvel, Tom Egan (6)

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		- Virtual: none - Absent: Ralph Harrison, Bryan Stafford, Joshua Belville, Kim Malouf
C. Public Comments	Public	No public comments
D. Approval of Minutes		Motion to approve MARCH 2025 BOH meeting minutes as shared in the packet: Koby Second by: Toby Vanden Heuvel Voting: 4-0-1. Approved Yes: Kate Hancock Cooke, Koby Schellenger, Kay Horan, Toby Vanden Heuvel. Abstain: Denise Prehn
E. Business Items		1. Select new Board of Health meeting schedule-vote: a. Survey for new meeting time was offered by email in March 2025 to all BOH members after struggling to meet quorum at BOH meetings for over a year. b. Survey of current member: 8 responses demonstrate that the 2nd week (Tues & Thurs morning) or the 3rd week (Tues morning) were preferable. Koby motioned to change BOH meetings from the 3rd Friday to the 2nd Tuesday @ 7:30 AM. This was seconded by Toby Vanden Heuvel. Vote yes: Kate Hancock Cooke, Denise Prehn, Koby Schellenger, Kay Horan, Toby Vanden Heuvel (5-0) c. Although all committee members are not present for a unanimous vote, Chair Egan advises that we move forward with a new BOH time based on the members that have been able to attend and vote. 2. Review Income Statement a. Ongoing changes to federal grants (Qualitative Data, RICE, and COVID ARPA) that have been revoked, reinstated, and paused again due to executive orders and changes in the current administration. We are aware and adjust expenditures as necessary (total affected ~\$10,000 left of the \$160,000 received).

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F. Director's Report	Doug	Director Updates: - Review Draft 2024 Public Health Strategic Plan Executive Summary - BOH Members would like to see more details and definitions. - Commended the process and intention put into creating this Strategic Plan - Kate Hancock-Cooke offered to be a fresh set of eyes for review as we flesh out further details. - Operational Updates from PH Divisions Community Health & Prevention (CHP) - Vending Machine dashboard is live on the website https://www.winnebagoountywi.gov/health/divisions-program-areas/community-health/substance-use/public-health-vending-machines/dashboard CHP in the community - OASD now has Overdose Aid Kits in all middle and high schools. WCPH provided Narcan training to all teachers and staff and supplied the Narcan and Fentanyl Test Strips for the kits. Our team members spoke at the unveiling event- watch social media for the video to be released soon - Housing Advocacy Presentation at First United Methodist Church - CommUNITY Event at Oshkosh Boys & Girls Club- supported POP in the logistics and planning of the event and hosted WCPH booth - Help for the Homeless Hygiene Drive- worked with regional team to place boxes around the community and promote the event. Collected and sorted items for distribution. - Cross- divisional team worked with the Oshkosh Area Food Pantry and Read Elementary to create food boxes for families for spring break - Breakwater team at local schools each week running youth leadership/ prevention groups. Groups are back at B&GC and kicked off with an ice cream social. Communicable Disease - Category I Disease - Measles - Preparing for potential for spread with Wisconsin events - Local Health System Infection Preventionists sent Provider Suspect Screening tool and prepare to obtain Immune globulin (IG) for PEP
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- Infographic to help understand if you need a [measles vaccination/booster.](#)
 - Tuberculosis/Latent Tuberculosis
 - March 6th, 2025, TB Program is able to obtain & fill for Priftin®(Rifapentine).
- Category II Disease
 - Strep Throat - Increase noted week of 3/24, DPI School Nurse Consultant confirmed same trend in 3/31/25 email
 - Shared with school nurses
 - DHS Publishes [New Oropouche Virus Webpages](#)
 - [Murine Typhus: A Re-emerging Threat in the United States](#)
- 2024–2025 Child Care Immunization Assessment - email sent all licensed child care center directors 3/20/25
- Annual
 - Mask Fit Testing - Completed
 - Hep B Perinatal training - completed by staff
 - CPR/AED - scheduled for April 11th
- Connections/Education
 - DATCP Meeting - April 21st, 11 AM - with regional CD, Epi, Preparedness (future UW Extension, Ag folks, DNR)
 - Goal - create an awareness of all are doing around HPAI (Highly Pathogenic Avian Influenza - H5N1) & be force multipliers for each other. Virtual with a link forthcoming and ability to ask questions ahead of the presentation
 - UW Oshkosh Health Clinic - Wed, Apr 23rd 8-9:45 AM
 - Meningitis scenario tabletop
 - Measles update

Healthy Lifespan (HLS)

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- WWWP – continues to see enrollment increase for the 3rd year
- Promoting Healthy Aging; multiple requests to present on measles awareness from our healthy aging partners (ADRC, Neenah Aging Committee, senior center), PHA caseload trends as expected (~5 / month); Housing Authority visits continue to take a large amount of our PHN capacity (complex case management)
- Wellness Plus: 11 Classes starting this quarter, Fliers and Calendar, new classes are gaining popularity Tai Chi, MOM and Bingocize
- Falls Prevention; progress on improving the referral process (partnering EMS, 2-1-1,

ADRC, Public Health) on hold due to significant change in leadership at ADRC and Oshkosh Fire Dept.

- Family Child Health: most referrals are for basic need resources and breastfeeding support, we hosted our quarterly meeting for healthcare systems (pediatricians, social workers, case managers), Parent Connection, F5FV, Brith-to-3 and local health department staff to discuss trends, process updates and current capacity gaps (need more PRE-natal intervention, mental health, and financial support for young parents).

WIC:

- Current caseload recommended by the State WIC office is 2323 persons (pregnant, breastfeeding or children under age five that meet eligibility requirements). January 2365, February 2368, initial March 2379.
- Farm market review from 2024 season
- Currently in the process of having WIC Management Evaluation by the State WIC office.
- Commendations to Billie Verbruggen, nutrition staff retiring 4/14/2025.

EH:

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		- New Establishments licensed since 3/1: 3 tourist rooming houses (AirBnB), 1 tattoo establishment, 2 food trucks and 1 restaurant. - Change of owner/operator inspections - 5. Future establishments in process of plan review or construction not licensed yet - 19. - Lead Activities/Abatement: 1 house being worked on this week; abatement is performed by contractors that bid on the scope of work for each dwelling. One scheduled for next week and 3 scheduled for after the draft. (could not schedule lead work during the draft as hotels rooms were not available for the residents of the houses being worked on). - Find lead information and resources: https://www.winnebagocountywi.gov/health/divisions-program-areas/environmental-health/lead-hazards/lead-safe-homes Public Health Leadership Team will be meeting with new City of Oshkosh Manager, Rebecca Grill, on April 30th @8:15am. BOH Members are welcome to join if they have interest.
G. Communication Shared by BOH	All	none
H. Next Meeting	Board Chair	Next meeting will be Tuesday, May 13th @ 7:30 AM
I. Adjourn	Board Chair	Motion to adjourn at: 9:25am by Denise Prehn; Second by: Kay Horan Vote: Kate Hancock Cooke, Denise Prehn, Koby Schellenger, Kay Horan, Toby Vanden Heuvel, Tom Eagan (6-0)

Mission: WCHD protects and promotes health through services, partnerships and equitable practices and policies so all can live their best life.

Vision: Healthy people building thriving communities.

Please send it to the County Clerk at CountyClerk@winnebagocountywi.gov as they work with IT to post everything. These will then be posted on the COUNTY PUBLIC MEETINGS YOUTUBE CHANNEL.