



Winnebago County

The Wave of the Future

**PARK VIEW HEALTH CENTER COMMITTEE MEETING MINUTES
THURSDAY, MAY 16, 2024**

A. Call to Order

B. Approval of Minutes

1. Action Item: March 21, 2024 Meeting Minutes

*Members Present: Koby Schellenger, Morris Cox, James Ponzer, Thomas Swan Members
Excused: Maribeth Gabert*

Also Present at the Meeting:

Linzi Gazga Parish, Administrator

Doug Petraszak, Financial Manager

C. Director's Report

1. Financial Report

Doug Petraszak, Financial Services Manager, reported on the current Financial Status Report of Park View Health Center for both March and April 2024. In March, the percentage should be at 25%. The total revenue is 23.76%. Wages are at 19.96% and total labor at 19.43%. Travel is at 26.05%, conferences will be coming through in April/May and then again in fall. Professional Service is part of our contracted nurses and dietitian, running at 24.88%. The total for other operations are 23.12%. Total expenses are at 20.29%. PVHC is in a surplus of \$243,804. \$241,000 of this is tax levy. Without the tax levy, we would show a surplus of \$2,804.

By April 2024, the percentage should be at 33%. Medicaid is currently at 40.20%, this will continue to grow higher, as our Supplemental Payment from the State of Wisconsin is now being reimbursed through our daily rate. Object 48102, non-operating grant revenues, shows our Supplemental Payment. This will continue to be lower, but will see a difference in Medicaid. Our Supplemental Payment will be lower than expected because of the new calculation. It was budgeted at approximately 3.1 Million, which now will be approximately 1.2 Million, 2 Million less than anticipated from last year's Supplemental Payment. There was discussion on how supplemental payment and how it was being distributed. Per patient day verses two payments made in December and June based on the Medicare Cost Report. Total Revenue is at 31.40%. Total Labor is below running at 25.75%, Travel running at 31.09%, Training and Education is at 94% due to a one-time payment at the beginning of the year for our educational software program. Taxes and assessments would include our bed tax of \$170 per day per bed with an operating subtotal at 27.17%. Budget line 54020, Maintenance Building, we didn't have in the budget two years ago. We put some money in this, so we could track how much we are actually spending on building maintenance more closely. Some larger items have come out of this so far; plumbing items and door closers. Utilities overall run at 24%, refuse collection is at 24% due to recycling approximately 700 light bulbs. Contractual Services and Data processing is a large payment at the beginning of the year, including Microsoft subscription and also Food Service software. Food Service Software is going down to \$8,000 per quarter to \$750 per quarter, as we switched to a different company and will be saving a lot of money. Professional Services running ahead at 40.28%, which includes nurses and a contracted dietitian. Payroll is down 25%, so it balances between the two. Total contractual services is running ahead at 39.14%. There was then discussion regarding

temporary staffing services. Total operations are running at 31.75%, total expenses at 27.14%. Net Surplus of \$261,660.

2. Census Report

The census for March was a total of 106 residents. Of these residents, the payer sources were the following:

Private Pay/ VA: 25%, Medical Assistance 56%, Family Care 7%, Medicare Advantage/Insurance 11%, Medicare 1%.

The census for April was a total of 109 residents. Of these residents, the payer sources were the following:

Private Pay/VA: 27%, Medical Assistance 52%, Family Care 6%, Medicare Advantage/Insurance 12% and Medicare 3%.

Currently, 24 people are on our waiting list for both March and April.

3. Staffing Update

Linzi Gazga Parish, Administrator, discussed staffing for both March and April the current number of staff that have a scheduled status. It was discussed the fact that we have many casual status staff members who are not included in the report. Discussed number of hires, terminations, resignations, status changes and turnover percentage. Park View is on the next step with International Manpower for international caregivers and discussed the next step for recruitment of local caregivers.

4. Incentive Pay Usage Report

It was discussed the incentive pay program is still being utilized, but in a lower capacity. The scheduler has been creative, with getting people to pick them up instead of using incentive pay.

D. Public Comments on Agenda Items

1. Approval of Park View's Participation in the Walk to End Alzheimer's

Linzi Gazga Parish, Administrator explained why the committee's approval was needed for the walk to end Alzheimer's. She also educated the committee on what the walk to end Alzheimer's was, of the history and that Park View Health Center would like to participate and solicit donations with the goal of raising \$500 and creating our own team. It was discussed and explained by Supervisor Schellenger that there is a standing agreement between the county and Untied Way for staff to donate, but anything else needs to be approved and vetted by the county for approval.

F. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

G. Next Meeting Date

Next meeting scheduled for Thursday, June 20th at 3:30pm

H. Adjourn

Meeting Adjourned at 4:33pm

