

Winnebago County Public Health (WCPH) Department Board of Health Minutes

APPROVED



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: October 18,, 2024

Time: 7:30 to 10:55 am

Location: In Person: David Albrecht County Administration Building 112 Otter Avenue, Oshkosh WI.

Virtual: Teams: [Join the meeting now:](#)

Meeting ID: 245 749 367 599

Passcode: m7pmvv

Recordings of Winnebago County Meetings including Board of Health Meetings can be found on the Winnebago County Clerk You Tube Channel:

<https://www.youtube.com/@winnebagocountywipublicmeeting>

WCPH staff: Send approved meeting notes in PDF form to: CountyClerk@winnebagocountywi.gov

Name of Board Member	In person Virtual Absent	Name of Board Member	In person Virtual Absent	Name of Board Member	In person Virtual Absent	Name of Board Member	In person Virtual Absent
Ralph Harrison	in person	Koby Schellenger	in person	Kate Hancock-Cooke	in person	Kim Malouf	absent
Denise Prehn, MD	in person	Bryan Stafford	in person	Toby Vanden Heuvel	in person	Kay Horan	absent
Joshua Belville	virtual						

WCPH staff/ Invited Guests/others in attendance (indicate V for virtual)					
Doug Gieryn	Julia Salomon	Alana Erickson	Jaci Grignon	Belinda DeGoey	Ashlee Rahmlow
Bev Slusarski	Corey Hanson District 26 (V)	Jon Doemel	Ethan Hollenberger	Paula Way	Heidi Keating
Maddie Hill (guest)	Sarahjean Schluechtermann (V)	Wanda Tracy			

Topic	Who	High level overview; Important discussion points; decisions. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.	Any action needed? By whom?
A. Call to Order	Chair	- Start Recording: 7:36 am - Meeting called to order by: Ralph Harrison	
B. Roll Call	Chair	Do we have a quorum? yes	
C. Public Comments	Public	none	

Winnebago County Public Health (WCPH) Department Board of Health Minutes

APPROVED



Date: October 18,, 2024

Time: 7:30 to 10:55 am

Location: In Person: David Albrecht County Administration Building 112 Otter Avenue, Oshkosh WI.

Virtual: Teams: [Join the meeting now:](#)

Meeting ID: 245 749 367 599

Passcode: m7pmvv

Recordings of Winnebago County Meetings including Board of Health Meetings can be found on the Winnebago County Clerk You Tube Channel:

<https://www.youtube.com/@winnebagocountywipublicmeeting>

Topic	Who	High level overview; Important discussion points; decisions. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.	Any action needed? By whom?
D. Approval of Minutes		Motion to approve previous meeting minutes (included in CIVIC PLUS and in the R drive) reviewed. Motion to approve BOH September minutes: Koby Second by: Kate Hancock Cooke Discussion: Bryan Stafford would like to change his vote from the last meeting (see inserted language from last meeting) from in favor to abstaining. So the final vote is (5-0-2)). Language from September meeting: <i>Koby Schellenger proposed a motion for Ralph Harrison as chair of BOH to make a statement on behalf of the board of health that BOH members do not support these ordinances.</i> <i>Toby Vanden Heuvel seconds the motion.</i> <i>All in favor: 6-0-1 of those present; Kay Horan, Koby Schellenger, Ralph Harrison, Toby Vanden Heuvel, Kim Malouf, Bryan Stafford. Denise Prehn (V) abstains based on the need to have more information on the subject matter.</i> Voting to approve September 2024 BOH meeting minutes.: all present voted in favor: 6-0. Koby Schellenger, Ralph Harrison, Kate Hancock-Cooke, Denise Prehn, Bryan Stafford, Toby Vanden Heuvel. only in-person members can cast a vote. Joshua Belville virtual; Kim Malouf absent; Kay Horan absent.	
E. County Executive Budget Proposal		2025 Budget Overview by County Executive - Jon Doemel gave an overview of the 2025 Winnebago County Budget and introduced principles of Priority Based Budgeting (PBB), a new budgeting approach adopted for this year's budget. Shared the three county initiatives: - continue to focus on our people - improved communication through social media and other tools for the public - improved employee wellness and retention initiatives. 2025 Programs and Budget Request Presentation by Public Health Department Head	Doug to provide data about volume of homes affected.

Winnebago County Public Health (WCPH) Department Board of Health Minutes

APPROVED



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: October 18,, 2024

Time: 7:30 to 10:55 am

Location: In Person: David Albrecht County Administration Building 112 Otter Avenue, Oshkosh WI.

Virtual: Teams: [Join the meeting now:](#)

Meeting ID: 245 749 367 599

Passcode: m7pmvv

Recordings of Winnebago County Meetings including Board of Health Meetings can be found on the Winnebago County Clerk You Tube Channel:

<https://www.youtube.com/@winnebagocountywipublicmeeting>

Topic	Who	High level overview; Important discussion points; decisions. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.	Any action needed? By whom?
		a. Doug Gieryn gave a presentation reviewing public health programs (included in their packet) and expense and revenue information about each program, highlighting the revenues shown in the handout are non-levy. Answered questions from the board. Gave an overview of Public Health's initiatives, challenges and successes. Questions related to department and community priorities and aligning those with initiatives. There were questions from BOH members about the IT interfund. Ethan provided information about the interfund. b. Ralph Harrison asked specifically how the county executive's budget for public health differs from public health's request for their budget. Is there anything that fell off the public health budget request that does not appear in the county executive's budget for public health. Koby Schellenger expressed his concern about the increased use of public health's reserve fund for the 2025 budget. Bryan Stafford added that it would be beneficial to have conversations about how to manage the reserve fund for future years so that utilization of these funds is balanced adding that reserve funds should not be used to manage operational expenses. c. Denise Prehn left at 8:45 am; Ethan Hollenberger left at 9:15 am; returned at 10:15 am; Jon Doemel left at 9:50 am and returned at 10:45 am. d. Presentation materials (slide deck) is included in Civic Clerk. 3. Recommendation from the Board of Health on the 2025 Budget Requests	

Winnebago County Public Health (WCPH) Department Board of Health Minutes

APPROVED



Date: October 18,, 2024

Time: 7:30 to 10:55 am

Location: In Person: David Albrecht County Administration Building 112 Otter Avenue, Oshkosh WI.

Virtual: Teams: [Join the meeting now:](#)

Meeting ID: 245 749 367 599

Passcode: m7pmvv

Recordings of Winnebago County Meetings including Board of Health Meetings can be found on the Winnebago County Clerk You Tube Channel:

<https://www.youtube.com/@winnebagocountywipublicmeeting>

Topic	Who	High level overview; Important discussion points; decisions. ONLY VOTES FROM MEMBERS ATTENDING IN PERSON CAN BE COUNTED. PLEASE INDICATE THIS IN THE NOTES.	Any action needed? By whom?
F. Director's Report	Doug	2024 Income Statement Review - Introduction to New Board of Health Orientation Tool: Maddie Hill, Zilber School of Public Health Master's student. - Maddie Hill presented the Orientation to Public Health to BOH members, work she did over the summer as an intern in the public health department. - BOH members commented on the robustness of the tool and expressed their appreciation to Maddie for putting the tool together. - BOH members asked for the link to this orientation tool to be shared. - Report of State Department of Health Review - DHD 140 review occurred on Wednesday, October 16th, 2024. - Awaiting the state review team's recommendations.	
G. Communication Shared by BOH	All	Ralph Harrison shared that Supervisor Hanson has withdrawn the two ordinances (camping and loitering). Bryan Stafford asked if the meeting regarding budget could occur earlier in the budget season.	
H. Next Meeting	Board Chair	- Next tentative meeting will be November 15th, 2024 - The Board of Health typically meets the 3rd Friday of every other month unless an additional meeting is needed	
I. Adjourn	Board Chair	Motion to adjourn at: 10:55 am by Bryan Stafford - Second by: Toby Vanden Heuvel Vote: 5-0; Ralph Harrison, Bryan Stafford, Koby Schellenger, Toby Vanden Heuvel, Kate Hancock -Cooke.	

Mission: WCHD protects and promotes health through services, partnerships and equitable practices and policies so all can live their best life.

Winnebago County Public Health (WCPH) Department Board of Health Minutes

APPROVED



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: October 18,, 2024

Time: 7:30 to 10:55 am

Location: In Person: David Albrecht County Administration Building 112 Otter Avenue, Oshkosh WI.

Virtual: Teams: [Join the meeting now:](#)

Meeting ID: 245 749 367 599

Passcode: m7pmvv

Recordings of Winnebago County Meetings including Board of Health Meetings can be found on the Winnebago County Clerk You Tube Channel:

<https://www.youtube.com/@winnebagocountywipublicmeeting>

Vision: Healthy people building thriving communities.

Please send it to the County Clerk at CountyClerk@winnebagocountywi.gov as they works with IT to post everything. These will then be posted on the COUNTY PUBLIC MEETINGS YOUTUBE CHANNEL.