

Winnebago County Health Department Board of Health Minutes TEMPLATE

APPROVED



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: **5/24/2024**

Time: 3 pm

Location: Teams and in person @ ADMIN Room 120

Teams: [Click here to join the meeting](#) Meeting ID: 215 627 423 255 Passcode: 5m634u [Download Teams](#) | [Join on the web](#)

In Person: Room 120 at the County Administration Building, 112 Otter Avenue, Oshkosh, WI

Send meeting notes in PDF form to: CountyClerk@winnebagocountywi.gov once approved (no need to send draft)

Attendees: PLEASE INDICATE WHO IS ATTENDING VIRTUAL (V)						
ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED						
☒ Ralph Harrison	☐	☐ Joshua Belville	☒ Koby Schellenger	☒ Kim Malouf (V)	☐ Wanda Tracy	☒ Denise Prehn, MD
☒ Doug Gieryn	☒ Alana Erickson	☒ Julia Salomón	☒ SJ Schluechtermann (V)	☒ Jaci Grignon	☒ Bev Sluslarski (V)	☒ Belinda DeGoey
☒ Becky Schneider	☒ Kay Horan	☒ Bryan Stafford	☒ Kate Hancock-Cooke	☐	☐	☐
Invited Guests/In attendance						
Not in attendance (excused)						
	Toby Vanden Heuvel					

Topic	Who	High level overview; Important discussion points; decisions. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.	Any action needed? By whom?
1. Call to Order	Chair	- Start Zoom Recording: 3:09 pm - Meeting called to order at 3:09 pm by: Doug Gieryn Roll call: Bryan Stafford, Ralph Harrison, Kay Horan, Kim Malouf (virtual), Denise Prehn, MD. Koby Schellenger, Joshua Belville Please state your name when speaking on zoom and when making a motion or seconding, so notetaker can accurately attribute notes to that person. Note taker: If any voting items are on the agenda, please note who voted and how. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON WILL BE COUNTED	
2. Roll Call	Secretary	Do we have a quorum? YES. INDICATE WHO IS IN PERSON AND WHO IS ATTENDING VIRTUALLY. ONLY THOSE PRESENT WILL COUNT FOR QUORUM AND VOTING. BOH voting members present: (6 voting, 7 attending) Ralph Harrison, Koby Schellenger, Kay Horan, Denise Prehn, Bryan Stafford, Joshua Belville, Kim Malouf (attending virtually)	

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3. Approval of Minutes	Secretary	- Motion to approve previous meeting minutes (included in CIVIC PLUS and in the R drive) reviewed. - Motion to approve minutes by: Ralph Harrison - Second by: Kay Horan - Voting: Yes: (2-0-4) (Ralph Harrison, Joshua Bellville) Kay Horan, Bryan Stafford, Koby Schellenger, Denise Prehn abstain as they are new to the board.	
4. Public Comment	Public	Any public comment? Karen Powers shared a statement highlighting WCPH's Health Director credentials and praise for the work the Health Director has done and how WCPH has advocated for the health of the public. Her statement included the veracity of information that WCPH and the Health Director share with the public and requests that future board of health members advocate for WCPH.	
5. Income Statement		Income Statement: Health Officer Doug Gieryn provided some context to and reviewed WCPH's budget. Wisconsin ranks 49th in the nation in terms of PH funding.	
6. Business	Various	Agenda items Orientation: brief introductions were made. Election of BOH officers: CHAIR: Supervisor Bryan Stafford nominated Ralph Harrison for Chair of the BOH Kay Horan Seconded All in favor: Joshua Belville, Bryan Stafford, Koby Schellenger Kay Horan, Denise Prehn (5) VICE CHAIR: Supervisor Bryan Stafford nominated Joshua Belville for Chair of the BOH Kay Horan: Seconded All in favor: Ralph Harrison, Bryan Stafford, Koby Schellenger, Kay Horan, Denise Prehn (5 YES)	

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		Amend 11.06 of the Winnebago County Code Relating to Board of Health Membership and Terms: Ethan Hollenberger gave a historical background related to this code explaining the geographic limitations of the BOH and explained the change in wording and what was going to be amended Discussion ensued that explained Supervisor Koby Schellenger moved to approve the amendment to 11.06 of the Winnebago County Code with Wisconsin State Statutes. Supervisor Bryan Stafford seconded All in favor: Joshua Belville, Bryan Stafford, Koby Schellenger Kay Horan, Ralph Harrison, Denise Prehn (6-0 in favor)) Budget Amendment - \$40,000- 2024 Routine Immunization Community Engagement (RICE) Grant Action Requested: Approval of the budget Transfer Health Officer Gieryn provided some background related to the purpose of the grant and trends in immunization that are concerning. This grant will allow WCPH to utilize funds to increase collaboration and partnerships with local agencies serving children in the most underserved areas of WCPH's jurisdiction. Grants such as these can help reduce the levy burden and dependence on public health reserve funds. Supervisor Koby Schellenger Motioned to approve the budget amendment for the Routine Immunization Community Engagement RICE GRANT. Supervisor Bryan Stafford Seconded the motion VOTING: YES: (5-0-1) Bryan Stafford, Koby Schellenger, Kay Horan, Denise Prehn, Ralph Harrison (5); Joshua Belville abstained. Budget Amendment- Supplemental Immunization Supervisor Koby Schellenger motioned to approve the Budget Amendment for the 2024 Immunization Supplement Grant Supervisor Kay Horan seconded. Discussion included suggestions to ensure that the messaging about immunizations is clear and culturally and linguistically appropriate; to include additional statistics about vaccination hesitancy and related data. Vote: (5-0-1) Bryan Stafford, Koby Schellenger, Kay Horan, Denise Prehn, Ralph Harrison. (5). Joshua Belville (abstain).	

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		Program Updates: Tabled for next meeting Doug (Health Officer): Anne Boyce (Environmental Health): Ashlee (Community Health and Prevention): Belinda (Women, Infants and Children [WIC]): Julia (Admin): Jaci Grignon: (Communicable Disease): Alana (Healthy Lifespan): <u>Family Child Health:</u> • Taking maternal and child health referrals (through this link): ◦ Prepping for Your Baby ◦ Parent Resource Hours ◦ Horas de Recursos para los Padres • Wrapping up an 18 month, \$150k Maternal Child Health grant from DHS, piloting new service delivery model(s) <u>WWWP:</u> • Wisconsin Well Woman Program; age eligibility expanded, enrollment numbers continue to increase (2023 Annual Reports) <u>Promoting Healthy Aging:</u>	

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		• Taking online referrals through this link: wchd.pub/healthyagingreferral • Leaf No One Behind, Nov 3rd 2024; questions/support connect with: ADRC@winnebagocountywi.gov • Joanne Murphy Spice, Wellness Plus Coordinator retiring June 4th. • Ashley Beattie-Lokken, Community Health Worker will take over WP Coordination • Wellness Plus Classes	
7. Next Meeting and Schedule	Board Chair	• BOH members voted unanimously to meet at 7:30 am on third Friday of every month. • Next tentative meeting will be determined during this meeting: June 21st at 7:30 am • Vote: unanimous all in favor: Ralph Harrison, Koby Schellenger, Denise Prehn, Kay Horan, Joshua Belville, Bryan Stafford (6-0).	
8. BOH Members' Report		• Kay Horan shared a book - Under the Skin by Linda Villarosa	
9. Adjourn	Board Chair	• Motion to adjourn at 5:20 pm Koby Schellenger • Second by: Kay Horan • Vote: all in favor. Ralph Harrison, Koby Schellenger, Denise Prehn, Kay Horan, Joshua Belville, Bryan Stafford (6-0)	

*This meeting is also being posted as a Committee meeting for: · Facilities & Property Management

Upon request and 24 hours prior notice to the Office of the County Clerk, provisions will be made for people with disabilities. Phone Number: 232-3430

Mission: WCHD protects and promotes health through services, partnerships and equitable practices and policies so all can live their best life.

Vision: Healthy people building thriving communities.

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