



Winnebago County

The Wave of the Future

**PERSONNEL & FINANCE COMMITTEE MEETING MINUTES
MONDAY, JUNE 1, 2026**

A. Call to Order

Chairman Binder called the meeting to order at 3:30 p.m. from the Susan T. Ertmer Conference Room, 112 Otter Avenue, Oshkosh.

Members Present: 5 - Chairman Steven Binder, Supervisor George Bureau, Supervisor Brenda Pluchinsky, Supervisor Brian Noe and Supervisor Tim O'Brien

Absent: 0

Also Present at the Meeting:

*Gordon Hintz, County Executive
Jamie Rouch, Director of Administration
Paul Kaiser, Director of Finance
Mary Anne Mueller, Corporation Counsel
John Matz, Sheriff
Captain Darin Rice, Sheriff's Office
Captain Amber Rozek, Sheriff's Office
Mike Elder, Director of Facilities
Jim Schell, Airport Director
Lucas Locke, Deputy Airport Director
Tori Kinderman, Deputy County Clerk
Tor Swanson, Office of Corporation Counsel
Supervisor Conley Hanson, District 26
Larry Last, Nekimi
Debbie Last, Nekimi*

via TEAMS

Frank Frassetto, County Board Chairman

B. Public Comments

Supervisor Conley Hanson, District 26, spoke in favor of the resolutions approving acceptance of the grant for 96 doses of Naloxone and requesting the County Executive to include funding for the STAR Program in the 2027 budget.

C. Committee Member Comments

Chairman Binder explained he added this agenda item so committee members can address any items they would like on future agendas.

D. Adopt Agenda

Motion made by Supervisor Bureau, seconded by Supervisor Pluchinsky, to adopt the agenda for today's meeting. CARRIED BY VOICE VOTE. (5-0)

E. Approval of Minutes

1. Approval of May 4th, 2026, Meeting Minutes

Item I, Next Meeting Date, has a typo in the title. The next meeting date should be June 1, 2026, not June 1, 2025.

Motion made by Supervisor Pluchinsky, seconded by Supervisor Bureau, to approve the minutes of the May 4, 2026, meeting as amended. CARRIED BY VOICE VOTE. (5-0)

F. Updated Department Reports

Jamie Rouch, Director of Administration, updated the committee on the current budget process and the Strategic Plan.

Ms. Rouch mentioned that the 2025 audit is ending and is almost complete, so committee members will be able to see that in the coming weeks.

Ms. Rouch updated the committee on the internal digital workflow processes and procedures the county is working on improving.

Paul Kaiser, Director of Finance, updated the committee on the county's investment portfolio and current challenges with managing short-term CDs, since they have the higher interest rate.

Gordon Hintz, County Executive, took questions from the committee regarding parameters given for the 2027 budget process for mandated and discretionary services offered.

G. Business Items

- 1. Authorize the Sheriff's Office to accept a grant for 96 doses of nasal naloxone from the State of Wisconsin Human Services, Division of Care and Treatment Services, 2026 – 2027 Law Enforcement Overdose Prevention Program, valued at approximately \$1,700**

Captain Darin Rice informed the committee that the Sheriff's Office was made aware of this grant in April. He explained deputies can be first on the scene of overdoses, so having officers equipped with naloxone is beneficial.

Motion made by Supervisor Noe, seconded by Supervisor Pluchinsky to authorize the Sheriff's Office to accept a grant for 96 doses of nasal naloxone from the State of Wisconsin Human Services, Division of Care and Treatment Services, 2026 – 2027 Law Enforcement Overdose Prevention Program, valued at approximately \$1,700. CARRIED BY VOICE VOTE. (5-0)

- 2. Request the County Executive to include \$160,000 in the 2027 County Budget from the National Opioid Abatement Settlement Fund to continue the Winnebago County Sheriff's Office program contracting with Solutions Recovery, Inc., for an onsite liaison for the Sobriety Treatment Assisted Recovery (STAR) Program for the calendar year 2027**

Captain Amber Rozek explained that the current grant funding for the STAR Program will end in 2027 and the Sheriff's Office is exploring all options to keep the program funded through 2027.

Motion made by Supervisor O'Brien, seconded by Supervisor Noe to request the County Executive to include \$160,000 in the 2027 County Budget from the National Opioid Abatement Settlement Fund to continue the Winnebago County Sheriff's Office program contracting with Solutions Recovery, Inc., for an onsite liaison for the Sobriety Treatment Assisted Recovery (STAR) Program for the calendar year 2027. CARRIED BY VOICE VOTE. (5-0)

- 3. Approve an emergency repair funding allocation in an amount not to exceed \$185,000 to complete necessary culvert and roadway repairs to prevent day-to-day operational or safety impacts, and prior to AirVenture 2026**

Jim Schell, Airport Director, explained the culvert under the perimeter road is failing and is causing the perimeter road to collapse. He explained that the perimeter road is crucial to airport day-to-day operations, and the estimates they have received to repair and/or replace the culvert.

Motion to amend the amount to \$200,000, to ensure the project can be completed prior to AirVenture, made by Supervisor Bureau, seconded by Supervisor Binder. CARRIED BY VOICE VOTE. (5-0)

Motion made by Supervisor Bureau, seconded by Supervisor Pluchinsky to approve an emergency repair funding allocation in an amount not to exceed \$200,000 to complete necessary culvert and roadway repairs to prevent day-to-day operational or safety impacts, and prior to AirVenture 2026. CARRIED BY VOICE VOTE (5-0).

4. **Approve an emergency repair funding allocation in an amount not to exceed \$65,000 to complete necessary work on egress lighting at the Fox Cities Campus Arts Hub aka Fox Cities Communication Arts Center**

Mike Elder, Facilities Director, explained the recent issues with the emergency egress lighting during the recent maintenance checks at the Fox Cities campus.

Motion made by Supervisor Noe, seconded by Supervisor Binder to approve an emergency repair funding allocation in an amount not to exceed \$65,000 to complete necessary work on egress lighting at the Fox Cities Campus Arts Hub aka Fox Cities Communication Arts Center. CARRIED BY VOICE VOTE. (5-0)

H. Honoring Retiring County Employees

1. **Commendation for Julia Dishmon**

Motion made by Supervisor Bureau, seconded by Supervisor O'Brien to accept the commendation for Julia Dishmon. CARRIED BY VOICE VOTE. (5-0)

I. Notice of Claims

1. **Notice of Claim from Secura Insurance on Behalf of Viand Hospitality, LLC for Damage to their vehicle from a Winnebago County Facilities Vehicle**

Motion made by Supervisor Pluchinsky, seconded by Supervisor Bureau to disallow the Notice of Claim from Secura Insurance on Behalf of Viand Hospitality, LLC for Damage to their vehicle from a Winnebago County Facilities vehicle. CARRIED BY VOICE VOTE. (5-0)

J. Next Meeting Date: Monday, July 13, 2026

1. **Discussion regarding Change of Meeting Date**

The committee agreed to move the meeting to the second Monday of the month beginning in July.

K. Adjourn

Motion by Supervisor Pluchinsky, seconded by Supervisor Binder, to adjourn. CARRIED BY VOICE VOTE. (5-0)

The meeting adjourned at 4:26 p.m.

Submitted by:

Tori Kinderman

Winnebago County Deputy Clerk

The video portion of this meeting is available on the County website:

<https://winnebagocowi.portal.civicclerk.com>