Winnebago County
The Wave of the Future

PARK VIEW HEALTH CENTER COMMITTEE MEETING MINUTES
THURSDAY, OCTOBER 17, 2024

A. Call to Order

Committee Chair Koby Schellenger called the meeting to order at 3:30pm. Committee members Tom Swan, James Ponzer, Maribeth Gabert and Morris Cox were in attendance. Also in attendance were County Executive Jon Doemel, Ethan Hollenbeger Executive's office. Park View Staff members: Shannon Tynan, Raissa Krajnik, Maria Vollmer, Kimberly Schrader, Jim Decker, Joshua Nigl, Cheri Jones, Christine Dicus, Missy Frundman, Ingrid Garrison, Carlyn Cooley, Kelsey Scott, Kaylie Youmans, Ronni Stampfli, Ashley Straveler, Ashley Paul, Sarah Silverthorn, Megan Shea, Shannon Besaw, Jessica Gilson, Liza Hawley. On Teams: Kathi Luker, Kathy Boeder, Gabriella High, Kimberly Schug, Bethanie Gengler, Kendal Cleveland, Paul Kiaser, Alycia Hankes, Callie Theriaque.

B. Public Comments on Agenda Items

Jim Decker
Jessica Gilson
Kelsey Scott
Maria Vollmer
Raissa Krajnik
Missy Grundman
All spoke about the importance of the social worker and therapeutic wellness positions being added back into the 2025 budget.

C. Adopt Agenda

Motion by Supervisor Cox seconded by Supervisor Gabert to adopt the agenda. Motion carried by voice vote

At this time it was noted that the Teams meeting microphone was muted. The microphone was turned on and those watching on Teams were asked if they had public comment. There was no additional public comment.

D. Approval of Minutes

1. Approval of September 19, 2024 minutes
   After an initial motion by Supervisor Tom Swan, seconded by James Ponzer was withdrawn due to concerns with the amount of detail of the minutes, the committee requested additional detail be added and the minutes be brought back next month.
   Motion by Supervisor Cox for discussion only, seconded by Supervisor Gabert.

   Committee pulled the item until next month to include more details in the minutes.

E. 2025 County Executive Budget Proposal

1. 2025 Budget Overview by the County Executive

County Executive Jon Doemel provided an overview of his budget. His slideshow presentation contained the following points:

- *State Impact on Local Budgets: The county executive explained the tax levy increase is limited to net new construction. He discussed new state revenues from 2023 Wisconsin Act 12 and reimbursements increasing for certain billable medicaid expenses.*
- *Key Budget Assumptions: The county executive explained that the budget assumes a 4% increase for wages and 6.52% increase for health insurance premium. Due to these costs and flat levy, departments were asked to be as conservative with levy requests as possible.*
- *County Code on Budgeting: The county executive explained that the Winnebago County General Code provision 3.01 governs the administration of the budget. The code breaks the budget into three broad categories: Labor, Operating, and Capital Outlay.*
- *Rethinking Budgeting: The county executive explained the Government Finance Officers Association best practice of rethinking budgeting to show program costs.*
- *Priority Based Budgeting (PBB): The county executive explained the phases of priority based budgeting which includes defining programs, allocating costs, and scoring to a strategic vision. The county has completed defining programs and a first round of allocating costs.*
- *Results from the PBB Process: The county executive explained early successes of this process which included the technology interfund charge and impact of departments working together to achieve one county budget without dividing into silos.*
- *Fiscal Health Into the Future: The county executive explained that the county has been using planned use of fund balance for over two decades, yet has returned surpluses. This amounts to budget padding without reducing the levy.*
- *County Executive Office Iniatives: The county executive explained that he is focusing on people, both employees and constituents. For constituents, he is focusing on increasing communication. For employees, he is focusing on recognition and employee wellness initiatives.*

The county executive took questions from the committee.
Supervisor Gabert asked about mandates as a minimum and what happens when we run out of money. The executive explained this is part of the analysis of PBB and for the board to determine what level to fund the mandates and their priorities.

Supervisor Gabert pointed out things that occur at Park View might not be recognized by the community at large and it should be a priority.

The county executive reiterated his view that Park View is a priority for him. He is not interested in selling or closing the nursing home.

Swan was the Baker Tiller study used to determine the elimination of the positions. It was not. Jon Doemel committed that nobody would lose their jobs under his administration. He supports keeping the positions on the table of organization

Swan pointed out we should be generating more revenue. He thinks the REMOVING *positions could reduce morale. Social workers were important to his family at Park View.*

Cox asked for the cost of Baker Tilly's report. County executive stated that he is hopefully that we will receive useful information within the overall package from them.

Cox asked for who has the authority to keep positions open. Ethan replied the law is the board's decision on how many employees and how much they get paid. If the position is on *the compensation schedule can use position authority along with budget authority for operational purposes.*

2. 2025 Programs and Budget Request Presentation by the Nursing Home Administrator
Nursing Home Administrator Linzi Gazga-Parish presented her budgeting beginning with a recap of her program list and descriptions.
Industry trends *were reported from the Wheeler report. 2015 to 2040 population trends for those over the age of 60. Winnebago County is predicted to stay stable at 21-30%. Other counties surrounding us will have an increase in their population, with a potential need for Winnebago County to help our surrounding communities. Many nursing homes will accept someone who is medicare or self pay and then once they have paid them their life savings will find alternative placement to gain a larger payer source. This is when the county comes into play, as we do have a higher medicaid population, being the safety net of the County.*
Challenges: *Staffing continues to be a challenge. CMS is implementing a staffing minimum mandate for all nursing homes. So, while our Medicaid rates went up it will be offsetting labor costs for the mandate. Due to the new calculation of SP money from the State of Wisconsin, we over estimated our reimbursement. We were expecting 3.1 Million and due to the new calculation are expected to receive 1.3 Million.*
Achievements*: We've had great success with our C.N.A. training program. Retention rate from this program is 70%. NHA spoke about the Wisconsin Caregiver program for reimbursement for the center and the student after 6 months of employment. PVHC Continues to be a 5 star building and is considered a Dementia Specific Facility by LeadingAge Wisconsin.*

Budget Requests: *New Electronic Medical Records system, switching to Point Click Care. New tubs, door closures, upgrade the temp track system and also looking at increasing our professional services budget. Intrafund technology fund is also an addition to the budget this year.*
Opportunities to offset costs: Supplemental payment increase by including the Intrafund. Increase of private pay, elimination of vacant positions: Food Service Assistant, Theraputic Wellness and RN Shift Supervisor. Listing unused equipment in the basement on surplus, selling a passenger van and hiring additional staff to off set agency costs.
Supervisor Swan asked how much is being saved by eliminating the positions. It was pointed out, savings are listed on page 512 of the budget book. This includes wages and fringe benefits that were calculated for a total of approx. 466K.
Supervisor Schellenger asked if we had a breakdown of the census by payer sources for revenue. Doug Petraszak, finance manager showed Supervisor Schellenger how it was broken down by payer source and reimbursement. There was then discussion regarding wage turnover savings, as each position that isn't expected to be filled is budgeted to use a family insurance plan and how that affects the overall budget at the end of the year. There was an error of $30,000 budgeted in printing.
Supervisor Schellenger also asked for the breakdown of professional services, what is included in that besides agency staffing. Voiced that he would be putting a package together to reduce the amount of agency and also force the administration to fix the internal processes of onboarding and hiring. He then asked about the Technology Intrafund cost, as its $355,000 and seems high. Over $1,000 per staff member and do all staff need a Microsoft license. NHA replied that once Point Click Care is implemented, this is something we would look at, as they have alternative communication with C.N.A., Hospitality aides and casual status staff.

3. Recommendation from the Committee on the 2025 Budget Requests
Directing admistration to make a motion to make an amendment to the Park View budget to add in a Social Work position and Theraputic Wellness Specialist position.

F. Business Items
Action may be taken on any business items.

1. Increasing Park View Private Pay Rates for 2025 in Accordance to County Code 11.02(8)(a)
PVHC looking to increase the private pay rates to be in compliance with the county code incrementally on January 1st, 2025 and then again June 1st, 2025. Currently, we are subsidizing self-pay residents with about $500,000 annually with either tax levy or PVHC fund balance. Including research that was completed throughout the Fox Valley area.
Supervisor Gabert voiced, she would be better with two increases then one large increase. Supervisor Swan questioned if we should be more in the middle of the range verses on the lower end of the range. He motioned to amend to increase skilled private pay rate to $450, increasing to $400 on 1/1/2025 and $450 on 6/1/2025. Also, to increase the Intensive Skilled Nursing rate to $475/ day on 1/1/2025 and $525 on 6/1/25.

G. Director's Report

1. Financial Report
Doug Petraszak, Finance Manger, reviewed the PVHC income statement from September. The percentage should be 75%. Total revenue YTD is $11,904,325, 68%. This is good considering the census is lower than budgeted. Wages are 64.11%, total labor is at 61.72%. The travel category is 46.66%, which we do have some upcoming travel expenses at the end of November. The remaining balance here is $10,935.
The operating subtotal is $1,073,638 or 64.21%. Repairs and Maintenance are close to budget at 72.84%. Utilities are under at 65.58%. However, we expect this to go up with heating costs once it becomes cooler.

Contractual services is at 105.31%, which is coming from an overage in Professional Services which is at 114.64%. It was asked how much of this is nursing agency. Agency is approximately $634,000. The rest are other services, such as Baker Tilly, Lab, Gunderson, Mortons Pharmacy, Psych services, Xray services and a contracted Dietician we had throughout the year.
Total expenses are $12,226,677, putting PVHC in a deficit of $322,352. This includes $725,621 of tax levy.

2. Census Report
The census for July was a total of 94 residents. Of these residents the payer sources were the following: Private Pay/VA 24%, Medical Assistance 64%, Family Care 5%, Medicare Advantage/Insurance 3% and Medicare 4%. PVHC had 8 total admissions and 13 discharges. 9 discharged to home, 3 to the hospital and 1 expired. Currently there are 28 on the waiting list.

3. Staffing Update
The current number of staff is 239, 181 who have a scheduled status of .2 or higher. We had 7 hires with a 98% retention rate. 4 resignations. Current open positions are 12.8 RN/LPNs, 43.8 C.N.As, 10.8 Hospitality Aides, 0 Housekeeping and 3 Food Service. Resignations include 3 Casual C.N.As and a .8 CNA

4. Incentive Pay Usage Report
YTD compared to last year, we've spent about $28,000 less on incentives. From last payroll we decreased incentives by 2/3, utilizing some non-monetary incentives. Like bingo cards and when they get bingo, they get a prize. Though we've spent less on incentives, we've spent more on agencies. The weekly average cost from 2023 has increased by approximately $5,500 per week.

H. Items for Next Agenda
Suggestions from committee members for items to be addressed on a future agenda

The committee would like to revisit the 2025 budget to discuss any changes after the presentations and approval at the County Board meeting. The committee would like to hold any Baker Tilly discussions until a finalized report is presented.

I. Next Meeting Date

Thursday, November 21st 2024 at 3:30pm

NHA is unavailable for the next meeting date of 11/21/24. The chair and NHA will discuss alternative dates either in November or continue to our scheduled December meeting date.

J. Adjourn

Meeting adjourn at 6:48pm