

**MINUTES
UNIVERSITY OF WISCONSIN OSHKOSH – FOX CITIES CAMPUS
BOARD OF TRUSTEES
AUGUST 26, 2024**

Members Present: T. SWAN (Winnebago Co.)
W. ULBRICHT (Winnebago Co.)
S. BINDER (Winnebago Co. – Alt.)
Y. MONFILS (Outagamie Co.) – attended virtually
J. CUFF (Outagamie Co. – Alt.)
Members Excused: C. CROATT (Outagamie Co.)

Chairperson Tom Swan called the meeting to order at 1:00 p.m.

PUBLIC PARTICIPATION PERTAINING TO AGENDA ITEMS FOR A PERIOD OF 15 MINUTES (limit 4 minutes per speaker)

Alvin Bellmer spoke in favor of retaining the Barlow Planetarium and Weis Earth Science Museum
Brian Engelhardt spoke in favor of continuing 2-year degree programs on the campus
Cindy Carter spoke in favor of retaining the Barlow Planetarium
Jim Morgenstern spoke in favor of retaining the Communication Arts Center
Catherine Neiswender spoke in favor of retaining the Communication Arts Center
Jim Perry spoke in favor of contracting with a consultant to create a plan to retain the Barlow Planetarium, Weis Earth Science Museum, and Communication Arts Center
Richard Beal spoke in favor of retaining the Barlow Planetarium
Beth Johnson spoke in favor of retaining the Weis Earth Science Museum, Barlow Planetarium, Communication Arts Center, and Child Care Center
David Frederick spoke in favor of retaining the Communication Arts Center
Scott Valitchka spoke in favor of retaining the Communication Arts Center
Carol Jegen spoke in favor of retaining the Communication Arts Center
Tony Reeves spoke in favor of retaining the Barlow Planetarium
Greg Schloff spoke in favor of retaining the Barlow Planetarium
Anthony Olson spoke in favor of retaining the Barlow Planetarium and Weis Earth Science Museum
Ann Stark Rausch spoke in favor of retaining the Child Care Center
Marc Sackman spoke in favor of retaining the Communication Arts Center
Lauri Asbury submitted comments on-line in favor of retaining the Weis Earth Science Museum, Barlow Planetarium, Communication Arts Center, and Child Care Center

MINUTES OF JUNE 24, 2024

MOTION: CUFF / ULBRICHT MOVED TO APPROVE THE COMMITTEE MINUTES OF JUNE 24, 2024 AS PRINTED. VOTE: AYE, UNANIMOUS. **MOTION CARRIED.**

TRUSTEES OF THE UWO FOX CITIES CAMPUS – DISCUSSION ON STRUCTURE, ROLE, RESPONSIBILITIES

Trustee Chair Swan opened discussion regarding the roles and responsibilities of the Board of Trustees going forward, suggesting a possible name change of “Fox Cities Campus Dual County Consortium.” Discussion revolved around the role of the Trustees, oversight of the campus facility, urgent needs such as invoices, scheduling, campus inventory, etc. The Trustees agreed to add the subject of a possible name to the September meeting agenda.

Winnebago County Executive Doemel reminded the Trustees that a name change may have to be approved by both counties before it is in effect.

PRESENTATION OF BILLS – COUNTY FACILITIES DIRECTORS

Outagamie County Facilities Director Paul Farrell and Winnebago County Facilities Director Mike Elder presented the current invoices received to the Trustees. Discussion revolved around the invoice to re-paint the border on the gymnasium wall, plumbing work, parking lot lighting replacement, portable air conditioner unit replacement, potentially adding a spending limit on invoice items, campus inventory, and requiring the campus facility director to

contact the counties before contracting with an outside vendor, as county staff may be able to handle some projects at a more economical price, etc.

MOTION: SWAN / CUFF MOVED TO APPROVE THE SUBMITTED INVOICES SUBJECT TO THE TWO COUNTY'S LEGAL COUNSEL IDENTIFYING EXPENSE ITEMS THAT MAY BE DEEMED NONESSENTIAL AND INELIGIBLE FOR RENUMERATION BY THE COUNTIES. VOTE: AYE, UNANIMOUS. **MOTION CARRIED.**

REVIEW OF CURRENT MAINTENANCE PROJECTS / CIP PROJECTS – COUNTY FACILITIES DIRECTORS

Outagamie County Facilities Director Paul Farrell reported that UWO FC staff has been notified that all CIP items have been put on hold. An estimate of \$18,000 has been received to repair a roof leak. Farrell is meeting with campus engineer Tracy Schwartz tomorrow (August 27) to inspect the leak and determine a solution.

Supervisor Monfils suggested sending a notification letter to UWO that all CIP projects have been put on hold. Executive Nelson reported that Corporation Counsel Sargent will draft a letter of notice to that effect.

REAL PROPERTY APPRAISAL OF UWO FOX CITIES CAMPUS – DISCUSSION AND VOTE

Trustee Chair Swan reported that the Winnebago County Board recently adopted an Ordinance pertaining to Winnebago County owned Real Property Assets, which requires valuation services, specifically in this instance by a State of Wisconsin Certified and professionally designated appraiser for a complex property such as the UWO FC campus. The Ordinance will be 3.14 in the Winnebago County General Code and its language is posted in the March 19, 2024, Winnebago County Board Agenda Packet, Item M, Number 12. Swan stated that the appraisal is not necessarily for the sale of the property, but rather to define exactly what the counties own, including the property's physical characteristics such as square footage, deferred maintenance and highest and best use. A professional appraisal is a tool to help the counties make informed policy decisions.

MOTION: CUFF / BINDER MOVED TO MAKE A RECOMMENDATION TO THE TWO COUNTIES TO CONTRACT WITH A WISCONSIN STATE CERTIFIED AND PROFESSIONALLY DESIGNATED APPRAISER FOR AN APPRAISAL OF THE UWO FOX CITIES CAMPUS PROPERTY. VOTE: AYE, UNANIMOUS. **MOTION CARRIED.**

MOTION: SWAN / CUFF MOVED TO MAKE A RECOMMENDATION TO THE TWO COUNTIES TO HAVE A FACILITY CONDITION ASSESSMENT OF THE UWO FOX CITIES CAMPUS PROPERTY PERFORMED BY MCKINSTRY. VOTE: AYE, UNANIMOUS. **MOTION CARRIED.**

CAMPUS UPDATES – COUNTY AND UW OSHKOSH OFFICIALS

Outagamie County Corporation Counsel Kyle Sargent reported that he has been working with Winnebago County Corporation Counsel Mary Anne Mueller on drafting a transitional Memorandum of Understanding (MOU) (aka dissolution/termination agreement) between the two counties and UWO. Once finalized, the MOU will be presented to UWO with a request to confirm the 18-month notice to terminate.

SCHEDULE AND AGENDA ITEMS FOR SEPTEMBER MEETING

- Roles and responsibilities of the Trustees of the UWO Fox Cities Campus
- Potential name change for the UWO Fox Cities Campus Board of Trustees
- Presentation of bills
- Appraisal / Facility Condition Assessment update

ADJOURNMENT

MOTION: CUFF / SWAN MOVED TO ADJOURN AT 2:33 P.M. UNTIL SEPTEMBER 23, 2024, AT 1:00 P.M. VOTE: AYES; UNANIMOUS. **MOTION CARRIED.**

Respectfully submitted,

Sara Hickey

Sara Hickey, Outagamie County Legislative Services, August 26, 2024