



**ADJOURNED SESSION
COUNTY BOARD OF SUPERVISORS MEETING MINUTES
TUESDAY, MAY 19, 2026**

A. Call to Order

Chairman Frank Frassetto called the meeting of the Winnebago County Board of Supervisors to order at 6:00 P.M. from the Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin and virtually by TEAMS.

B. Roll Call

The following Supervisors were present: 32 – Dowling (arrived at 7:44 pm), Laux, Spoehr, Ramos, Reinke, Hancock-Cooke, Moonin, Rosenow, Paterson, Gabert, Binder, Norenberg, Gilbertson, C. Frassetto, McCartney, Ponzer, Macho, Hinz, Bettin, Pluchinsky, Buck, Powers, Hanson, Schulze, Gustafson, Bureau, Woods, Noe, F. Frassetto, O'Brien, Nelson and Miller. Excused: 3 – Wise, Poeschl and Egan; Absent: 1 – Keech.

C. Pledge of Allegiance

The meeting opened with the Pledge of Allegiance.

D. Invocation

The invocation was given by Supervisor O'Brien.

E. Adopt Agenda

Motion by Supervisor Miller, seconded by Supervisor Woods, to remove Business item no. 3, Report 0326001 and Zoning Amendatory Ordinance 03/0326001/26: Winnebago County Planning and Zoning to Establish County General Zoning in the Shoreland Areas for the Town of Black Wolf for multiple parcels from the agenda. CARRIED BY VOICE VOTE.

Motion by Supervisor Hinz, seconded by Supervisor Nelson, to adopt the agenda as amended for tonight's meeting. CARRIED BY VOICE VOTE.

F. Winnebago County Scholarship Program

Frank Frassetto, County Board Chairman and Gordon Hintz, County Executive, recognized the 2026 Winnebago County Scholarship Recipients:

- Brenna Pickett – Neenah High School – will be attending Marquette University.*
- Olivia Hanneman – Neenah High School – will be attending the University of Nebraska-Lincoln.*
- Kayli Olesen – Oshkosh North High School – will be attending the University of Wisconsin-Madison.*
- Sullivan Snow – Oshkosh North High School – will be attending the University of Wisconsin-Eau Claire.*
- Genevieve Quam – Winneconne High School – will be attending Marquette University.*
- Hailey Domke – Winneconne High School – will be attending the University of Wisconsin-Oshkosh.*
- Evelyn Longsine – Wyldewood Christian School – will be attending Pensacola Christian College.*
- Charlotte Bell – Homeschooled – will be attending Fox Valley Technical College.*
- Shane Brellen – Homeschooled – will be attending Concordia University, St. Paul.*

All the recipients received a Certificate of Scholarship and a check for \$1,050.00. They will receive a second check for \$1,050.00 after receipt of their transcript from the first semester of continuing education showing a grade point average of 2.5 or higher.

G. Public Comments

There were no public comments.

H. Communications from the County Clerk

Julie Barthels, Winnebago County Clerk, reported that the claim read in at the April 28, 2026, County Board meeting from Progressive Insurance on behalf of Arthur Fernandez for damage to his vehicle from an accident with a Winnebago County Public Health vehicle should have been listed as a Human Services vehicle.

Julie Barthels, Winnebago County Clerk, presented the following communications:

The following Resolutions from Other Counties were referred to the Legislative Committee.

- Price County Resolution # 5-26 — Requesting the Wisconsin Counties Association Lobby State Legislature and Governor on Legislation for Greater Local Control for Wisconsin Counties*
- Buffalo County Resolution # 26-03-02 - Resolution Requesting Wisconsin Counties Association Lobby State Legislature and Governor on Legislation for Greater Local Control for Wisconsin Counties*

The following Petitions for Zoning Amendments were referred to the Planning and Zoning Committee.

- Petition for Zoning Amendment 0526001: John Boyson, James Gustafson and David and Katie Schulze; Town of Black Wolf; Rezone from R-2 (Suburban Residential District) and A-2 (General Agriculture District) to R-1 (Rural Residential District) for tax parcel nos. 004-0268-01, 004-0268-02, 004-0269 and 004-0267-01;*
- Petition for Zoning Amendment 0526002: Andrew and Tara Elmer, Richard and Donna Albright Living Trust; Town of Omro; Rezone from R-1 (Rural Residential District) and A-2 (General Agriculture District) to A-2 (General Agriculture District) for tax parcel nos. 016-0744-01-01 and 016-0743-01;*
- Petition for Zoning Amendment 0526003: Joan E. Donner and Bruce W. Donner; Town of Algoma; Rezone from A-2 (General Agriculture District) to R-1 (Rural Residential District) for 2 newly created outlots of parcel no. 002-0021;*
- Petition for Zoning Amendment 0526004: Monteith Properties LLC and Tyler Zick; Town of Oshkosh; Lot 2; Rezone from R-1 (Rural Residential District) and A-2 (General Agriculture District) to A-2 (General Agriculture District) for tax parcel no. 018-0562-02;*
- Petition for Zoning Amendment 0526005: C&C Nelson Properties; Town of Nekimi; Rezone from A-1 (Agribusiness District) to I-2 (Heavy Industrial District) for tax parcel no. 012-0086-03;*
- Text Petition for Amendment 0526006: Text Amendment to amend Chapter 23, Article 7, Division 1, section 23.7-3(10) of the Winnebago County General Code.*

The following claim was referred to the Personnel & Finance Committee.

- Notice of Claim from Secura Insurance on Behalf of Viand Hospitality, LLC for Damage to their vehicle from a Winnebago County Facilities Vehicle*

I. Reports from Committees, Commissions and Boards

Supervisor Hinz informed the board that the Facilities & Property Management Committee meeting would be taking place on Wednesday, May 20, 2026, at 3:30 pm at the Facilities building on Knapp Street. They will be having a tour of the facilities and welcomed supervisors to attend if they are interested.

Supervisor Ramos informed the board that the Board of Health had their first meeting for this term. The results of the election of officers that took place on Tuesday, May 12, 2026, for the Board of Health are as follows: Supervisor Ramos, Chair; Toby Vanden Heuvel, Vice Chair; and Supervisor Poeschl, Secretary. The next meeting will take place on Thursday, June 4, 2026, at 11:00 am.

Supervisor Binder mentioned that the Personnel & Finance Committee will possibly be addressing a change, moving the meeting date to the 2nd Monday of each month at the June 1, 2026, meeting date. He requested the current members of that committee to check if that would work for their schedules prior to the next meeting.

Supervisor Paterson informed the board that the Veterans Service Commission would not be meeting in June.

Supervisor Laux informed the board that the Human Services Board would be meeting on Wednesday, May 27, 2026, at 2:00 pm.

Supervisor Powers informed the board on some upcoming events taking place.

- Sheriff John Matz will be reading the Declaration of Independence on July 4, 2026, at 8:00 am on the Winnebago County Courthouse Steps.
- There will be a dedication of a bench in memory of Dr. Bonnie Kasper, a previous 4-H member, taking place on July 29, 2026, at 3:00 pm.
- Ms. Powers asked the board members to remember to send the elevator back to its starting point when getting off the elevator to alleviate waiting for the elevator for the individuals still there.
- Ms. Powers met with Attorney Sara Stertz in Corporation Counsel on Friday, May 15, 2026, and they ended up discussing how many little children there are among the staff who work at the David W. Albrecht Administration Building. On Monday, May 18, 2026, she spoke with Mike Elder, Director of Facilities & Property Management, and he stated there is a 650-child wait list for childcare. She suggested the board may want to think about converting some empty space in the David W. Albrecht Administration Building into some kind of childcare for those who work there or any county employee.

J. County Executive's Report and Appointments

Gordon Hintz, County Executive, commented and provided updates on the following topics:

- Flood Recovery
- Shoreland Zoning Status
- Human Services Director Job Search
- Fox Campus Update

Executive Hintz then took questions from the board.

Gordon Hintz, County Executive, asked for the board's approval of the following appointments:

Oshkosh Public Library Board — Reappointment of Larry Lautenschlager to a three-year term expiring April 30, 2029.

Motion by Supervisor Powers, seconded by Supervisor Buck, to accept the reappointment of Larry Lautenschlager to the Oshkosh Public Library Board. CARRIED BY VOICE VOTE.

Winnefox Library System Board — Appointment of Ron Montgomery to a 3-year term expiring December 31, 2029.

Motion by Supervisor Ramos, seconded by Supervisor Reinke, to accept the appointment of Ron Montgomery to the Winnefox Library System Board. CARRIED BY VOICE VOTE.

Koby Schellenger, Assistant to the County Executive; Lu Scheer, Housing Grants Specialist and Jamie Rouch, Director of Administration, updated the board on the background and details on the Housing Revolving Loan Fund and then took questions from the board.

K. County Board Chair's Report and Appointments

Chairman Frassetto reported that Supervisors Dowling, Wise, Egan and Poeschl were excused from tonight's meeting.

Chairman Frassetto explained the reason why some standing committees are moving their meeting schedule around. There have been times when business items have been delayed because of the schedule of the meetings. This will be an opportunity to be a little more efficient in how they operate as a board.

Chairman Frassetto informed the board that the Wisconsin Counties Association (WCA) is offering events like the County Officials Workshops (COWS). Mr. Frassetto hoped supervisors would take advantage of these workshops. He also mentioned that the WCA is looking for individuals who are interested in their steering committees. The deadline for that is Friday, May 22, 2026.

Chairman Frassetto asked for the board's approval of the following appointment:

East Central Wisconsin Regional Planning Commission — Appointment of Supervisor Rachael Dowling as a permanent alternate for Frank Frassetto, County Board Chairman, to a two-year term beginning immediately for 2026-2028.

*Motion by Supervisor Buck, seconded by Supervisor Gustafson, to accept.
CARRIED BY VOICE VOTE.*

L. Presentations

1. Per Diem, Mileage and Expense Report Presentation — Julie Barthels, County Clerk

Julie Barthels, County Clerk, briefly informed the board about the process of filling out expense sheets for mileage, conference or education seminars, and other expenses. Ms. Barthels explained when the expense sheets must be submitted and the difference between authorized and unauthorized meetings. She also touched on seminars and conferences and what forms need to be completed, mileage reimbursements and insurance requirements, lodging, meals and miscellaneous expenses.

Ms. Barthels did not take questions from the board but informed everyone if they have any questions, to call the County Clerk's Office.

M. Honoring Retiring County Employees

1. Resolution 11-052026: Commendation for Marcus Klaeser

WHEREAS, Marcus Klaeser has been employed with the Winnebago County Solid Waste Department for the past thirty-four years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Marcus Klaeser has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge his years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation is extended to Marcus Klaeser for the fine services he has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the County Clerk send a copy of this Resolution to Marcus Klaeser.

Submitted by:

PERSONNEL & FINANCE COMMITTEE

*Motion by Supervisor Binder, seconded by Supervisor Ramos to adopt. CARRIED
BY VOICE VOTE.*

Julie Barthels, Winnebago County Clerk, recognized Marcus Klaeser for his employment with Winnebago County.

N. Consent Calendar

Consent Calendar Items are those items which are voted on by the Winnebago County Board of Supervisors in a single roll call vote. Committees recommend approval of all items. Any Winnebago County Board Supervisor may request an Item be removed from the Consent Calendar for discussion. Questions relating to items on the Consent Calendar do not require the item be removed from the Consent Calendar.

- 1. Approval of Minutes/Proceedings: Approval of Proceedings for April 21, 2026, Organizational Meeting and April 28, 2026, Adjourned Session of the Winnebago County Board of Supervisors**
- 2. Report 0426001 and Zoning Amendatory Ordinance 05/0426001/26: Kurtis Rose and Michelle Guckenberger; Town of Nekimi; Rezone from R-8 (Manufactured/Mobile Home Community District) to R-2 (Suburban Residential District) for tax parcel no. 012-0391-13-01**
- 3. Zoning Amendatory Ordinance: 05/T001/26 - Town of Clayton, Town of Clayton, Rezone from A-2 (General Agriculture District) to R-4 (Multifamily Residential District) for tax parcel no. 006-0327-03**
- 4. Zoning Amendatory Ordinance: 05/T002/26 - Delores Meyer, Town of Wolf River,**

Rezone from A-3 (General Farming District) to Business Chapter C, 105-A for tax parcel no. 032-0252-02

5. **Resolution 12-052026: Disallow Notice of Claim from APEX Truck Repair for Damage to Their Septic Tank Riser from a Winnebago County Highway Snow Plow Truck**
WHEREAS, your Personnel and Finance Committee has had the claim of APEX Truck Repair referred to it for review; and
WHEREAS, your Committee has investigated the claim and recommends it be disallowed by Winnebago County.
NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the claim of APEX Truck Repair, filed with the County Clerk on March 20, 2026, is hereby disallowed since there is no basis for liability on the part of Winnebago County.
Submitted by:
PERSONNEL & FINANCE COMMITTEE
6. **Resolution 13-052026: Disallow Notice of Claim from Progressive Insurance on Behalf of Arthur Fernandez for Damage to His Vehicle from an Accident with a Winnebago County Human Services Vehicle**
WHEREAS, your Personnel and Finance Committee has had the claim of Progressive Insurance on behalf of Arthur Fernandez referred to it for review; and
WHEREAS, your Committee has investigated the claim and recommends it be disallowed by Winnebago County.
NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the claim of Progressive Insurance on behalf of Arthur Fernandez, filed with the County Clerk on April 22, 2026, is hereby disallowed since there is no basis for liability on the part of Winnebago County.
Submitted by:
PERSONNEL & FINANCE COMMITTEE
7. **Resolution 14-052026: Authorization to Accept a Donation of Three Ballistic Vests for Winnebago County Sheriff's Office K-9s Valued at \$10,500**
WHEREAS, the Winnebago County Sheriff's Office is responsible for providing law enforcement services to the citizens of Winnebago County; and
WHEREAS, the deployment of K-9 Units has greatly increased the efficiency and effectiveness of drug interdiction; and
WHEREAS, K-9 Units have also proven effective at tracking fugitives and missing persons; and
WHEREAS, K-9 Units have no ballistic protection to help safeguard the K-9 assets while working; and
WHEREAS, Spike's K9 Fund does internal fundraising to provide the valued \$3,500 vest at a rate of only \$350 to law enforcement agencies; and
WHEREAS, an anonymous donor has already provided a direct donation of \$1,050 to Spike's K9 Fund for the purchase of three ballistic vests for the Winnebago County Sheriff's Office, fully covering the 10% match requirement.
NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Sheriff's Office to accept a donation of three ballistic vests provided by the Spike's K9 Fund for the Sheriff's Office-owned canines and valued at \$10,500.
Submitted by:
JUDICIARY & PUBLIC SAFETY COMMITTEE
PERSONNEL & FINANCE COMMITTEE
8. **Resolution 15-052026: Authorize the Winnebago County Sheriff's Office to Enter Into a 5-Year Maintenance Agreement with AT&T Enterprises, LLC to Provide Maintenance for AT&T Equipment Including a Hardware Refresh and Software Upgrade, and Provide Services Including 911 Call Handling Equipment and Related Service.**
WHEREAS, Winnebago County Resolution 245-072023 designated the Sheriff's Office Communications Center as the sole Public Safety Answer Point (PSAP) within the county; and
WHEREAS, Winnebago County Resolution 212-122025 authorized the Sheriff's Office to

accept a Department of Military Affairs reimbursement grant for more than \$500,000 to cover 90% of the year-one costs as identified in the 2027 CIP plan; and
 WHEREAS, the grant award is specifically for identified upgrades to the 911 call handling and processing equipment and associated audio recording system provided by AT&T Enterprises, LLC and WSI Technologies (previously Word Systems, Inc.); and
 WHEREAS, the Winnebago County Sheriff's Office uses AT&T Enterprises, LLC for its on-premises 911 Call Handling Equipment; and
 WHEREAS, the 911 Call Handling Equipment is necessary to ensure appropriate call handling and maintenance of voice and text transactions within the county-wide 911 telephone system and its connection to the statewide ESInet; and
 WHEREAS, the current 5-year maintenance agreement with AT&T Enterprises, LLC is due to expire on June 30, 2026; and
 WHEREAS, the vendor has extended the current maintenance agreement until this project is complete and the new agreement commences; and
 WHEREAS, the total value is \$960,249 over the 5-year life of the agreement; and
 WHEREAS, the vendor will include hardware and software technology upgrades, and emergency repairs throughout the term of the agreement.
 NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Sheriff's Office to enter into a 5-year maintenance agreement with AT&T Enterprises, LLC for 911 Call Handling Equipment, beginning April 1, 2027, and extending through March 31, 2032.

Submitted by:
 JUDICIARY & PUBLIC SAFETY COMMITTEE
 PERSONNEL & FINANCE COMMITTEE

9. Resolution 16-052026: Authorize the Winnebago County Sheriff's Office to Enter Into a Hardware Refresh and 5-Year Maintenance Agreement with WSI Technologies for a Recording System

WHEREAS, Winnebago County Resolution 245-072023 designated the Sheriff's Office Communications Center as the sole Public Safety Answer Point (PSAP) within the county; and
 WHEREAS, Winnebago County Resolution 212-122025 authorized the Sheriff's Office to accept a Department of Military Affairs reimbursement grant for more than \$500,000 to cover 90% of the year-one costs as identified in the 2027 CIP plan; and
 WHEREAS, the grant award is specifically for identified upgrades to the 911 call processing equipment and associated audio recording system provided by AT&T Enterprises LLC and WSI Technologies (previously Word Systems, Inc.); and
 WHEREAS, the WSI Technologies NICE Communication Recording System is necessary to record and maintain voice transactions within the county-wide 800 MHz Public Safety Radio System and Sheriff's Office recorded 911 and other telephone lines to comply with records creation, retention, and purging requirements; and
 WHEREAS, the vendor will include hardware and software technology upgrades throughout the term of the agreement; and
 WHEREAS, the current 5-year maintenance agreement with WSI Technologies is due to expire on December 31, 2026; and
 WHEREAS, the total value is \$237,600 over the 5-year life of the agreement; and
 WHEREAS, routine maintenance costs for technical systems are regularly allocated and accounted for in the Sheriff's Office budget as a normal course of business.
 NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Sheriff's Office to enter into a 5-year maintenance agreement with WSI Technologies beginning January 1, 2027, and extending through December 31, 2031.

Submitted by:
 JUDICIARY & PUBLIC SAFETY COMMITTEE
 PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Hinz, seconded by Supervisor Ramos to adopt the consent calendar.

VOTE ON CONSENT CALENDAR: CARRIED BY VOICE VOTE.

O. Business Items, Resolutions, and Ordinances

- 1. Report 0226002 and Zoning Amendatory Ordinance 02/0226002/26: Winnebago County Planning and Zoning to Establish County General Zoning in the Shoreland Areas for the Town of Winneconne for multiple parcels**

Motion by Supervisor Miller, seconded by Supervisor Ramos, to adopt. CARRIED BY VOICE VOTE.

- 2. Report 0226003 and Zoning Amendatory Ordinance 02/0226003/26: Winnebago County Planning and Zoning to Establish County General Zoning in the Shoreland Areas for the Town of Utica for multiple parcels**

Motion by Supervisor Miller, seconded by Supervisor Pluchinsky, to adopt. CARRIED BY VOICE VOTE.

- 3. Report 0326001 and Zoning Amendatory Ordinance 03/0326001/26: Winnebago County Planning and Zoning to Establish County General Zoning in the Shoreland Areas for the Town of Black Wolf for multiple parcels**

This business item was removed prior to the adoption of the agenda.

- 4. Resolution 17-052026: Ratification of Request for Proposal Award to Manage and Administer the Winnebago County Housing Revolving Loan Fund to the Greater Oshkosh Economic Development Corporation**

WHEREAS, Winnebago County has identified housing development as a strategic priority in response to growing workforce and housing shortages throughout the region; and

WHEREAS, in 2025, Winnebago County authorized the creation of a Housing Revolving Loan Fund (RLF) intended to accelerate housing development throughout the county through the use of low-interest gap financing and public-private partnerships. The initiative combined \$3.5 million from the Spirit Fund with \$1 million committed by the Industrial Development Board (IDB) to establish a \$4.5 million fund; and

WHEREAS, the County Board resolution authorizing the program (Resolution #0204-112025) further required that the final selection of the RLF administrator be ratified by the County Board of Supervisors following the Request for Proposal (RFP) process; and WHEREAS, following the issuance of the RFP, two proposals were submitted and reviewed by County staff (Director of Administration, Housing Grants Specialist, and Assistant to the County Executive) and the Board Chair.

Submitted proposals were scored on a weighted matrix that included an evaluation of each proposal based on the following categories: Experience & Qualifications, Methodology, Understanding of Local Needs, Innovation & Value-Added Services, Cost & Pricing Structure; and

WHEREAS, following the evaluation, the review team interviewed both submissions and unanimously scored Greater Oshkosh Economic Development Corporation (GO-EDC) as the preferred organization to assist in the management and administration of the Revolving Loan Fund; and WHEREAS, GO-EDC's bid demonstrates an understanding of housing in Winnebago County through existing partnerships with municipalities and businesses across the county around workforce housing needs and community planning partnerships. GO-EDC has demonstrated success administering business-related revolving loan funds across the county in partnership with Winnebago County, City of Oshkosh, and other municipalities. The review committee unanimously supported GO-EDC's selection to administer Winnebago County's Housing Revolving Loan Fund.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby ratifies the selection of the Greater Oshkosh Economic Development Corporation (GO-EDC) as the organization selected to manage and administer the Winnebago County Housing Revolving Loan Fund.

Submitted by:

SUPERVISOR STEVEN BINDER, DISTRICT 13

CHAIRMAN FRANK FRASSETTO, DISTRICT 32

Motion by Supervisor Binder, seconded by Supervisor Spoehr to adopt. CARRIED BY VOICE VOTE.

P. Adjourn

Motion by Supervisor Ramos, seconded by Supervisor Buck, to adjourn until the June 2, 2026, Special Orders Session of the Winnebago County Board of Supervisors. CARRIED BY VOICE VOTE. The meeting was adjourned at 7:50 p.m.

Submitted by:

Cassie J. Smith-Gregor

Winnebago County Chief Deputy Clerk

State of Wisconsin) County of Winnebago) ss

I, Cassie J. Smith-Gregor do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their Business Meeting held May 19, 2026.

Cassie J. Smith-Gregor

Winnebago County Chief Deputy Clerk

The video portion of this meeting is available on the County website:

<https://winnebagoowi.portal.civicclerk.com>