



Winnebago County

The Wave of the Future

**AD-HOC TASK FORCE ON THE WRITTEN RULES OF THE 2024-2026 WINNEBAGO COUNTY
BOARD OF SUPERVISORS MEETING MINUTES
TUESDAY, SEPTEMBER 10, 2024**

A. Call to Order

The meeting was called to order by Chairman Hanson at 4:30 p.m. from the David W. Albrecht Administration Building at 112 Otter Avenue.

Members Present: 7 Chairman Conley Hanson, Supervisor Karen Powers, Supervisor Morris Cox, Supervisor Tom Swan, Supervisor Billy Halbur, Supervisor Rachael Dowling, and Supervisor Ralph Harrison

Also Present:

*Tom Egan, County Board Chairman, District 33
Bryan Stafford, County Board Supervisor, District 10
Chuck Farrey, County Board Vice-Chairman, District 30
Mary Anne Mueller, Corporation Counsel
Rhys Phillips, Public Policy Paralegal
Jennifer Ruetten, Interim IT Director
Julie Barthels, County Clerk*

B. Public Comments

County Board Chair Tom Egan – Answered a question on how Committee on Committees members are selected.

C. Adopt Agenda

Motion by Supervisor Powers, seconded by Supervisor Harrison to adopt the agenda. CARRIED BY UNANIMOUS VOICE VOTE.

D. Approval of Minutes

1. August 26, 2024 Meeting Minutes

No approval at this time. This item will be added to the next agenda.

E. Comments from the Chair

Chairman Hanson hopes this will be a short meeting. There is a meeting scheduled for later in the month.

F. Business Items

1. Discussion/Action: Recap Winnebago County Board of Supervisors Rules Sections 0-2

Corporation Counsel, Mary Anne Mueller noted that she would be working with the Attolles Law Firm regarding the matter involving criminal convictions versus criminal offenses. This references Rule 0.5 in the proposed rules.

Chairman Hanson asked if this should be held until the next meeting. A discussion was held on what to do and what should be included.

Motion by Supervisor Halbur, seconded by Supervisor Powers to approve Rule 0 as amended. CARRIED BY VOICE VOTE. NAYES: 1 - Cox (6-1)

Motion by Supervisor Halbur, seconded by Supervisor Harrison to approve rule 1 as amended. Motion by Supervisor Cox, seconded by Supervisor Powers to amend line 26, rule 1.3, to add verbiage: "During County Board Supervisor meetings, a 10-minute recess shall be called for the entire membership every 2.5 hours of meeting time, or at the next most natural break. A 60-minute recess shall be called for the entire membership every nine hours of meeting time, or at the next most natural break. This would put the board rules in compliance with other Winnebago County employee directives. Supervisor Cox withdrew his motion. Motion by Supervisor Dowling, seconded by Supervisor Halbur to amend Rule 1.3 as read. CARRIED BY UNANIMOUS VOICE VOTE.

Chairman Hanson asked if Supervisor Powers' definition of a natural break should be in Section 9. Definition of Most Natural Break is: Natural break is defined as the culmination of a vote or the current speaker's time.

Motion to approve 1.0 as amended by Supervisor Dowling, seconded by Halbur to approve. CARRIED BY UNANIMOUS VOICE VOTE.

Amendment of Section 2.0 - Motion by Supervisor Hanson to amend section 2.0 of the rules of the Winnebago County Board of Supervisors as presented, seconded by Supervisor Halbur to approve. CARRIED BY UNANIMOUS VOICE VOTE.

2. Discussion/Action: Recap Winnebago County Board of Supervisors Rules, Section 3
• **Compose an amendment to Rule 3.4**

Amendment to Rule 3.4 - Chairman Hanson provided documentation from discussions with County Board Chairman Egan.

The objective is to eliminate bias in the selection process of committee members. Corporation Counsel Mueller stated that Statute 59.13(1) references that the board may authorize the chairperson to appoint committees from members of the board. Section 59.03 talks about home rule, and Section 59.01 talks about the board of each county shall have the authority to exercise any organizational or administrative power subject to constitutional enactment of legislation which grants power to the County Executive. Discussion was held regarding the nomination process to select 20 board members, then vote it down to 10 and having it apply to representing a cross-section of Winnebago County. It was discussed to encourage supervisors to submit a biography of themselves to support the decision to be placed on the Committee on Committees.

Motion by Supervisor Swan, seconded by Supervisor Cox to postpone this item until the next meeting, September 26th.

CARRIED BY VOICE VOTE.

• **Consideration/Vote on Rule 3.8.**

Motion by Supervisor Cox to amend 3.8 in two different spots - Line 16 and lines 19–21 as a regular rule change.

Line 16 - pull 2/3 vote of those present with regard to the way the rules can be amended during the two-year period, and make it a 3/4 vote.

Lines 19 - 21 - pull completely from resolution. This part of the rule involved the vote to change the committee structure.

After much discussion, motion by Supervisor Hanson to postpone this item (Rule 3.8) until the September 26, 2024 meeting, seconded by Supervisor Halbur. CARRIED BY VOICE VOTE.

3. Review and Discussion/Action: Winnebago County Board of Supervisors Rules, Section 9 Definitions

This item will be added to the next agenda.

4. Review and Discussion/Action: Sections 4-6

This item will be added to the next agenda.

G. Next Meeting Date

The next meeting will take place at the David W. Albrecht Administration Building on Thursday, September 26, 2024, at 4:30 pm in the Susan T. Ertmer Conference Room 120.

H. Adjourn

Motion by Supervisor Dowling, seconded by Supervisor Halbur to adjourn. CARRIED BY VOICE VOTE. The meeting was adjourned at 6:50 p.m.