



Winnebago County

*The Wave of the Future*

**AD-HOC TASK FORCE ON THE WRITTEN RULES OF THE 2024-2026 WINNEBAGO COUNTY  
BOARD OF SUPERVISORS MEETING MINUTES  
THURSDAY, NOVEMBER 14, 2024**

**A. Call to Order**

*Chairman Hanson called the meeting to order at 4:30 p.m.*

**B. Public Comments**

*There were no public comments.*

**C. Adopt Agenda**

*Motion by Chairman Hanson, seconded by Supervisor Farrey to adopt the agenda. CARRIED BY VOICE VOTE.*

**D. Discussion and Approval of Minutes**

*Supervisor Cox compared minutes that were distributed by Supervisor Dowling and Julie Barthels, County Clerk, for the August 26th and September 10th meetings.*

*Mary Anne Mueller, Corporation Counsel reviewed State Statute 59.23(2a). Clerk is to make sure notes are taken. Create agendas, keep proceedings of the board.*

*Discussion was held regarding how the minutes should be done and who should do the minutes.*

*Chairman Hanson noted that the County Clerk would be doing the minutes moving forward.*

**1. August 26, 2024, Meeting Minutes**

*Motion by Chairman Hanson, seconded by Supervisor Farrey to approve the August 26, 2024, minutes. FAILED BY VOICE VOTE. 2 - 0 - 2 ABSTAIN (Farrey and Cox).*

**2. September 10, 2024, Meeting Minutes**

*Motion by Chairman Hanson, seconded by Supervisor Farrey to approve the September 10, 2024, minutes. FAILED BY VOICE VOTE. 1 - 0 - 3 ABSTAIN (Farrey, Cox, and Swan)*

*Chairman Hanson declared a temporary recess for two minutes for a quick conference with Corporation Counsel at 5:03 p.m.*

*Chairman Hanson called the meeting back to order at 5:05 p.m. Since there was a stalemate on the approval of minutes, Chairman Hanson asked Mary Anne Mueller, Corporation Counsel, how to close out this item. Ms. Mueller stated to continue with the next item on the agenda. Therefore, the September 26, 2024, and October 24, 2024, were not addressed at this meeting.*

**3. September 26, 2024, Meeting Minutes**

**4. October 24, 2024, Meeting Minutes**

**E. Comments from the Chair**

*All minutes moving forward will be taken by the Clerk's office.*

*Significant differences of opinion.*

*Template from WCA - meeting - discussion by Andy Phillips - November 27, 2024*

*If you have concerns regarding this task force, e-mail the Chairman, Corporation Counsel and the County Clerk's office.*

*Template for rules - Corporation Counsel is going to ask Attorney Phillips to make a presentation in January to this task force.*

*Corporation Counsel feels having this presentation would help. You would be able to compare the WCA rules to current county board rules.*

*Excused: Supervisor Powers, Supervisor Dowling, Supervisor Halbur and Supervisor Harrison (on-TEAMS).*

## **F. Business Items**

1. **Review and Discussion/Action: Winnebago County Board of Supervisors Rules, Section 9 Definitions**  
*Corporation Counsel reached out to Department Heads to see if they felt any definitions in Chapter 9 needed to be changed.*  
*Supervisor Cox noted September 24 - Definition of "Most Natural Break".*  
*Resolutions will be presented at each meeting with the final vote on everything at the last meeting.*
2. **Review and Discussion/Action: Continuation of Section 6**  
*Rule 6.7 has been added already. It will call for "all voting on final disposition of resolutions and ordinances shall be conducted using the electronic voting system to ensure accuracy and fairness." By default, this would not include Call the Question....*
3. **Presentation of past rules discussed now in resolution form.**  
*Supervisor Swan noted a change needed to be made to rule 3.8.*  
*Supervisor Swan has asked the Corporation Council to review the video regarding amendments to the rules.*  
*Draft Resolution page 20 - lines 27 & 28 and lines 30 - 32.*  
*Supervisor Farrey feels rule 4.6 does not have any integrity.*  
*To maintain consistency - to strike line 32? Supervisor Hanson feels that a larger quorum needs to be present*  
*Supervisor Farrey voiced concerns regarding this rule.*
4. **Opening additional Rule Sections for discussion.**  
*Section 8 - to change to 8.0 Written Agenda of the County Board. This title change would help reinforce section 5.3.*  
*Section 8.1 - to add - The County Board Chair is responsible for approval, the County Clerk for compiling and organizing the agenda items, and the Corporation Counsel for legal review.*

## **G. Next Meeting Date**

## **H. Adjourn**

*Motion to adjourn by Chairman Farrey, seconded by Supervisor Cox.*  
*The meeting was adjourned at 6:14 p.m.*