



Winnebago County

The Wave of the Future

**AD-HOC TASK FORCE ON THE WRITTEN RULES OF THE 2024-2026 WINNEBAGO COUNTY
BOARD OF SUPERVISORS MEETING MINUTES
THURSDAY, OCTOBER 24, 2024**

A. Call to Order

The meeting was called to order at 4:30 p.m. by Chairman Hanson at the David W. Albrecht Administration Building.

Present: Chairman Conley Hanson, Supervisor Morris Cox, Supervisor Karen Powers, Supervisor Tom Swan, Supervisor Ralph Harrison, Supervisor Rachael Dowling, County Board Chairman Tom Egan, Corporation Counsel Mary Anne Mueller & County Clerk Julie Barthels

B. Public Comments

No public comments.

C. Adopt Agenda

Motion by Supervisor Powers, seconded by Supervisor Harrison to adopt the agenda. CARRIED BY VOICE VOTE.

D. Approval of Minutes

- **August 26, 2024, Meeting Minutes**
- **September 10, 2024, Meeting Minutes**
- **September 26, 2024, Meeting Minutes**

Correct name spelling for County Board Chairman Egan and Corporation Counsel Mary Anne Mueller. September 10, 2024

Motion by Supervisor Dowling, seconded by Supervisor Halbur to use the minutes that were submitted with the packet. Motion withdrawn.

Motion by Supervisor Dowling, seconded by Supervisor Powers to postpone the approval of the minutes to the next scheduled meeting (November 14, 2024). CARRIED BY VOICE VOTE. NAYES - Swan

E. Comments from the Chair

This meeting needs to maintain order. It is not a round table.

Yesterday, a presentation from WCA by Andy Phillips regarding CB Organization, CB Supervisors Zoom meeting November 27 - Rules & Procedures Awesome presentations. 12:00 noon.

St. Croix, Polk, Calumet, Fond du Lac and inquiry to Outagamie County.

Will add items to the agenda if any ideas come from viewing templates from other counties.

Will open prior agenda items for review if necessary.

F. Business Items

1. Discuss edits to Rule 3.4 and the addition of Rule 3.45

Supervisor Halbur worked on language for Rules 3.4 & 3.45.

Motion by Supervisor Dowling, seconded by Supervisor Powers to approve 3.4 & 3.45 as presented at this meeting. CARRIED BY VOICE VOTE.

2. Review and Discussion/Action: Winnebago County Board of Supervisors Rules, Section 9 Definitions

***Compose definition Most Natural Break**

Definition of most Natural Break - Rule 9.16

Section 9 will be included on next meeting's agenda.

Remote options - can virtual appearances count as attendance. 9.15 / 11.6

3. Review and Discussion/Action: Sections 4-6

Supervisor Dowling handed out changes.

Section 4.4 - to have 15 minutes to review the change submitted before voting. "Can temporary rules be made before a meeting?"

Motion by Supervisor Swan, seconded by Supervisor Powers to amend to "County Board Supervisors must have a minimum of 15 minutes to review any change(s) submitted immediately before voting." CARRIED BY VOICE VOTE.

Section 4.5 - "Remote voting shall be allowed to a County Board Supervisor using a phone or video service during the Budget session."

Call the Question Harrison/Halbur. CARRIED by VOICE VOTE. NAYES: Hanson, Swan

Revising 4.5 - Harrison - AYE; Powers - AYE; Swan - NAY; Halbur - AYE, Cox -NAY; Dowling - AYE - Hanson - NAY 4 – 3

Add Rule 4.6 to include adding a date and time to vote on "budget voting will take place at 6:00 p.m. on the third day of the budget session."

Motion by Supervisor Cox, seconded by Swan to postpone 4.6 until the next meeting. Harrison - nay Powers - nay Swan - Aye, Halbur - nay Cox aye Dowling nay Hanson nay FAILED.

Call the question Halbur/Dowling - CARRIED BY VOICE VOTE. CARRIED 4 - 3.

Section 5 -

Rule 5.8 - Adding "The Chair (or Vice Chair) must physically step down from their seat and use the podium." Supervisor Halbur would like to see a definition of "debate" to section 9 added.

Hanson amendment changing "must" to "may", seconded by Supervisor Swan.

Call the question - CARRIED BY VOICE VOTE.

VOTE - FAILED.

Original Motion: Motion by Hanson, seconded by Dowling to change "must" to "shall". CARRIED BY VOICE VOTE. NAYES 2 - Swan and Harrison.

Original Motion as Amended: Harrison - nay Powers - aye, Swan - nay halbur aye cox aye Dowling aye Hanson abstain. 4 - 2 -1.

Rule 5.11 - Requests that municipal clerks be notified. Would like to see the advertisement placed in all papers, not just the designated ones.

Should all registered papers be included in the publication of notices. An emergency could be considered when a fatality occurs.

Supervisor Harrison would like to ask that no names be used, only titles.

Supervisor Dowling would like to see a letter of intent over a resume.

Supervisor Hanson would like to stay at 60 days after the vacancy occurs.

Supervisor Swan asked that the rule be read with the changes.

Call the Question Swan/Halbur. CARRIED BY VOICE VOTE naye - Hanson

Vote on 5.11 - VOTE FAILED. AYES: 1

Section 6 - Order of Business

Rule 6.7 - All voting shall be conducted using the electronic voting system to ensure accuracy and fairness.

Motion by Supervisor Halbur, seconded by Supervisor Swan to amend to include "All voting on final disposition of resolutions and ordinances shall be conducted using the electronic voting system to ensure accuracy and fairness." Vote: 4 - 3 Harrison, Dowling and Hanson PASSED.

Motion to vote on 6.7 as amended: Dowling / Motion to Withdraw the motion.

G. Next Meeting Date

The next meeting will be Thursday, November 14, 2024, at 4:30 p.m. at the David W. Albrecht Administration Building in the Susan T. Ertmer Conference Room (Room 120).

H. Adjourn

Motion by Supervisor Dowling, seconded by Supervisor Powers to adjourn. The meeting was adjourned at 8:24 p.m.