

Winnebago County Planning and Zoning
Planning and Zoning Committee
112 Otter Ave, Oshkosh, WI 54901, 3rd Floor Admin Conference Room
Planning Meeting
February 7th, 2025, 7:45AM
Meeting held via Microsoft Teams

Present: Supervisors Howard Miller, Stefanie Holt, Christian Mueller
Staff: Jerry Bougie, Director, Planning and Zoning; Brian O'Rourke, Land Use Planner; Cary Rowe, Zoning Administrator; Daniel Lefebvre, Assistant Zoning Administrator; Caleb Edwards, Code Enforcement Officer.

Excused: Maribeth Gabert, Frank Frassetto

Guests: Liz Nichols, Winnebago County Property Lister via Microsoft Teams, Mary Anne Mueller, Winnebago County Corporation Counsel; Ellen Skerke, Town of Neenah Clerk via Microsoft Teams; Jim Erdman, Town of Oshkosh Chairman.

The Meeting was called to order at 7:45AM by Chairman Howard Miller.

Public comments on Agenda items

None

Approval of Minutes

Committee reviewed November 8, 2024, Planning, December 18, 2024, Public Hearing, January 10, 2025 Deliberative and January 10, 2025 Planning minutes as presented. MOTION made by S. Holt to approve minutes as presented, seconded by C. Mueller. Motion carried 3-0-2.

Business Items

1. Discussion on Land Division Ordinance Provision changes proposed by Supervisor Howard Miller

H. Miller gave background for the request for proposed ordinance changes. Discussion ensued on county jurisdiction regarding land divisions when a town has their own Plan Commission and whether CSM's are required to be done for land divisions. H. Miller also asked for the definition of parcel be looked at in the Winnebago County Chapter 18 definition of parcel and WI State Statute 236 regarding CSM's being required for land divisions. Staff will continue to review and have an update for the committee at the next meeting.

2. Update on status of Chapter 27 County Shoreland Ordinance rewrite

D. Lefebvre briefly discussed and highlighted some of the changes, either adding or deleting provisions, to the new model ordinance that will replace the current ordinance. Staff are waiting for correspondence from the WI DNR and will have an update for the committee at the next meeting.

Next Meeting Date

The next meeting will be held on February 21, 2025, for the Committee Viewing Meeting at 7:30AM.

Adjournment

MOTION made by S. Holt to adjourn the meeting at 9:33AM. Seconded by C. Mueller. Motion carried 3-0-2.

Respectfully Submitted,

Brian O'Rourke, AICP
Recording Secretary