



Winnebago County

The Wave of the Future

**SOLID WASTE MANAGEMENT BOARD MEETING MINUTES
WEDNESDAY, AUGUST 7, 2024**

A. Call to Order

Doug Nelson called the meeting to order at 9:00 AM.

Members Present: Mike Easker, Frank Frassetto (9:00 a.m. - 10:38 a.m.), Jerry Konrad, Kevin Konrad, Howard Miller, Doug Nelson, Tim Paterson; Members Excused: Monica Duebbert, Jim Wise

Also Present at the Meeting:

Kathy Hutter, Director of Solid Waste

Cassie Stadtmueller, Office Supervisor

B. Public Comments within the Jurisdiction of the Board

None.

C. Communications Shared by Board Members

None.

D. Approval of Minutes

1. July 17, 2024, Meeting Minutes

Motion by J. Konrad, seconded by M. Easker to Approve July 17, 2024, Meeting Minutes.

Passed. Yes 7, No 0, Abstained 0

E. Closed Session

Pursuant to Section, 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to the 2024/2025 Tonnage & Revenue Report and 2025 Tipping Fees

Motion made by F. Frassetto and seconded by K. Konrad at 9:02 a.m. to convene into closed session. Passed. Yes 7, No 0, Abstained 0, by roll call vote.

1. 2024/2025 Tonnage & Revenue Report

2. 2025 Tipping Fees

F. Return to Open Session to Resume Regular Business

Roll-call vote to be conducted to return to Open Session.

Motion to return to open session at 9:53 a.m. made by T. Paterson and seconded by J. Konrad. Passed. Yes 7, No 0, Abstained 0, by roll call vote.

G. Business Items

Action may be taken on any business items.

1. Proposed 2025 Solid Waste Budget & Authorization to Submit to County Executive
K. Hutter presented the 2025 Budget Fund Roll-up, 2025 Budget Summary Surplus Deficit, and the 2025 Capital Outlay Summary to the Solid Waste Management Board (SWMB).

K. Hutter presented 2025 budget highlights to the SWMB as follows:

- *Landfill Gas Power Sales are projected at \$400,000 (a decrease of \$200,000) due to Landfill Gas flows/right size equipment.*
- *Tiered Waste Tipping Fees:*
 - *Out of County Rate = \$58.00/ton (no increase from 2024)*
 - *Gate Rate = \$56.00/ton (no increase from 2024)*
 - *RUG Rate = \$53.00/ton (no increase from 2024)*
- *Signing Municipal Recycling Rate = \$7.50/ton (increase of \$2.50/ton)*
- *No planned Signing Municipal recycling revenues, based on 18-month index market performance.*
- *Interest Income projected at \$1,201,000 (increase of \$596,000) – provided by Finance Director*
- *Labor expenses for 17 full-time (FT) employees. Potential restructuring to develop a leadership team; no change to number of FT employees.*
- *Capital Outlay Purchases totaling \$2,764,425 (see Capital Outlay summary)*
- *Snell Road Landfill Remedial Construction Phase 1 estimated at \$400,000; remaining Grounds Maintenance for LTC and facility needs*
- *Architect Engineer \$799,500 including: New Landfill Planning and Development, Snell Road Landfill NR 140 Remedial Construction and Remedial Options Action Report/Emerging Contaminants, Landfill Gas Flare/Compressor Equipment Installation Project Finalization and Closed Landfill LTC Support*
- *Pollution liability insurance renewal in 2025 with new broker; talks have started with the County carrier, but they will need more information before a quote can be prepared. Estimated \$50,000 in the 2025 budget. The SWMB has held this type of insurance coverage since the late 1990s in response to acceptance of a small quantity of low-level PCB containing sediment materials.*

K. Hutter explained that the Draft 2025 Budget Detail shows projected revenues of \$10,864,325; projected expenses of \$14,999,433; less Capital Outlay (\$2,764,425), Sunnyview Sludge Site LTC Liability (\$93,537), Sunnyview Co-Disposal Site LTC Liability (\$496,209); which yields a projected net deficit of (\$780,937). This is based on the tipping fee changes as discussed. The budgeted deficit will be offset by the Solid Waste Fund.

K. Hutter informed the SWMB that the Solid Waste Department Stadd will be meeting with the Executive to present the budget on August 22, 2024, using "Programs Inventory" and Priority Based Budget approach so the highlights and details will likely look different when presented to the County Board.

Discussion ensued amongst the SWMB.

Motion by H. Miller, seconded by T. Paterson, to Approve Proposed 2025 Solid Waste Budget & Authorization to Submit to County Executive. Passed. Yes 7, No 0, Abstained 0.

H. Director's Report

1. Update Environmental Compliance Manager position
K. Hutter informed the SWMB that she is working with Human Resources to post the Environmental Compliance Manager position and start recruitment soon.
2. Follow-up 2023 Recycling Market Performance
K. Hutter presented the 2023 Recycling Market Performance to the SWMB as follows:
 - *2023 Recycling Commodity Markets - Net revenues down \$4 Million from prior year with contributing factors:*
 - *Commodity pricing averaged \$43 per ton less than the previous year.*
 - *Tonnages down 3%*
 - *Expenses up ~\$200,000, primarily due to increase in labor costs.*

K. Hutter presented a chart with Monthly MRF Gate Rate versus BOW Composite Value Index, from December 2021 to July 2024 and explained:

- *Unusual drive/market demand for OCC (cardboard), aluminum and HDPE prices spiked through the early part of 2022.*
- *Mixed paper/OCC is consistently 60% of inbound material at the MRF.*
- *Summer 2022 - reduced demand for OCC/paper locally – regional fires in papermill warehouses/mills in WI and UP.*
- *The price slide started in August 2022 with east coast cardboard/papermill temporary shutdowns. Cardboard/paper buyers filled their warehouses when pricing dipped.*
- *October 2022, noted very poor demand for paper and OCC has created a backlog of baled material at Outagamie County (OC); 25 loads of OCC in storage at OC, some outside and tarped. WDNR notified, but they didn't have any insight into the situation. OC Staff reached out to additional buyers to try to unload material.*
- *In November 2022, OC ran out of storage room and sold 300+ bales at minimum value. Material cannot be landfilled.*
- *4th Quarter 2022- 1st Quarter 2023 Holiday consumer purchasing = seasonal surplus in OCC and paper "Amazon effect". Seasonal/holiday papermill shutdowns reduced demand. Materials continue to move but at reduced pricing.*
- *OCC/paper industry insiders couldn't explain why material pricing remained low after the holidays. Possibly the economy.*
- *Value is rebounding in 2024, but tonnages are decreasing (GFL MRF in Horicon) and processing costs will increase.*

Discussion ensued amongst the SWMB.

I. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

J. Next Meeting Date

The next SWMB meeting is scheduled for August 21, 2024 at 9:00 a.m.

K. Adjourn

Motion by H. Miller, seconded by K. Konrad to Adjourn at 10:47. Passed. Yes 6, No 0, Abstained 0

L. Tour Winnebago County Solid Waste Sunnyview and Snell Road Sites

Following the meeting, a quorum of the Solid Waste Management Board may be present to tour the Sunnyview and Snell Road sites operated by Winnebago County Solid Waste. The tour will include

reviewing operations at 100 W County Road Y, 105 W County Road Y and 3390 Walter Street, Oshkosh.

Tour was postponed; Reschedule date to be determined.

Respectfully Submitted,

*Cassie Stadtmueller
Office Supervisor*

Approved by SWMB - August 21, 2024