

Winnebago County Planning and Zoning
Planning and Zoning Committee
112 Otter Ave, Oshkosh, WI 54901, 3rd Floor Admin Conference Room
DELIBERATIVE MEETING
November 08, 2024, 7:30AM

Present: Supervisors Howard Miller, Stefanie Holt, Frank Frassetto; Jerry Bougie, Planning and Zoning Director, Brian O'Rourke, Land Use Planner; Daniel Lefebvre, Assistant Zoning Administrator; Caleb Edwards, Code Enforcement Officer; Karen Fredrick, Court reporter via Microsoft Teams.

Excused: Maribeth Gabert, Christian Mueller

Guests: Mary Anne Mueller, Winnebago County Corporation Council, Ethan Hollenberger, Winnebago County Executive Office via Microsoft Teams.

The Meeting was called to order at 7:30AM by Chairman Howard Miller.

Public comments on Agenda items

No public comments on agenda items.

Business Items - (Action may be taken on any Business items):

1. Jordan, Richard – 161 Kirkwood Dr, Oshkosh, WI; Parcel ID# 002-0240-17 – Town of Algoma – Conditional Use Permit (not Zoning Map Amendment as stated on agenda.)

Applicant is requesting a conditional use permit for a major home occupation. B. O'Rourke read a staff report into the record recommending approval with conditions. B. O'Rourke also read in the Town of Algoma conditions:

1. The conditional use permit be valid for one year after date of approval.
2. The business hours of the operation would be from 7:00AM to 5:00PM.

Clarification was received by the Town of Algoma regarding their conditions. The permit would be reviewed after one year, not valid for one year, from date of approval and the days of operation will be Monday through Friday 7:00AM to 5:00PM.

MOTION made by F. Frassetto to approve the proposed conditional use permit with conditions. Seconded by S. Holt. Motion carried 3-0-2.

2. Winnebago County Planning & Zoning Committee – Code Text Amendment of Chapter 23 of the Winnebago County General Code.

D. Lefebvre read a staff report into the record recommending approval to forward the Code Text Amendment of Chapter 23 Town/County Zoning Code to the County Board.

D. Lefebvre also read in a recommendation by staff for a proposed revision to the ordinance regarding commercial kennels.

MOTION made by F. Frassetto to move the ordinance as amended to the County Board for approval. Seconded by Stefanie Holt. Motion carried 3-0-2.

MOTION made by F. Frassetto to adjourn the meeting. Seconded by S. Holt. Motion carried 3-0-2.

Respectfully Submitted,

Brian O'Rourke, AICP
Recording Secretary