

**MINUTES
UNIVERSITY OF WISCONSIN OSHKOSH – FOX CITIES CAMPUS
BOARD OF TRUSTEES
DECEMBER 2, 2024**

Members Present: T. SWAN (Winnebago Co.)
W. ULBRICHT (Winnebago Co.)
C. CROATT (Outagamie Co.)
J. CUFF (Outagamie Co. – Alt.)
Y. MONFILS (Outagamie Co.) – attended virtually
S. BINDER (Winnebago Co. – Alt.)

Chairperson Tom Swan called the meeting to order at 1:00 p.m.

MINUTES OF SEPTEMBER 23, 2024

MOTION: CUFF / CROATT MOVED TO APPROVE THE COMMITTEE MINUTES OF SEPTEMBER 23, 2024 AS PRINTED. VOTE: AYE, UNANIMOUS. **MOTION CARRIED.**

PRESENTATION OF MAINTENANCE INVOICES – UW OSHKOSH FOX CITIES CAMPUS REPRESENTATIVE

• **Discussion on Maintenance Invoices**

Tracy Schwartz, UWO Fox Cities Campus Facilities Manager, presented the current invoices received to the Trustees. Trustee Chair Swan questioned the \$6,618.34 invoice from the Winnebago County Highway Department for tennis court asphalt removal. Campus Facilities Manager Schwartz reported that this charge is lower than all other estimates received.

MOTION: CROATT / CUFF MOVED TO APPROVE THE SUBMITTED INVOICES. VOTE: AYE, UNANIMOUS. **MOTION CARRIED.**

TRUSTEES AND COUNTY OFFICIALS – FOLLOW UP DISCUSSION ON INVOICES

No further discussion took place regarding the invoices.

BOARD OF TRUSTEE FILES AT UW FOX CITIES CAMPUS – REMOVAL / STORAGE OF FILE CABINETS AND STORED HARD COPY FILES

Trustee Chair Swan discussed the need for the counties to take custody of any files that may currently be stored at the UWO FC Campus building. Outagamie County Facilities Director Paul Farrell reported that if the counties own the files, arrangements can be made to remove the files from the property. Trustee Ulbricht suggested contacting campus administrator Pam Massey regarding ownership of the files.

PUBLIC PARTICIPATION PERTAINING TO AGENDA ITEMS FOR A PERIOD OF 15 MINUTES (limit 4 minutes per speaker)

- Catherine Neiswender voiced support of the Communication Arts Center and shared that there is a community awareness meeting scheduled for December 12 at 7:00 p.m. at the Barlow Planetarium.
- Tom Frante reported there will be a presentation of a documentary about the decrease in 2-year campuses on December 4 at 6:00 p.m. in Room 1229.
- Richard Beal reported that September 23, 2024 minutes of the Trustees reflect that he spoke in favor of retaining the Barlow Planetarium. Rather, he requested that a feasibility study of the Barlow be added to the next Board of Trustees agenda. Mr. Beal again requested the Board of Trustees add the subject of the issuance of an RFP regarding the Barlow Planetarium Design & Engineering Feasibility Study to the next meeting agenda.
- Bill Bultman, UWO FC Campus Community Gardens Coordinator, gave a brief synopsis of the gardens that are located in the back corner of the campus property.
- Trustee Member Ulbricht expressed support for the subject of the issuance of an RFP regarding the Barlow Planetarium Design & Engineering Feasibility Study to be added to the agenda for the next meeting.
- Dave Lovejoy reported the Community Gardens area is a wonderful experience and is willing to offer a tour of the gardens to anyone who may be interested.

- Trustee Member Monfils reported that at this point, the county's hands are somewhat tied, as the functions of the buildings are managed by the UW system, however, Winnebago County and Outagamie County own the land and buildings. However, the need to secure plans for the future of the satellite buildings is understood.

CAMPUS UPDATES – COUNTY OFFICIALS

Outagamie County Executive Thomas Nelson reported that he has had conversations with stakeholders and there has been a lot of interest from the Menasha Public School District and others in a long-term solution for the property. Nelson is anticipating more information to be shared at the January meeting of the Trustees.

Outagamie County Facilities Director Farrell reported that he and his staff have been working diligently with Campus Facilities Manager Tracy Schwartz to take inventory of various items on the campus, take pictures of equipment, review building contracts, and now have a shared file with blueprints and other important documents. Additionally, Farrell reported a contract has been secured with Schultz Lawn Care for snow removal.

SCHEDULE AND AGENDA ITEMS FOR JANUARY MEETING

- Presentation of invoices

ADJOURNMENT

MOTION: CUFF / ULBRICHT MOVED TO ADJOURN AT 1:49 P.M. UNTIL JANUARY 27, 2025, AT 1:00 P.M. VOTE: AYES; UNANIMOUS. **MOTION CARRIED.**

Respectfully submitted,

Sara Hickey

Sara Hickey, Outagamie County Legislative Services

December 2, 2024