



Winnebago County

The Wave of the Future

**PARK VIEW HEALTH CENTER COMMITTEE MEETING MINUTES
THURSDAY, MAY 21, 2026**

A. Call to Order

Chairman Karen Powers called the meeting of the Park View Health Center Committee to order at 10:08 A.M from the James P. Coughlin Center, 625 E. County Road Y, Oshkosh, Wisconsin and virtually by TEAMS

Members Present: 5 - Karen Powers, Shiloh Ramos, Carl Schulze, James Ponzer, Richard Norenberg

Also Present at the Meeting:

Linzi Gazga-Parish, Administrator

Doug Petraszak, Financial Services Manager

Nouly Lo, Administrative Public Relations Coordinator

Katelynn, Public Member

B. Public Comments on Agenda Items

C. Adopt Agenda

D. Approval of Minutes

1. April 16th, 2026 Meeting Minutes

Supervisor Karen Powers noted that none of the members present had attended the last committee meeting. Because of this, the committee could not approve the previous meeting minutes and instead accepted them as presented. All members present were in favor.

E. Director's Report

1. Financial Report

Financial Manager Doug Petraszak reported that through April, the total benchmark percentage should be about 33%. Intergovernmental revenue had an actual year-to-date total of \$4,742,737, which was 31.31% of the budget. Public service revenue had an actual year-to-date total of \$1,387,877, which was 27% of the budget. Interfund revenue, which is the food service provided to the crisis center, had an actual year-to-date total of \$3,310, which was 9.46% of the budget. Miscellaneous revenue included Optum capitation payments received for enrolled residents. Total year-to-date revenue was \$6,203,254, which was 30.27% of the budget. Total labor expenses had an actual year-to-date total of \$4,610,013, which was 28.99% of the budget. Travel expenses had an actual year-to-date total of \$3,444, which was 9.86% of the budget. No capital outlay expenditures had occurred year-to-date; planned capital purchases include tub replacements, lifts, a bladder scanner, boiler replacement, a tilting fry pan, and ovens. Office subtotal expenses had an actual year-to-date total of \$23,710, which was 29.24% of the budget. Operating expenses had an actual year-to-date total of \$535,698. Financial Manager Doug Petraszak reported that equipment rental

expenses had an actual year-to-date total of \$25,238. A backup generator was rented for approximately one week at a cost of \$13,600 after the facility's generator failed. Repairs and maintenance expenses had an actual year-to-date total of \$60,139, which was 47.24% of the budget. Equipment repair expenses totaled \$45,070 and included \$28,200 for generator repairs. He also reported that the facility received approximately \$32,000 in insurance reimbursement to cover the cost of the generator repair and a portion of the generator rental expense. In response to a committee question by Supervisor Ponzer, Financial Manager Petraszak noted that boiler replacement expenses had not yet been charged but are included in the capital outlay budget. Utilities had an actual year-to-date total of \$120,239, which was 28.17% of the budget. Contractual services had an actual year-to-date total of \$713,909, which was 34.29% of the budget. The biggest item is the professional service line is \$467,793, which includes our agency staff. Committee members discussed the cost of agency nursing staff compared to Park View employees. Financial Manager Doug Petraszak explained that the facility is charged approximately \$30 to \$35 more per hour for contracted nursing staff than for Park View employees and that the facility is not privy to the wages or benefits provided by the staffing agencies. Insurance expenses had an actual year-to-date total of \$30,518. Depreciation expenses had an actual year-to-date total of \$236,064, which was 32.13% of the budget. Total year-to-date expenditures were \$6,334,274, which was 29.94% of the budget, resulting in a year-to-date deficit of \$131,020. In response to a committee question, Financial Manager Doug Petraszak explained that dietary fee revenue is generated when spouses, family members, or friends purchase meals to dine with residents. Also noted that the recently approved insurance reimbursement had not yet been reflected in the financial statements and is expected to appear in a future report.

2. Census Report

Administrator Linzi Gazga-Parish provided a staffing and census update. For the month of April, the average daily census was 91, with 11 admissions and 11 discharges. There were 11 individuals on the waiting list, with one ready for admission. The payer mix consisted of 22% private pay/VA, 62% Medical Assistance, 4% Family Care, 7% Medicare Advantage, and 4% Medicare. Supervisor Karen Powers asked how many beds were currently available. Financial Manager Doug Petraszak reported that approximately seven beds were open. Supervisor Shiloh Ramos asked whether the average daily census had been decreasing and what factors may be contributing to the decline. The committee requested a graph showing staffing and census trends over the last decade.

3. Staffing Update

Administrator Linzi Gazga-Parish provided a staffing update for April. Total staffing was 198 employees, not including casual call staff. During the month, three employees were hired, resulting in a retention rate of 96%. There were seven resignations and one termination. Administrator Gazga-Parish noted that many of the resignations were college students returning home for the summer and that they typically return to Park View in the fall.

Following the staffing update, Administrator Linzi Gazga-Parish reviewed a PowerPoint presentation on the history of Park View Health Center to provide background information for the committee's new members.

F. Business Items

Action may be taken on any business items.

G. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

The committee wants to reconfirm next month that Park View Health Center Committee meetings will continue to be held on the third Thursday of each month at 11:00 a.m.

H. Next Meeting Date

Thursday, June 18th at 11:00am.

I. Adjourn

[MIN_FOOT]