



Winnebago County

The Wave of the Future

**SOLID WASTE MANAGEMENT BOARD MEETING MINUTES
WEDNESDAY, SEPTEMBER 18, 2024**

A. Call to Order

Doug Nelson called the meeting to order at 9:00 AM.

Members Present: Mike Easker, Jerry Konrad, Kevin Konrad, Howard Miller, Doug Nelson, and Tim Paterson; Members Excused: Monica Duebbert, Frank Frassetto, and Jim Wise.

Also Present at the Meeting:

Kathy Hutter, Director of Solid Waste

Mike Elder, Director of Facilities

Cassie Stadtmueller, Operations Manager

B. Public Comments within the Jurisdiction of the Board

None.

C. Communications Shared by Board Members

None.

D. Approval of Minutes

1. August 21, 2024 Meeting Minutes

Motion by J. Konrad, seconded by H. Miller to Approve August 21, 2024 Meeting Minutes.

Passed. Yes 6, No 0, Abstained 0

E. Business Items

Action may be taken on any business items.

1. Consideration of a capital improvement plan request for Sunnyview Landfill Gas Equipment Installation in the amount of \$1,068,385

K. Hutter discussed consideration of a capital improvement plan request for Sunnyview Landfill Gas Equipment Installation in the amount of \$1,068,385 with the Solid Waste Management Board (SWMB).

Discussion ensued amongst the SWMB.

D. Nelson asked if the equipment is needed for landfill gas operations. K. Hutter explained that the flare is required to remain in regulatory compliance and needed to be replaced to be downsized for our current and future operations. K. Hutter further explained that the chiller/compressor skid is only necessary if we continue to generate energy through the engines.

Discussion ensued amongst the SWMB.

M. Easker stated he would like Solid Waste Staff to look into alternative options for landfill gas

revenues.

Motion by M. Easker, seconded by J. Konrad to Approve Solid Waste Staff to submit an increase of \$421,560 for the capital improvement plan request for Sunnyview Landfill Gas Equipment Installation in the 2025 Department Budget, for consideration by the County Executive and continue to explore alternative options for landfill gas revenues. Passed. Yes 6, No 0, Abstained 0

2. Waste & Recycling Hauling Contract Rate Increase

K. Hutter presented the Waste and Recycling Hauling Contract Rate Increase to the SWMB.

Discussion ensued amongst the SWMB.

D. Nelson stated he would feel more comfortable having this discussion in closed session at the next meeting.

Motion by H. Miller, seconded by M. Easker to authorize Solid Waste Staff to present the negotiating strategy for the Waste & Recycling Hauling Contract Rate Increase to the County Executive and bring back to the SWMB in closed session at the October 2, 2024, SWMB meeting. Passed. Yes 6, No 0, Abstained 0

F. Director's Report

1.

- Standing Meeting Time for Future 1st Wednesday SWMB Meetings
- Staffing Update
- Recent RUG Communications

K. Hutter asked the SWMB members if they would be willing to move the start of the meetings to 10:00 a.m. to avoid scheduling conflicts with SWMB members on multiple boards. Consensus of present SWMB members is to move the meeting start time to 10:00 a.m.. K. Hutter explained that she will contact the absent SWMB members to ensure they are okay with adjusting the meeting start time going forward.

K. Hutter informed the SWMB that after interviewing four qualified candidates, Cassie Stadtmueller was selected as the Operations Manager. K. Hutter further explained that the Office Supervisor position was posted on September 5, 2024, and there were multiple qualified applications received. K. Hutter explained that candidates will be contacted and interviews will be scheduled for the first week of October 2024.

K. Hutter informed the SWMB that she has not received any feedback from RUGs in regard to the recent communication of increased recycling rates.

G. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

K. Hutter informed the SWMB that at the October 2, 2024, meeting there will be a closed session to discuss the Budget Update and Hauling Rate negotiations.

H. Next Meeting Date

The next SWMB meeting is scheduled for October 2, 2024 at 10:00 a.m.

I. Adjourn

Motion by K. Konrad, seconded by H. Miller to Adjourn at 9:59 a.m. Passed. Yes 6, No 0, Abstained 0

Respectfully submitted,

*Cassie Stadtmueller
Operations Manager*

Approved by SWMB - October 2, 2024