



Winnebago County

The Wave of the Future

**UW EDUCATION, EXTENSION & AGRICULTURE COMMITTEE MEETING MINUTES
THURSDAY, NOVEMBER 21, 2024**

A. Call to Order

Members Present: Steve Binder, Amber Lyn Gilbertson, Tim Macho, Doug Zellmer, and Walt Ulbricht.

Members absent: None.

Extension Winnebago County Staff Present: Amy Hendrickson; Chris Viau and Hannah Phillips (Zoom).

Others Present: Beth G. (Zoom).

Meeting called to order at 9:00 a.m. by Binder.

B. Comments from the Public Related to Items on the Agenda/Requests to Add Items to the Next Agenda

None.

C. Approval of Minutes

1. UW Education, Extension & Agriculture Committee Minutes 10.17.2024

Motion by Zellmer, seconded by Gilbertson to approve the October 17, 2024 meeting minutes. Macho requested the minutes be edited to show he abstained from the Winnefox vote due to conflict of interest. Passed. Yes 5, No 0, Abstained 0.

D. Safety Share

Zellmer discussed snow removal and safety. Clear your vehicle completely, including headlights, taillights, directionals, and windows. Use caution when doing snow removal. Heart attacks and other injuries are common when shoveling snow or operating snowblowers.

E. Committee Chair's Report

Binder wished everyone a Happy Thanksgiving with loved ones.

F. UW Fox Valley Closure Updates/Discussion

The scheduled closing of the campus is June 30th. Ulbricht highlighted some of the community leaders who have become involved in discussions. Inventories are being conducted. Macho stated the Menasha Public Library is scheduled to move out of their temporary UW Fox Cities campus location on December 14th. They plan to reopen in their regular location by the end of the year. The next Board of Trustees meeting is December 2nd at 1:00pm.

1. Barlow Planetarium Black Friday Programs

Ulbricht distributed and reviewed the handout: Barlow Planetarium Black Friday Programs.

2. Barlow Planetarium Fact Sheet

Ulbricht distributed and reviewed the handout: Barlow Planetarium Fact Sheet.

G. UW Division of Extension Program or Educator Reports and Updates

1. October/November 2024 Extension Winnebago County Review
Committee members commended the review document. Macho noted that the review document includes completed programming and inquired where to learn more about upcoming programming. Hendrickson advised that the review document reports on completing and in-progress programming and the monthly office e-newsletter contains upcoming programming. Zellmer asked if other counties receive their own review document. Hendrickson explained that the review document is pulled from the Division of Extension statewide reporting portal. A report can be pulled by/for other counties if they choose to do so.
2. FoodWise - Hannah Phillips presenting on behalf of Kris Soper
Kris Soper is attending the All Colleague Conference today. Phillips presented an update on Soper's behalf. The Outdoor Learning Center garden has been winterized. Soper gave cooking lessons at the Day by Day shelter using produce donated from the garden. Soper is conducting programming with low-income schools throughout Winnebago County. FoodWise is doing a Harvest of the Month social media campaign to market fruits and vegetables grown in Wisconsin and served in lunchrooms. Farmers Market tours have concluded for the year. Programming continues with State Street Counseling, Oshkosh Area Community Pantry, and Grocery Store Tours. Phillips invited committee members to attend the January Fox Valley Network for Well-being meeting. Gilbertson inquired about the Day by Day Warming Shelter programming. Discussion ensued. Gilbertson inquired about nutrition education programming in low-income elementary schools. Discussion ensued.

H. Extension Admin and Department Report

1. Facility Updates
Viau expressed appreciation for Extension Winnebago County staff for the successful launch of 2025 JPCC Meeting Room Reservations via the new CivicRec platform. Robin Franitza is the lead for meeting rooms, supported by Hendrickson and Ashley Rolph.
2. Staff & Department Updates
Viau and several other staff are currently attending the UW-Madison Division of Extension All-Colleague Conference. Todd Wenzel was part of a Poster Session sharing the Reentry Ready curriculum. Mia Ljung was part of a presentation sharing the Rural Entrepreneurship & Vitality Project. Katie Jaegly, Dana Berger, Kris Soper, Hannah Phillips, and Jacob Kluza presented on the Outdoor Learning Center. Binder stated that the county board recently passed a resolution requesting the meeting packet be published 7 days in advance of the meetings. Committee chairs have not been trained to do approvals in the CivicClerk platform. He requested the draft agenda continue to be emailed to him for review and approval prior to being published. Discussion ensued regarding challenges and changes regarding new processes with the CivicClerk platform.
3. Area/Region/State Updates
Viau noted there may be changes with election changes in the new year. Updates will be given as any changes occur.

I. Announcing Upcoming Extension Events at County Board Meeting Discussion

It was suggested to highlight Outdoor Classroom and FoodWise programming. It was also suggested to highlight mental health, especially with the holiday season fast-approaching. Gilbertson requested Jaegly contact her to come up with a presentation/report.

J. Communications Shared by Committee Members

Discussion ensued regarding development and approval of agendas within the role of the committee chair and administration.

K. Committee Meeting Schedule

Macho inquired about moving the committee meetings to the 3rd Wednesdays of each month at 9:00am. Discussion ensued.

L. Next Meeting Date

1. December 19, 2024 at 9:00 a.m.

Changed to Wednesday, December 18, 2024 at 9:00 a.m.

M. Adjourn

Binder entertained a motion to adjourn at 9:52 a.m. Motion by Zellmer, seconded by Ulbrich. Passed. Yes 5, No 0, Abstained 0.