

WINNEBAGO COUNTY
PLANNING & ZONING COMMITTEE
PLANNING MEETING

September 6th, 2024

7:45 A.M.

Third Floor Conference Room – County Administration Building

PRESENT: Supervisors Howard Miller - Chairman, Frank Frassetto, Christian Mueller., Daniel Lefebvre – Assistant Zoning Administrator, Caleb Edwards – Code Enforcement Officer Brian O'Rourke – Land Use Planner, Jerry Bougie – Planning Director.

EXCUSED: Supervisor Stephanie Holt & Maribeth Gabert (M. Gabert entered the meeting during item number 3 discussion.

***Planning Meeting held via Teams**

The meeting was called to order by Howard Miller - Chairman at 7:45 A.M.

1. Public Comments on Agenda Items.

There were no public comments.

2. Approval of minutes from July 30th (Public Hearing), August 9th (Deliberative), August 9th (Planning Meeting), (No August 23rd or August 27th P & Z meetings)

Motion to approve the minutes by F. Frassetto. Seconded by C. Mueller. Motion carried 3-0.

* The August 9th meetings were not included in the previous motion. Motion to approve both August 9th minutes by F. Frassetto. Seconded by C. Mueller. Motion carried 3-0.

3. Business Items.

Action may be taken on any business items.

1. Review and action to forward Town Zoning Changes to County Board

C. Rowe provided a memo to the Committee which recommended forwarding a Town of Winneconne Zoning Change for Robert and Carol Beiser to County Board.

Motion to forward the above Town of Winneconne Zoning Change to County Board by F. Frassetto. Seconded by C. Mueller. Motion carried 3-0.

C. Rowe provided a memo to the Committee which recommend forwarding a Town of Winchester Zoning Change for Ronald and Cindy Derks Rev Tst and Thomas and Joanne Christianson to County Board.

Motion to forward the above Town of Winchester Zoning Change to County Board by F. Frassetto. Seconded by C. Mueller. Motion carried 3-0.

2. Discussion and possible Committee action on conflict between the County and Towns in the matter of General Zoning in shoreland areas.

J. Bougie stated that he has met with County Executive J. Doemel, and he asked our department to look into removing/amending the Chapter 23 (Zoning Ordinance as it applies to Chapter 27 (Shoreland Ordinance). He also stated that he has directed staff to begin this process.

Supervisor M. Gabert entered the meeting for this item.

3. Discussion and possible proposed action on forwarding County Zoning Ordinance changes to Public Hearing.

D. Lefebvre detailed a handout he provided with regard to the proposed ordinance changes to Chapter 23 of the General Code. There were various questions from the Committee members; for further detail please refer the video recording of this meeting.

Motion to forward proposed Chapter 23 changes to public hearing on October 22nd, with a Viewing date of October 18th. Seconded by M. Gabert. Motion carried 4-0.

* Please be aware that during discussion of this item the Committee made the decision to have the viewing changed from October 25th to October 18th, and the public hearing moved from October 29 to October 22nd so as to avoid conflict with the County Board budget meetings.

4. Next Meeting Date

See the changes made of meeting dates in item number 3.

5. Adjournment.

Motion to adjourn by M. Gabert. Seconded by C. Mueller. Motion carried 4-0.

Respectfully submitted,
Brian P. O'Rourke, AICP
Recording Secretary