



Winnebago County

The Wave of the Future

**AVIATION COMMITTEE MEETING MINUTES
WEDNESDAY, APRIL 2, 2025**

A. Call to Order

Supv. Gabert called the meeting to order at 8:00 am

B. Public Comments within the Jurisdiction of the Committee

Mr. Fred Stadler extended an invitation to everybody on the Aviation Committee to the pancake breakfast being held Saturday morning in the same room as the current meeting. Many residents experience the airport by coming to the pancake breakfast with their kids and get a free airplane ride. It's a positive experience for the residents and everyone is invited to attend.

C. Approval of Minutes

1. Approval of March 5, 2025 Meeting Minutes

Motion by Supv. Lutz, seconded by Supv. Frassetto to Approval of March 5, 2025 Meeting Minutes. . Yes 5, No 0, Abstained 0

D. Director's Report

1. 2025 T-Hangar Project Update

Mr. Schell advised that one day after our last Aviation Committee meeting, we held our bid opening for the nine-unit T-Hangar Building Project. We received one full bid from Cardinal Construction out of Fond du Lac. Mr. Schell added that Cardinal Construction has a pretty good history with our airport. They constructed the current terminal and the twenty new T-Hangar Units that opened in early 2024. Their bid came in at \$2.1M and the estimate was \$2.5M, so we're significantly under the engineers estimate on the project for the bid that we received.

Mr. Schell also advised the committee that one of the pieces of the project, in addition to the T-Hangars, is to replace a water main on the east side of the airport through coordination with the Bureau of Aeronautics. We're anticipating that piece of the project bidding out in May, so we will have an update on that as soon as we get the bids back on that piece.

2. NFL Draft Potential Airport Impact

Mr. Schell stated that the NFL Draft is taking place April 24th through the 26th in Green Bay. First time in Wisconsin, first time in Green Bay, ever, so it's pretty historic. We've been participating in two or three monthly coordination calls with the FAA on the air traffic side of what they expect for the draft. Clearly, Green Bay will be the primary airport utilized for the draft and the secondary airport will be Appleton, just with proximity to Green Bay. We do anticipate some additional traffic coming to Oshkosh for the draft, but we don't know what that will look like yet. We don't anticipate there being a large number of aircraft. We're excited to have the draft here in our own backyard.

3. National Intercollegiate Flight Association (NIFA) SAFECON 2025 Event Update

Mr. Schell advised that the National intercollegiate Flight Association (NIFA)/Safecon 2025 event will be taking place in the early part of May. We previously hosted this event back in 2023 for the very first time. This event consists of about thirty (30) flight schools from across the country that come here to compete in a week-long event of flight activities. That event is

May 12th through the 17th. However, they typically show up about ten days to two weeks prior to practice in the area. We have a coordination meeting with EAA who's hosting in their facilities the ground based events, but also coordinating with some of the flight schools that we saw last time that showed up early, because we will rent out conference room space for those flight schools as needed in the practice days leading up to the event. Basler is preparing for providing fuel and service to about one hundred (100) aircraft that show up for the event. On the numbers side of things, it's about one hundred (100) aircraft that show up, thirty (30) flight schools, and about seven hundred (700) people coming to our community between competitors, coaches, and judges for the event. The extra visitors are staying in hotels and buying meals, making an economic impact on our area. It's a nice event to host. April 28th is the date we'll see the first teams arriving. We anticipate three to four schools arriving before the official practice starts, and Mr. Schell believes the official practice starts three to four days before the event. Mr. Schell stated that before the official practice starts, the schools will likely be on this side of the airport utilizing the terminal facility in the apron areas, and once we transition to the official practice, they'll go over to the EAA side to their facilities.

With the additional traffic at the airport, we just coordinated with the county's communication team to put an ad in the Herald to notify the community why they will see the additional flight activity in our area. Mr. Schell added that we will make a couple social media posts leading up to the event for awareness as well.

Mr. Schell also shared that we will be having fifty (50) Bonanza's flying into Oshkosh that will be staying at the Hilton. We will be having a lot of activity in a very short amount of time. We're working to de-conflict some of their flight activity with the NIFA/Safecon traffic so we have a safe environment for everybody to operate.

4. Self-Serve Fuel Update - Justin Rust

Mr. Schell shared that a few weeks ago there was a meeting with Basler, Justin Rust, and their owners to go over a few things with self-serve being one of the items. Mr. Schell felt as though they had a good, productive meeting and now Mr. Rust has an update on the self-serve fuel island.

Mr. Rust stated that Basler has informed the original installer to remove the components that they installed back in 2022. This project has been going on since 2021. This is not efficient enough for pilots and the end user and there are safety issues. Basler has asked installers to come in and engineer and quote bids on reinstalling components that are more efficient and safe for pilots to use. At the same time, Mr. Rust shared that Basler has paid a little more attention to their current self-serve where they have updated. LED lighting for nighttime fueling. The self-serve itself is still the original, but hopefully it's a little bit brighter to see. Mr. Rust advised that they will also be installing a new bonding cable that will self-retract in the next couple of weeks.

Supv. Frassetto questioned what the end date would be for completion. Mr. Rust answered that the two potential installers have been advised that this needs to be completed by the end of the calendar year 2025.

E. Business Items

Action may be taken on any business items.

1. Discuss and approve a lease rate of \$659.37 per month for Hangar 7 to Aviation Services, LLC.

Mr. Locke advised that this lease was in the agenda packet and is for Aviation Services, hangar number seven (7), which is on the east side of the airport. It is a 2.4% CPI increase on the hangar rent, and they also lease some space that is set by county code. The new rate for the hangar is \$659.37 and it's a one-year lease.

Motion by Supv. Hinz, seconded by Supv. Paterson to Discuss and approve a lease rate of \$659.37 per month for Hangar 7 to Aviation Services, LLC.. . Yes 5, No 0, Abstained 0

2. Electric Underground Easement Agreement between Winnebago County & Wisconsin Public Service Corporation.

Mr. Locke advised that there has been change since he wrote this business item. Mr. Locke was informed that the County Board made it so Facilities and Property Management Committee approves easements now. Mr. Locke provided an update to the Aviation Committee on the project that WPS is planning on the east side of the airport by the airport maintenance shop and the hangars over there. The overhead lines are going to be placed underground and then they will install a loop. This means that the power going to the east side will come from two different directions to serve the hangars on that side.

F. EAA Report

None

G. Committee Chair's Report

None

H. Communications Shared by Committee Members

None

I. Items for Next Agenda

*Suggestions from committee members for items to be addressed on a future agenda
Supv. Gabert advised the committee to contact Mr. Schell for any items that they would like addressed at the next meeting.*

J. Next Meeting Date

May 7, 2025

K. Adjourn

*Motion by Supv. Frassetto, seconded by Supv. Hinz to Adjourn. . Yes 5, No 0, Abstained 0
Meeting adjourned at 8:23 am*

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