

Winnebago County Planning and Zoning
Planning and Zoning Committee
112 Otter Ave, Oshkosh, WI 54901, 3rd Floor Admin Conference Room
PLANNING MEETING
October 04, 2024, 7:45AM

Present: Supervisors Howard Miller, Stefanie Holt, Frank Frassetto, Jerry Bougie, Planning and Zoning Director, Brian O'Rourke, Land Use Planner, Cary Rowe, Zoning Administrator, Daniel Lefebvre, Assistant Zoning Administrator, Caleb Edwards Code Enforcement Officer, Adam Dorn GIS Administrator via Microsoft Teams, Liz Nichols, Property Lister via Microsoft Teams, Julie Rosenau, Administrative Associate, Planning/Zoning/GIS

Excused: Maribeth Gabert, Christian Mueller

Guests: Jon Doemel, Winnebago County Executive; Paula Way, Winnebago County Executive's office, Melissa Kraemer-Badtke and Craig Moser, East Central Wisconsin Regional Planning Association.

The Meeting was called to order at 7:45AM by Chairman Howard Miller.

Public comments on Agenda items

No public comments on agenda items.

Approval of Minutes

Committee reviewed September 6th, 2024; minutes as presented. MOTION made by F. Frassetto to approve minutes as presented, seconded by S. Holt. Motion carried 3-0-2.

2025 County Executive Budget Proposal

1. **2025 Budget Overview by County Executive**

County Executive J. Doemel gave a presentation showing an overview of the 2025 County Budget presentation. Some key points that were presented were:

- a. State Impact on local dollars and levy limits.
- b. Key budget assumptions, beliefs and concepts.
- c. County code on budgeting.
- d. Rethinking budgeting.

J. Doemel then proceeded to show the new priority-based budgeting software implemented by the County this year. J. Doemel presented a breakdown of the new software process in phases; the results seen in the first phase of the implementation; the fiscal health of the county going into the future and the County Executive initiatives for the 2025 budget.

2. 2025 Budget request presentation by East Central Wisconsin Regional Planning Association

A presentation was given by Melissa Kraemer-Badtke from ECWRPA showing the history of the association, their budgeting process and what they do for the surrounding counties, including Winnebago County.

3. 2025 Budget Presentation by Planning & Zoning Director

J. Bougie presented a summary of what each of the 4 divisions of the department does on an annual basis and the programs offered by the divisions to other municipalities and towns. J. Bougie also presented the 2025 proposed budget that will be presented to the County Board.

4. Recommendation from the Committee on the 2025 Budget Requests

J. Bougie gave a summary of the budget requests for 2025 showing a decrease in costs from 2024 and an increase in revenue in 2025 due to an increase in permit fees. J. Doemel commented that he had C. Rowe conduct a study with surrounding counties on Winnebago County's fees, in which rates are competitive and in line with neighboring counties.

Business Items

1. Update on General Zoning Ordinance review related to shoreland areas

2. Review and Action to forward Town Zoning Change(s) & Town Zoning Ordinance Amendment(s)

D. Lefebvre provided a memo to the Committee which recommends forwarding a Town of Vinland Zoning Change for Geoff and Kelly Goodermuth, Parcel ID #026-0476 for approval to the County Board. This town zoning change is consistent with the Winnebago County Land use.

MOTION made by F. Frassetto to forward town zoning change to County Board for approval. Seconded by S. Holt. Motion carried 3-0-2.

D. Lefebvre provided a memo to the Committee which recommends forwarding a Town of Winchester Ordinance Amendment repealing and recreating Town Ordinance Chapter 17 for approval to the County Board. D. Lefebvre indicated that there are no conflicts with Winnebago County Zoning jurisdiction or regulatory authority.

MOTION made by F. Frassetto to forward Town ordinance amendment to County Board for approval. Seconded by S. Holt. Motion carried 3-0-2.

Next Meeting Date

The next meeting will be held on October 18th, 2024 for the Committee Viewing.

Adjournment

MOTION made by Frank Frassetto to adjourn the meeting. Seconded Stefanie Holt. Motion carried 3-0-2.

Respectfully Submitted,

Brian O'Rourke, AICP
Recording Secretary