



Winnebago County

The Wave of the Future

**FACILITIES AND PROPERTY MANAGEMENT COMMITTEE MEETING MINUTES
TUESDAY, JUNE 23, 2026**

A. Call to Order

Chairperson John Hinz called the meeting to order. Committee members present included: Chris Rosenow, Jim Wise, with Devin Noonin joining after the meeting started. Andy Buck was excused. Winnebago County Supervisors also present included Brenda Pluchinsky - District 23, Brian Hoe - District 31. Members of the public present included Richard Beal - Winneconne. Facilities Department staff present included superintendents Andy Last and Paul Rothe.

B. Public Comments within the Jurisdiction of the Committee

None at this time.

C. Communications Shared by Committee Members

None at this time.

D. Approval of Minutes

1. Approval of the Minutes of the May 20, 2026 Facilities and Property Management Committee Meeting

A motion to approve the minutes was made by John Hinz, seconded by Chris Rosenow; the motion passed 3-0.

E. Committee Chair's Report

None at this time.

F. Business Items

Action may be taken on any business items.

1. Discuss and Approve a One-Year Lease for Approximately 420 Square Feet of the Storage Shed Located at the Winnebago County Fox Cities Campus, 1478 Midway Road, Menasha
A motion to approve was made by Jim Wise, seconded by Chris Rosenow; the motion passed 3-0.

2. Update on Fox Cities Campus

Mike Elder explained an appraisal report should be available in the next few weeks for the site. The repairs after the flooding in the central portion of the building came in at around \$225,000. The Barlow Planetarium continues with their shows. Attic Theater just had a performance last weekend in the Community Arts Center's theater. The County is working on finalizing an agreement with the Wisconsin Entertainment Group to manage the site. The Fox Cities ADVOCAP is continuing to use the community gardens on the site with minimal support and cost from the County.

G. Director's Report

1. Capital Project Update

Mike Elder updated the Committee. The Sunnyview Expo Center generator project is complete. The 112 Otter Street building's masonry repair project is being closed as Wisconsin Public Service has given no response about the power lines blocking the rest of the work; it will be revisited later. The Medical Examiner's office is having some issues with AC which the contractor is working on, at no cost. The Highway Department fire alarm upgrade has begun.

2. Maintenance Project Update

Mike Elder was available to answer the Committee's questions.

3. Budget Update

Mike Elder explained the department was about 42% expended on the budget at this time.

4. Staffing Update

The department is fully staffed at this time.

H. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

The Committee had no items for the next agenda.

I. Next Meeting Date

The next Committee meeting will be July 28th, at 3:30PM, at 1221 Knapp Street in Oshkosh and virtually via Microsoft Teams.

J. Tour

Tour of the Facilities Department Maintenance Facility, 1221 Knapp Street

1. Tour of the Maintenance Facility at 1221 Knapp Street, Oshkosh

The Committee adjourned for the tour and returned to adjourn.

K. Adjourn

A motion to adjourn was made by Chris Rosenow, seconded by Jim Wise; the motion passed 3-0.

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