



Winnebago County

The Wave of the Future

**FACILITIES AND PROPERTY MANAGEMENT COMMITTEE MEETING MINUTES
TUESDAY, MARCH 25, 2025**

A. Call to Order

John Hinz called the meeting to order at 3:09PM. Committee members present were: Tom Swan, Jim Wise, Lucas Reinke, Andy Buck. Additional attendees included Jon Doemel - County Executive, Ethan Hollenberger - County Executive's Office, Bob Doemel - Highway Commissioner, Morris Cox - District 27 Representative, Conley Hanson - District 26 Representative, and Chuck Farrey - District 30 Representative. Also attending were representatives from Venture Architects, Brad Kwasny and Tom Poweleit. Attending online were Adam BellCorelli - County Executive's Office, and Catherine Neiswender.

B. Workshop on County Space Needs Study and Masterplan

1. Presentation by Venture Architects and Discussion on the County Space Needs Study and Masterplan

The representatives from Venture Architects presented their findings on the space needs Winnebago County faces currently and potentially in the future and shared their options for addressing these concerns. Option A presented several options for adding to existing sites, often at the expense of parking; existing issues and upcoming maintenance costs for the sites would remain the same. Option B includes combining several departments, creating a mini-campus of four buildings on County property for departments facing the greatest needs, such as Human Services. Option C included a campus possibly built by the Law Enforcement Center on Jackson Street. Several options were presented. The committee conferred and requested pricing costs and further information on all options. Venture Architects will present these findings at the next committee meeting in April.

C. Public Comments within the Jurisdiction of the Committee

None at this time.

D. Communications Shared by Committee Members

None at this time.

E. Approval of Minutes

1. February 19, 2025 Meeting Minutes

A motion to approve the minutes was made by Tom Swan, seconded by Lucas Reinke; the motion passed 5-0.

F. Committee Chair's Report

None at this time.

G. Closed Session

The Facilities and Property Management Committee Chair will entertain a motion to convene the Facilities and Property Management Committee into closed session for discussion on the Closure of the UWO - Fox Cities Campus under Wisconsin State Statute 19.85(1)(e) Deliberating or

negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Action may be taken on this item after closed session.

A motion to enter a closed session was made by Tom Swan, seconded by Lucas Reinke; the motion passed 5-0. The committee entered a closed session.

H. Business Items

Action may be taken on any business items.

1. Discussion & Possible Action on the Future of UW-O Fox Cities, including resources to continue operations of the Weis Earth Science Museum, Child Care Center, Barlow Planetarium, Cultural Arts Center through the end of 2025.

No action was proposed.

I. Director's Report

1. Update of Hangar 13 Demolition

Mike Elder updated the committee. Specs and drawings are done, and bidding for demolition should come out shortly.

2. Update of 980 Release

No updates at this time.

3. Update of Evidence Garage/Morgue Building Project

The project is nearly complete. Paving and landscaping should be done end of April, early May.

4. Update of 2024 Year-to-Date Budget

The 2024 budget did not present any notable discrepancies.

5. Update of 2025 Budget

Mike Elder reported the department is on target for the 2025 budget.

6. Update of Current and Upcoming Maintenance Projects

Mike Elder updated the committee on some projects. The Energy Grant is delayed with its funding in question. The Highway Department building is done. The department is preparing for the capital projects approved in October.

J. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

Tom Swan would like to discuss ordinance 3.14 regarding the scope and whether the Facilities & Property Management committee should be making recommendations on departments setting rental prices. The committee will also have another presentation from Venture Architects.

K. Next Meeting Date

The next committee meeting will be April 22, 2025 at 3:00PM, at the Facilities and Property Management Department at 112 Knapp Street.

L. Adjourn

A motion to adjourn the meeting was made by Andy Buck, seconded by Lucas Reinke; the motion passed 5-0.