

**WINNEBAGO COUNTY
AGING & DISABILITY RESOURCE CENTER (ADRC) COMMITTEE**

AMENDED MEETING MINUTES

DATE OF MEETING: Monday, January 13, 2025

TIME OF MEETING: 3:00 p.m.

PLACE OF MEETING: Oshkosh Human Services Building, Room 033, 220 Washington Avenue,
Oshkosh, WI 54901

Members Present: Paul Janty, Jim Lauer, Harold Singstock, Anna Malek, KristL Laux, Barry and Janine Christianson, Sue Ertmer (virtual), Elizabeth Jones (virtual).

Members Absent: Brooke Slick, Tanisha Alvarado,

Staff Present: Beth Roberts, Brian Nagler, Jill Butler, Lori Duclon, Ashley Beattie-Lokken (virtual)

Others Present: Rob Paterson

- A. Call to Order – **Jim Lauer** called the meeting to order.
- B. Approval of Minutes: **Anna Malek** asked to have minutes amended as she had been present at December's meeting. Anna made a motion to approve the amended December 2024 meeting minutes, seconded by **Harold Singstock**, motion carried.
- C. Public Comments: No members of the public were in attendance.
- D. Business Items:
 1. 2025 Scope of Services Contract: **Beth Roberts** shared a handout from the 2025 Scope of Services Conference and highlighted changes in the contract between the ADRC and the State including: 1) a new data system called Peer Place for client-based tracking and statewide centralized resource directory; 2) fiscal / data reporting requirements, 3) increase 9-8-8 Suicide Prevention Line awareness by providing staff training, and 4) ensure that ADRCs can meet the Scope of Service requirements by having enough director and supervisor staff time. Beth responded to questions raised that Regional Quality Specialists verify that above criteria are met by ADRCs, some counties may need to hire staff or contract out for support, and that the State does seek county input prior to determining scope of service requirements.
 2. 2025 Committee Focus Areas and Meeting Plans: Ideas shared for upcoming meetings:
 - Presentations by staff at the Day By Day Warming Shelter, HELP Program, and Managed Care Organizations (MCOs).
 - Create a video of ADRC services that could be played at events such as the county fair.
 - Nutrition program information will be provided at February's meeting by **Beth Roberts**.
 - Extend invitations to legislators to attend an upcoming committee meeting. Attempt to have legislators rather than a representative from their office. KristL offered to extend an invitation to State Senator Kristin Alfheim. Options to be accommodating include setting up so legislators could attend via virtual means and/or changing date/location of meeting.
 - Services for adults with developmental disabilities.

E. Reports:

Committee Member Updates:

Beth Roberts – Beth stated that members are being sought to fill committee vacancies. A per diem slip may be filled out to receive a stipend towards attendance at committee meetings.

Anna Malek – Anna attended classes at the Oshkosh Senior Center on 1) changes to the Oshkosh Library website, 2) understanding senior levels of care by Oasis, 3) and information on Google. A new technology class is being held monthly.

KristL Laux – KristL attended the nationwide young adults Zoom regarding federal, state, and county programs. Information shared included the savings program called Able which is new to Wisconsin, that only 21 percent of individuals get Disability on their first try, and lawyers cannot charge for appeals until they get an actual appeal. Beth added that ADRC disability benefit specialists (DBS) provide free assistance with disability appeals. Ideas shared were to partner with the Wisconsin Association of Benefit Specialists (WABS) on planning an outreach event or awareness campaign to provide education on services provided by DBS staff and/or at quarterly meetings with the Social Security office.

Jim Lauer shared that Menasha and Neenah committees have laid out their agenda and events calendars. Neenah is looking at developing a mission statement.

Harold Singstock – Harold stated his curiosity as to what the Wisconsin Counties Human Services Association (WCHSA) rep who represents the 72 counties in Wisconsin is doing for ADRCs. **Beth Roberts** responded that WCHSA has several funding priorities and ADRCs is not among the top three, so ADRCs are contacting rights groups to help back up funding requests.

Barry and Janine Christianson of Larsen Winchester Lions Club reported the following:

- Three temporary aluminum ramps were recently installed around Oshkosh. Ramp installation takes a day. The cost charged is 50 percent of the material cost. When a ramp is taken down, materials are often reused for future ramp installations.
- The opening of the medical locker in Appleton 17 months ago has led to an approximate 30 percent decrease in business at the Larsen location.
- The 18 x 60 heated locker in Van Dyne opened about four months ago.
- An application has been submitted to Northeast Wisconsin Diaper Bank for free incontinence products as about half of all clients are seeking incontinence supplies and have to be turned away.
- The Manitowoc Lions has requested support of a few wheelchairs. The State Lions Club is trying to establish a list of all Lions medical lockers. Many locations request a cash deposit to ensure return of items.
- The locker is open Tuesdays and Saturdays 9-11. No appointment necessary. Hospital beds, various walkers, wheelchairs, and incontinence supplies are on hand. Tours are also available.

Sue Ertmer – No updates to report.

Elizabeth Jones shared a brochure from Hope & a Future which is a non-profit intergenerational Adult Family Home (AFH) that provides workforce housing, daycares for children and adults, gardens, etc. <https://hopeandafutureinc.org/wp-content/uploads/2023/06/One-Pager-5.23-Hope-A-Future.pdf>.

Jill Butler shared that interviews for the benefit specialist position will be taking place and that staff are becoming acclimated to Peer Place database.

Brian Nagler reported 38 enrollments and 54 functional screens in December. Brian's staff will begin utilizing Peer Place database as of March 1st. An upcoming FMLA leave is being filled with an LTE who is a seasoned veteran from the agency.

Lori Duclon provided the following Public Health updates:

- Public Health vending machines are available at the administrative offices on Otter Avenue in Oshkosh and Human Services on Commercial Street in Neenah. The vending machines contain hair kits for a variety of textures, gunlocks, Narcan, fentanyl testing strips, DETERRA drug deactivation, menstrual products, and basic needs kits.
- Since it is flu and respiratory virus season, stay home if you are sick until after 24 hours has passed and additionally use a mask for five days. Practice cough etiquette by coughing into a tissue or the inside your elbow along with washing hands. Numbers have increased for RSV, pneumonia, flu, and COVID.
- A six-month booster is available for people 60+. Current data on virus activity is available on the Public Health's website.
- There have been a lot of fall prevention referrals that Public Health teams with the Fire Department and 2-1-1 on.

F. Community Beat – Sharing of Compliments/Complaints from Community, Consumers, Providers:

G. Items for Next Agenda: See D-2 (above).

H. Next Meeting Date: February 10, 2025

I. Adjournment: **Paul Janty** adjourned the meeting at 4:10 p.m.